



We work with the people who work the land.

MINUTES OF MEETING
HANOVER-CAROLINE SOIL & WATER CONSERVATION DISTRICT
Ashland, Virginia April 13, 2021

Board Members Present

Leigh Pemberton – Chairman
Don Wells – Secretary/Director
Joseph H. Stepp, III – Vice-Chairman
George Rice – Director
Laura Maxey-Nay – Director/Virginia Cooperative Extension (VCE)
Tim Tobin – Associate Director (virtually)

Staff Present

Sharon Conner – District Manager
Kelsey Williams – Conservation Specialist
Kathy Shamblin – Financial Specialist (virtually)
Kemper Marable – Conservation Specialist
Marian Moody – Conservation Specialist
Karen Fetty – Education Specialist

Others Present

Marissa Roland – Department of Conservation and Recreation (DCR)
Jesse Bander – Department of Forestry (DOF) (virtually)

Absent

Casey Engel – Associate Director
Cindy Smith – Treasurer/Director
Meredeth Dash – Associate Director
Tim Etheredge – Associate Director
Mike Broaddus – Virginia Cooperative Extension (VCE)
Mike Flagg – Director of Hanover County Public Works
Brian Wooden – Natural Resources Conservation Service (NRCS)
David Nunnally – Caroline County Senior Environmental Planner
Matt Coleman – Department of Forestry (DOF)

Call to Order

Mr. Pemberton called the April 2021 meeting of the Hanover-Caroline Soil and Water Conservation District to order at 10:05am. The meeting was held at the conference room at the Hanover County Department of Social Services, 12304 Washington Hwy, Ashland, VA 23005.

Secretary's Report

The minutes of the March 2021 Board meeting were previously distributed prior to this meeting. Ms. Conner mentioned there was a revision that was made after the electronic minutes had been sent out for review. The updated minutes are included in today's packets. Mr. Wells moved to accept the revised minutes and Mr. Stepp seconded. The motion carried.

Treasurer's and Uncleared Checks Report

Ms. Conner said they reviewed the reports during this morning's finance committee. Mr. Stepp moved to accept the reports and Mr. Rice seconded. The motion carried.

FY21 Cost-share Report –

Ms. Conner handed out the report at the start of the meeting. The total allocation is \$1,400,648.00. Our total number of BMP's is 1,468. The amount approved is \$1,366,394.29. This is the 5th ranking for FY2021 totaling \$33,830.45 with one SL-1 practice that did not get funded yet. Ms. Maxey-Nay moved and Mr. Wells seconded. The motion carried. Mr. Pemberton and Mr. Rice abstained from voting.

Ms. Conner said staff is still working on multiple structural and continuing practices. She said Ms. Moody has been spending a lot of time with the stacking practice and said the Ag Committee will need to discuss how our policy is written based on DCR's policies regarding designs and cost-share approvals.

Ms. Conner mentioned there were some spot check issues. Mr. Marable said there was one CCI-CNT that was no longer qualifying as the fields have gone into hay or pasture. There will be a formal request for funds to be returned to the District for contract 30-20-0116, instance #357363 for \$1,475.00 from the CY21 Random Selection. Ms. Moody had a couple that were wrong in the tracking program but were correct in the field. Mr. Stepp moved to request the funds from the producer for the CCI-CNT tract. Ms. Maxey-Nay seconded and the motion carried.

Ms. Conner said that staff met and wants to have a conservation kickoff as we did in 2019 as it successful initiative. Ms. Shamblin will look into booking the Meadow Event Park Pavilion for the event with pig-pickin on either July 7 or 8, 2021. This will be aimed at producers. Ms. Conner will ask Secretary of Natural Resources to speak, Mr. Marable and Ms. Williams will provide a cost-share presentation and Ms. Moody will speak on cover crop do's/don'ts. No action is needed as the funds are available in the education budget.

Conservation Planning Report/Approvals –

Ms. Moody presented an amended plan 8756-56-0283 for an Ag Ditch clearing in Hanover. Mr. Stepp moved to approve the amended plan and Mr. Wells seconded. The motion carried.

