



We work with the people who work the land.

## Hanover-Caroline Soil & Water Conservation District

13224 Hanover Courthouse Road, Suite 201

Post Office Box 446

Hanover, Virginia 23069-0446

### Standing Committee Meeting Minutes 2/6/23

#### **Personnel Committee Meeting:**

The Personnel Committee Meeting was held, as advertised, on February 6, 2023 at 9:30 am. The meeting was attended by committee members Joseph Stepp (Committee Chair), Leigh Pemberton, Donald Wells, and Tim Etheredge. Sharon Conner, District Manager, was also in attendance.

A motion was made at 9:30 am by Joseph Stepp, chairman of the Personnel Committee of the Hanover-Caroline SWCD, to hold a closed meeting for the purpose of performing interviews 3 candidates for the conservation specialist position. The motion was seconded by Leigh Pemberton, Chairman of the Board, and the motion passed. The closed meeting is held in accordance with the Virginia Freedom of Information Act § 2.2-3711 closed meetings authorized for certain limited purposes.

At 12:30 pm a motion was made by Leigh Pemberton, seconded by Joseph Stepp, to leave closed session. The committee recommended making an offer to Hunter Gravatt.

There being no further discussion, the committee adjourned.

Respectfully submitted,  
Sharon L. Conner

---

Joseph Stepp, Committee Chairman