

**HANOVER COUNTY
 BUILDING INSPECTOR'S OFFICE
 PO BOX 470 (mail)
 7516 COUNTY COMPLEX RD. (parcel)
 HANOVER, VA 23069
 (804) 365-6040**



PERMIT # _____
 Payment type: _____

MECHANICAL PERMIT APPLICATION
HEATING, VENTILATION AND AIR CONDITIONING

Two sets of plans must be included with commercial permit applications.

OWNER: _____

ADDRESS: _____
 STREET CITY STATE ZIP

CONTRACTOR: _____ Lic. # _____ class _____

ADDRESS: _____
 STREET CITY STATE ZIP

PHONE NUMBER: _____ CONTACT PERSON: _____

EMAIL ADDRESS: _____

DIRECTIONS TO SITE: _____

DESCRIPTION OF WORK: NOTE THE NUMBER OF COMPONENTS THAT YOU ARE INSTALLING

HEAT PUMP _____ MINI SPLIT SYSTEM _____ HYDRONIC PIPING _____
 CHILLER _____ VENTILATION SYSTEM _____ DUCT SYSTEM _____
 KITCHEN HOOD EXHAUST SYSTEM _____ WOOD BURNING APPLIANCE _____ (Pellet stoves included)
 BOILER CONNECTION _____ OIL FURNACE _____ VAV / CAV SYSTEM _____
 CLOTHES DRYER VENT _____ WALK IN COOLER/FREEZER _____ REFRIGERATION LINES _____
 OTHER _____

JOB VALUE _____
 PERMIT FEE _____
 2% SURCHARGE _____
 (State Levy)
 TOTAL FEES _____

PERMIT FEES		
Residential permits are \$101.75 total		
Commercial permit fees are based on job value (which includes labor and material):		
<u>VALUE</u>	<u>FEE</u>	<u>TOTAL (2% Added)</u>
UP TO 5000.00	\$ 99.75	\$ 101.75
\$ 5001.00 +	\$ 99.75 + (\$4.20 for each additional \$1000.00 or fraction of \$1000	

THIS IS TO CERTIFY THAT THE ESTIMATED COST SET FORTH ON THE REFERENCED PERMIT IS TRUE AND FACTUAL TO THE BEST OF MY KNOWLEDGE AND IT IS DETERMINED BY THE FOLLOWING: ACTUAL COST OF LABOR AND MATERIALS INCLUDING ANY AND ALL FURNISHED BY OTHER THAN THE INSTALLER, SHALL BE INCLUDED IN SUCH COST.

APPLICANT SIGNATURE _____ DATE _____