

**Hanover County Planning Department
Application for Reduction of Surety**

Request for REDUCTION OF SURETY

NAME OF SUBDIVISION: _____

CHECK ONE: Reduction Prior to Recordation Reduce Surety on File

APPLICANT INFORMATION

PLEASE DIRECT CORRESPONDENCE/ QUESTIONS TO: Developer Surveyor/Engineer Other

Developer: _____ Address: _____ _____	Telephone No. _____ Fax No. _____ Email Address _____ _____
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Surveyor/Engineer: _____ Address: _____ _____	Telephone No. _____ Fax No. _____ Email Address _____ _____
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Other Contact: _____ Address: _____ _____	Telephone No. _____ Fax No. _____ Email Address _____ _____
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ATTACHMENTS - Submit the following items. Incomplete applications will not be accepted for review.

- | | |
|--|--|
| <input type="checkbox"/>

<input type="checkbox"/>
<input type="checkbox"/> | a) An estimate (Certification of Partial Completion), prepared by a Professional Engineer/Surveyor indicating percent of improvements and amenities completed and outlining deficiencies.
b) Certification that a minimum of 30% of the work has been completed.
c) A fee in the amount of \$300.00, payable to the Treasurer of Hanover County. |
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PLEASE SIGN AND DATE THE FOLLOWING STATEMENT:

The undersigned developer/subdivider represents and certifies that to the best of his/her knowledge, information, and belief, all work for which this request for partial surety reduction is submitted has been completed in full, in accordance with the approved construction plans and the conditions and terms of the Performance Agreement.

Signature: _____ Date: _____

STAFF USE ONLY:

Accepted by: _____ Fee: _____ Paid: Date: _____ HTE#: _____