

# How to enroll

Complete the enclosed  
EMS Prepay Application  
*(please print or type)*

Mail the completed application  
with your check or money order  
in the amount of \$60 to:

**County of Hanover**  
**P.O. Box 75445**  
**Baltimore, MD 21275-5445**  
Make checks payable to  
Hanover County Fire EMS

After your application is processed,  
you will receive a membership card  
from our billing company confirming  
your enrollment in the program.

For assistance, please call

**HANOVER**  
**FIRE • EMS**  
PUBLIC SAFETY DEPARTMENT

**(804) 365-6195**

**HANOVER**  
**FIRE • EMS**  
PUBLIC SAFETY DEPARTMENT

P.O. Box 470 Hanover, VA 23069

804-365-6195  
hanoverfireems.org  
www.hanovercounty.gov

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Hanover Fire - EMS Official Page

# EMS Prepay Information & Application

*Annual Subscription Reapply Every June*



**Hanover: People, Tradition and Spirit**

The **EMS Prepay Program** is a subscription program to help Hanover County citizens defray out-of-pocket expenses, such as health insurance co-payments and deductibles, when they need emergency transportation via ambulance. Subscribers will not be charged for any cost not covered by their insurance company. Potential subscribers should check with their health insurance carrier to determine if the **EMS Prepay Program** is right for them. For **\$60 a year**, a subscriber who resides in Hanover County may enroll all members of his or her household. Don't wait until you are transported to decide if you need this coverage. Check with your insurance carrier and then give us a call if you have additional questions.

### FAQ's About the Program

#### Who is eligible to subscribe?

If you are a resident of Hanover County and served by Hanover Fire - EMS, are employed by a business located in Hanover County or a resident of a nursing home facility in Hanover County.

#### How does the billing work?

Hanover County has contracted with a service to handle the EMS billing. The insurer, whether Medicaid, Medicare or a private company, will receive the bill. Patients will not be billed until all insurance options are exhausted. If you are a **subscriber** to the **EMS Prepay Program** and are transported in an ambulance, the billing statement will show a zero balance no matter what portion is paid by your insurance company or even if you are not insured.

#### How do you protect the privacy of my health information?

Hanover County has a federally required Health Insurance Privacy Protection Act (HIPPA) Compliance Program in place to protect your health information.

# EMS Prepay Application Form

Please print of type legibly

## Part I – Applicant Is this a renewal? Yes \_\_\_ No \_\_\_

<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	<i>Social Security #</i>	<i>Date of Birth</i>
<i>Street Address</i>				
<i>City</i>	<i>State</i>	<i>Zip Code</i>	<i>Telephone #</i>	

## Part 2– Additional Applicants in residence, nursing homes, etc.

<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	<i>Social Security #</i>	<i>Date of Birth</i>

## Billing Authorization/Responsibility For Payment

**Note: Applicants who are eligible to subscribe individually as students or workers at County businesses should complete only part I.**  
**I understand that I am financially responsible for the services provided to me by Hanover County Fire EMS (HFEMS) regardless of insurance coverage. I request that payment of authorized Medicare or other insurance benefits be made on my behalf to HFEMS or its billing agent for any services provided to me by HFEMS. I authorize and direct any holder of medical information or documentation about me to release to the Centers for Medicare and Medicaid Services or its successors and its carriers and agents, as well as to HFEMS and its billing agents, any information or documentation needed to determine these benefits, or benefits payable for any services provided to me by HFEMS, now or in the future. I agree to immediately remit to HFEMS any payments that I receive directly from any source for the services provided to me. A copy of this form is as valid as the original.**

<i>Signature</i>	<i>Date</i>

