



We work with the people who work the land.

Minutes of Board Meeting Hanover-Caroline Soil & Water Conservation District Hanover, Virginia May 10, 2022

Board Members Present

Leigh Pemberton – Chairman
Don Wells – Secretary/Director
Joseph H. Stepp, III – Vice-Chairman
Cindy Smith – Treasurer/Director
Tim Etheredge – Associate Director
Meredeth Dash – Associate Director

Staff Present

Sharon Conner – District Manager
Kelsey Williams – Conservation Specialist
Kemper Marable – Conservation Specialist
Karen Fetty – Education Specialist
Kathy Shamblin – Financial Specialist

Others Present

Marissa Roland – Department of Conservation and Recreation (DCR)
Matt Carroll – Natural Resources Conservation Service (NRCS)
Jesse Bander – Department of Forestry (DOF)

Absent

Casey Engel – Associate Director
Tim Tobin – Associate Director
Laura Maxey-Nay – Director/Virginia Cooperative Extension (VCE)
George Rice – Director
Matt Coleman – Department of Forestry (DOF)
Mike Flagg – Director of Hanover County Public Works
David Nunnally – Caroline County Senior Environmental Planner

Call to Order

Mr. Pemberton called the May 2022 meeting of the Hanover-Caroline Soil and Water Conservation District to order at 10:25am. The meeting was held in the fellowship hall at St Paul's Episcopal Church, Hanover, VA.

Secretary's Report

The minutes of the May 2022 Board meeting were distributed prior to this meeting. Mr. Wells moved to approve the minutes and Mr. Stepp seconded. The motion carried.

Treasurer's and Uncleared Checks Report

Ms. Smith reviewed the reports included with the packets. There being no discussion, Ms. Smith moved to accept the May report as presented and file for audit. Mr. Stepp seconded and the motion carried.

PY22 Cost-share Ranking and Report

Approval of April BMP Ranking – Ms. Conner reviewed the 9th ranking of the Cost-share report. The new approval amounts total \$226,144.95 with \$879,659.92 remaining balance for allocation. Mr. Wells moved to approve the ranking and Ms. Smith seconded. The motion carried.

Letters to VSWCB regarding costs – Ms. Conner said we were asked by DCR to provide feedback on cover crop costs. The letter was sent. She said the Virginia Soil and Water Conservation Board decided they would take the letter into consideration but they will not meet in May. They will bring it up again at the June meeting. The board approved the manual but are waiting for cover crop costs and producer cap issues to be resolved. No action needed.

Conservation Kick-off Event – Ms. Conner reached out to James Martin with DCR and he has agreed to be a keynote speaker.

Tillage Survey – Ms. Conner told the Board the tillage survey is underway with Ms. Shamblin assisting her with Caroline County and Mr. Marable and Ms. Williams taking Hanover County. She said we were on track for finishing by the May 31 deadline. No action required.

Conservation Plan/Assessments

No plans were presented.

Dam Site 52-B Updates

Ms. Shamblin said there was a scheduled meeting with the new maintenance company on May 16 at 10:00am and staff was to go and any directors interested were welcome to attend. Mr. Pemberton suggested we have Mr. Narehood pull soil samples while he was onsite. No action required.

Education Report

Ms. Fetty reviewed her report included with these minutes. She said she had two Youth Conservation Camp applications that had been reviewed and recommended for approval for our YCC scholarships. One student, Elijah Usher, is from Caroline County and recommended by Robin Didlake. The other student, Lauryn Chaney, is from Hanover County. Mr. Wells moved to approve the scholarships for the two students. Mr. Stepp seconded and the motion carried.

Legislative Update

Mr. Wells said no budget has been finalized. He said the Senators and Delegates will come return June 1 for special session.

VASWCD Golf Tournament Sponsorship

Mr. Wells said we have been a hole sponsor for the golf tournament for \$100 in the past and suggests we continue with the same for 2022. There being no discussion, Mr. Wells moved to approve the sponsorship and Mr. Stepp seconded. The motion carried.

Watershed Reports –

Rappahannock Water Basin – Mr. Stepp said they will meet in June.

James River – No report.

York River Roundtable – Ms. Fetty said they have an all-hands meeting on May 11 and she plans to attend.

Other Business

Ms. Conner said the District has five decommissioned laptops in the office after Hanover County replaced our desktops this year with new laptops. They will no longer support the laptops, which are past their recommended lifespan. Board consensus is to dispose of them as staff deems appropriate.

Agency Reports

Clean Water Captain – Ms. Dash shared a tour picture from an Elected Officials tour in the Eastern Shore.

Department of Conservation and Recreation – Ms. Roland reviewed her report that is included with these minutes.

Department of Forestry (Hanover and Caroline) – Mr. Bander reviewed his report included with these minutes.

Natural Resources Conservation Service – Mr. Carroll reviewed his report included with these minutes.

Virginia Cooperative Extension (Caroline) – No report.

Virginia Cooperative Extension (Hanover) – Ms. Maxey-Nay emailed her report prior to the meeting and is included with the packets.

Locality Reports

Hanover County – No report.

Caroline County – Ms. Conner mentioned Mr. Nunnally will be retiring in June.

There being no further business, Mr. Pemberton adjourned the meeting at 11:43am.

Correspondence in Packets:

- SWCD Staff Activity Reports sent electronically prior to board meeting
- CDC Report
- Cost-share Report
- Education Report
- Golf Tournament Sponsorship
- Treasurer’s Report
- Uncleared Checks

UPCOMING EVENTS

- District meetings - June 14, 2022 July 12, 2022 August 9, 2022
- Water-Wise Home Workshop – May 14 at Ashland Library
- State Dominion Energy Envirothon Competition - May 15/16 at Eastern Mennonite University, Harrisonburg
- Quarterly Education Committee Meeting – May 17, 2022 2:30 pm virtual
- VA Soil and Water Conservation Board Meeting – May 18, 2022 Bear Creek Lake SP
- Quarterly Dam Safety Meeting – May 19, 2022
- Water-Wise Home Workshop - May 28 at Mechanicsville Library
- Personnel Committee Meeting and Personnel Reviews – May 31, 2022
- Finance, Ag, and APW Committee Meetings Year-end – June 7, 2022

Respectfully submitted:

Kathy Shamblin, Financial Specialist

June 14, 2022
Date Approved

Leigh Pemberton, Chairman

June 14, 2022
Date Approved

Donald L Wells, Secretary

June 14, 2022
Date Approved