



T. Scott Harris, MCR
Commissioner

COUNTY OF HANOVER, VIRGINIA APPLICATION FOR PROPERTY TAX EXEMPTION

Office of the Commissioner of the Revenue
PO Box 129, Hanover, VA 23069
Tel: (804) 365-6128 Fax: (804) 365-6101
Email: commissioner@hanovercounty.gov

Pursuant to Virginia State Code, properties that are not exempted from taxation by designation or classification can apply to the Commissioner of the Revenue for property tax exemption for real estate and/or personal property taxation. If the application for tax exempt status is approved by the Commissioner of the Revenue and the applicant is not a church, then the tax exempt status change will be effective for the following tax year. A change in tax status for a church begins immediately upon approval.

The information required on this application must be filled out in its entirety and returned with a **copy of documentation of nonprofit status, if applicable and a copy of charter, articles of incorporation or by-laws** to the Office of the Commissioner of Revenue. The application may be returned to the office by mail, email, fax or in person to the Commissioner of the Revenue, Chenault Weems Building at the Hanover County Courthouse Complex, 7507 Library Drive, Hanover, Virginia, 23069. For questions or additional information about this process, please contact the office by phone to (804) 365-6128 or by email to commissioner@hanovercounty.gov.

The undersigned, _____, hereby requests exemption from property taxation by Hanover County in that the property described below is rendered exempt by Virginia Code Section _____ or the Constitution of Virginia, Article X, Section 6, subparagraph _____. The exemption is requested for the following type of taxation (check all that apply): _____ Real Estate _____ Personal Property.

Property Owner: _____

Mailing Address: _____

Physical Address: _____

Provide the following information for any request for exemption on real estate

Account #:
GPIN:
Acreage:

Provide the following information for any request for exemption on personal property

Account #:
SSN/FEID:
Item Description:

The subject property is being used for the following purpose(s):

The proceeds (from rental or other use of the property), if any, from the use of the subject property are as follows:

The owner of the property is a/an: corporation
 partnership
 sole proprietorship
 unincorporated association
 individual

The owner is operating as a: profit-making entity
 nonprofit entity

I hereby declare that the statements and information herein given are true, full and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

Name: _____

Title: _____

Phone: _____

Email: _____

FOR OFFICE USE ONLY

Date received by Commissioner of Revenue: _____

Portion tax exempt: _____ Portion taxable: _____

Virginia Code Section/Constitution of Virginia: _____