

Pamunkey Regional Jail Visitation Rules

1. Only inmates can schedule visits. The inmate must list the first and last name of their visitor. Minor's names may not be listed on the schedule, only adults. Any individual is considered an adult if they are eighteen (18) years of age and older. Any individual under the age of eighteen (18) will be considered a minor.
2. Visitors should confirm their visitation date & time directly with the inmate who scheduled the visit, or in person at the Visitation desk. No information will be given over the telephone.
3. A maximum of two (2) adults and one (1) minor; or one (1) adult and two (2) minors are allowed to visit. For any minor to visit, the parent or guardian must be twenty-one (21) years of age or older.
4. All visitors entering with a minor are responsible for the minor's behavior. No minor can be left unattended in the lobby while the adult goes to the unit for a visit.
5. Any visitor displaying crude or disruptive behavior will be asked to leave the premises. At the Visitation Officer's discretion, visitors may be permanently banned from the facility for excessive displays of such behavior.
6. Upon arrival, ALL VISITORS must sign in on the Pamunkey Regional Jail visitor's sign-in and sign-out logbook.
7. All visitors must have a picture ID. Visitors that are approved for extended visits must have a picture ID with an address that matches the approved request.
8. Appropriate clothing is required for all visitors. Examples of inappropriate clothing include, but are not limited to: short, tight, revealing and/or transparent clothing, and/or pajamas as outerwear. Proper undergarments are required. Clothing should have sleeves and not otherwise expose undergarments. Discretion will be up to the Visitation Officer whether to allow or deny a visit based on these criteria.
9. No personal items can be taken up to visitation, including but not limited to: food, papers, pictures, keys, etc. All coats must be removed.
10. Lockers are provided for visitor use upon request. The Pamunkey Regional Jail is not responsible for lost or stolen items.
11. All visitors must be cleared through the metal detector.
12. No shows are treated as a visit.
13. Visiting times are scheduled between the hours of 9:00am — 3:30pm during the morning and 7:30pm — 9:30pm during the evening. Each visit will last for approximately 30 minutes (example: 9:00am — 9:30am, 9:45am — 10:15am, etc.). No visits are scheduled between the hours of 11:00am — 2:00pm and 4:00pm — 7:00pm.
14. All regular visits last only thirty (30) minutes. If a visitor is late arriving, they will not be allowed to have the remainder of their visit. Visitors must arrive fifteen (15) minutes before their visit starting time.

15. Clocks are in all visitation areas. It is the responsibility of the visitor and the inmate to keep track of their visiting time, as well as to end their visit on time. Any visit that runs past the allotted ending time will be documented and a suspension notification will be issued to the visitor. Upon the first occurrence, visitation will be suspended for fifteen (15) days. Upon the second occurrence, visitation will be suspended for thirty (30) days. Upon the third occurrence, visitation will be permanently suspended.
16. Once a visit has started, visitors will not be allowed to exit and re-enter.
17. Visiting times cannot be split (i.e.: one person visits for 15 minutes, and then another person visits for the final 15 minutes).
18. Only two (2) visits are allowed per week, and one (1) visit per day, Monday through Friday.
19. No visits are scheduled on Saturdays, Sundays or legal holidays observed by the jail.
20. Only visitors whose names have been listed are approved for visitation. If a scheduled visit cannot be kept, another day/time will not be substituted.
21. All extended visits must be pre-approved and the visitor must live seventy-five (75) miles or more from Pamunkey Regional Jail.
22. In order for an inmate to receive an extended visit, the following must occur: The visitor must live 75 (or more) miles away from Pamunkey Regional Jail. The inmate must sign up his/her visitor for a visit during the hours of 2:30pm to 3:30pm or 7:30pm to 8:30pm in the visitation book placed in the pod. The inmate must then submit an inmate request with the first and last name of the visitor, and a complete address with zip code. Visitors must bring in identification with the address given on the inmate request.
23. Visitor and inmate conduct will be monitored at any time. Any visit can be terminated for inappropriate behavior.
24. No current or former employees of Pamunkey Regional Jail are allowed to visit inmates.
25. Inmates in Disciplinary Custody will not receive visits.
26. If facility visitation is cancelled due to inclement weather, the scheduled visit is counted toward the weekly visitation limit. If the visitor does not show due to inclement weather and facility visitation is not cancelled, the no-show will count toward the limit.
27. Inmates and visitors are not authorized to be at or near the emergency evacuation door near or in the visitation booth.
28. Pamunkey Regional Jail inmate mailing address:

Inmate Name
c/o Pamunkey Regional Jail
P.O. Box 485
Hanover, VA 23069