

**Permit Fee Increase**

**Effective July 1, 2016**

**This information can be found in the Chapter 6 of the Hanover County Code**

Building, electrical, mechanical and plumbing. The fees for building, electrical, mechanical and plumbing permits shall be in accordance with the following schedule:

(1) Building permits:

a. One- and two-family dwellings and appurtenances:

1. For new one- and two-family dwellings, the fee shall be \$525.00.
2. For the construction of additions, alterations, sheds, garages and other similar residential structures, the fee shall be \$99.75.

b. All other building permits:

1. The fee shall be a minimum of \$99.75.
2. For a valuation over \$15,000.00, the fee shall be \$99.75 for the first \$15,000.00, plus \$5.25 for each additional thousand or fraction thereof.

(2) Electrical permits:

a. For one- and two-family-dwellings and their appurtenances, the fee shall be \$99.75.

b. For all other electrical permits, when the cost of labor and materials involved in the installation, maintenance and repair:

Does not exceed \$5,000.00, the fee shall be . . . . . \$99.75.

Plus \$4.20 for each additional \$1,000.00 or fraction thereof.

(3) Mechanical and plumbing permits:

a. For mechanical and plumbing permits for one- and two-family-dwellings and their appurtenances, the fee shall be \$99.75.

b. For all other mechanical and plumbing permits when the cost of labor and material involved in the installation, maintenance, or repair:

Does not exceed \$5,000.00, the fee shall be . . . . . \$99.75.

Plus \$4.20 for each additional \$1,000.00 or fraction thereof.

(4) Moving of building or structure: The fee for a permit to move any building or structure shall be \$89.25.

(5) Demolition of building or structure: The fee for a permit to demolish any building or structure shall be \$89.25.

(6) Reinspection fee: The fee charged for each inspection made in excess of two if such inspection is necessary because work is not completed for inspection when the request for inspection is made, or because corrections were not made prior to reinspection shall be \$52.50.

(7) Special inspection: The fee for an inspection requested to be made outside of regular office hours or on holidays shall be \$89.25.

(8) Investigative fee: Upon the building official's discovery and investigation of unauthorized work commenced before a permit application has been approved, a fee of \$89.25 shall be added to the permit fee to cover investigation costs.

(9) Change in scope of work, change in plans or setbacks: The fee for changes in the scope of work, plan changes constituting a change in square footage of less than 20% and changes to setbacks shall be \$52.50.

(10) Temporary Certificates of Occupancy: The fee for issuance of a temporary Certificate of Occupancy shall be \$52.50. The fee for each extension thereof shall be \$52.50.

(11) Swimming Pool Barriers: The fee for a swimming pool barrier shall be \$52.50.

(12) Change of Use or Occupancy (no work performed): The fee for a change of use permit or certificate of occupancy shall be \$52.50.

(13) Permit Extensions: The fee for extending an expired permit shall be \$52.50

(14) Manufactured Homes: The fee for the installation of a manufactured home shall be \$84.00.

(15) Research of historical data, computer records and certificates of occupancy: The fee for research of historical data, computer records and certificates of occupancy shall be \$5.25 for each 15 minutes.

(16) Amusement devices: The fee for the inspection of amusement devices shall be:

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| a. Small mechanical ride or inflatable amusement device   | \$35.00 ea.  |
| b. Circular ride or Flat ride less than 20 feet in height | \$55.00 ea.  |
| c. Spectacular Rides                                      | \$75.00 ea.  |
| D. Coasters which exceeds 30 feet in height               | \$200.00 ea. |

(17) Elevator Certificates: The fee for issuance of an annual elevator operating certificate shall be \$52.50.

Payment and disposition. All permit fees required by this section shall be paid by the applicant at the time the application for the permit is filed with the building official.

Exemptions. No fee shall be required to be paid for permits issued for the construction of buildings designed for and used to house religious assemblies as a place of worship.

Return of portion of fees under certain circumstances. In the case of revocation of a permit or abandonment or discontinuance of a building project, the portion of the work actually completed shall be computed and any excess for the uncompleted work shall be returned to the permit holder upon written request. All plan examination and permit processing fees, as stated in the following schedule, shall first be collected.

(1) Application and processing fee: \$21.00

(2) Plan review and examination fee: Twenty (20) percent of total building permit fee.

Pre-application plan review.

(1) Plans may be submitted to the building official for review and determination as to compliance with building code requirements in effect on the date of submission, prior to application for a building permit, for any buildings except one and two family-dwellings and their appurtenances.

(2) A fee equal to twenty (20) percent of the building permit fee for the project shall be charged for the review of plans pursuant to this subparagraph.

(3) Revisions to construction documents submitted for review shall not be accepted after the date of issuance of a compliance determination, without payment of an additional pre-application plan review fee or application being made for a building permit including payment of the total building permit fee.

(4) This plan review fee is nonrefundable, but will be applied toward the building permit fee when application for a building permit without plan revisions is submitted within twelve (12) months of the date of submission of plans pursuant to this subparagraph.