Ms. Williams presented an assessment 64-A-18A for a Caroline County operation of 20 acres. The landowner is thinking about rotational grazing. There was no resource concern and a conservation plan is not needed. Ms. Maxey-Nay moved to accept the assessment as presented. Mr. Rice seconded and the motion carried.

Drill Report – The drill report will be presented at the May board meeting.

Education Report – Ms. Fetty gave the following update:

The Education Committee met on February 16 to discuss community programming updates and scholarships.

- Community Programming
 - Discover Your Watershed Series –Thursday evenings through mid-June
 - Cherrydale (Sat. May 22 in-person event)
 - Rutland/Cool Spring Forest
 - Meade
 - Lake Land'Or
- Grant update
 - CB Trust approved grant funding of \$4,139, covering all five mesocosms and monitoring stations at HCPS middle schools and Georgetown School
- Next Education Committee meeting April 21

Legislative Report – Mr. Wells reviewed the legislative report that is included with the packets. He noted that the Governor signed all bills that were part of tracking with the exception of the marijuana bills. The Governor/GA approved a \$64 million cost-share program for next year. In addition, recordation fees may exceed \$10 million so Cost-share could be as high as \$75 million.

Watershed Reports –

Rappahannock Water Basin – No report.

James River – No report.

York River Roundtable – Ms. Fetty reported there is an upcoming York River and Small Coastal Basins Symposium on May 13, 2021.

Agency Reports

Clean Water Captain – No report.

DCR – Ms. Roland’s report is included with these minutes. She said DCR will be following COVID restrictions per Governor – 50 indoor and 100 outdoor; she is still not allowed to go into the office; she will be working the COVID clinic for next 2 weeks so copy Amy Walker on all correspondence

DOF – Mr. Bander emailed his report prior to the meeting and is included in the board packets. He is no longer a technician and is now the new Area 4 Forester.

NRCS – Mr. Wooden emailed Mr. Marable that Matthew Carroll would be the acting DC in Hanover until they fill the permanent position. Mr. Carroll is currently the Soil Conservationist in the Louisa office. His plan is to be in Hanover 2-3 times a week. His contact info is Phone # 804-537-3008 and email is matthew.carroll2@usda.gov. Ms. Conner said the plan for Alps Farm LLC was approved for USDA forestry 666 practice. Mr. Stepp moved to approve and Ms. Maxey-Nay seconded. The motion carried.

VCE (Caroline) – no report.

VEC (Hanover) – Ms. Maxey-Nay reviewed the report she emailed prior to the meeting and is included with these minutes.

Locality Reports –

Hanover County – No report.

Caroline County – Mr. Nunnally emailed his report and is included with these minutes.

There being no further business, Mr. Pemberton adjourned the meeting at 10:45am.

Correspondence in Packets:

- SWCD Staff Activity Reports will be sent electronically prior to board meeting
- Audit Review Documents
- Cost-share report
- CDC Report
- Drill Quarterly Report (Will Be presented in May)
- Final Legislative Report
- Site 52-B Grading Plan
- Treasurer’s Report
- Uncleared Checks Report

UPCOMING EVENTS

- District meetings -** May 11, 2021 June 8, 2021 July 13, 2021
- Area III Spring Meeting** – April 20, 2021; 1-4 pm
- VCAP Meeting** – April 30, 2021; May 28, 2021; 9-noon
- Tim Tobin Pasture Walk** – May 13, 2021
- Personnel Committee Meeting** – May 25, 2021 9 am
- Finance Committee** – June 1, 2021; 9 am
- Ag Committee** - June 1, 2021; 10 am;
- Annual Plan of Work** - June 1, 2021; 11 am
- Finance Committee Meeting** – July 13, 2021 9-10 am

Hanover-Caroline Soil and Water Conservation District
Minutes of April 13, 2021

Respectfully submitted:

Kathy Shamblin, Financial Specialist

Date Approved

Leigh Pemberton, Chairman

Date Approved

Donald Wells, Secretary

Date Approved