

# MINUTES

## Hanover County CPMT

*Date | time* 9/8/2022 1:03 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Ivy Sager | Sheila Crossen-Powell | William Fells Jr.

Karen Stalzer | Claiborne Warner | Amy Sylvia | Julie Dubee

Bernie Jordan, Les Beasley, and Karen Butler attended the meeting.

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### Approval of Minutes

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The minutes from August 11, 2022 were approved as submitted.

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### Fiscal Report

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The FY22 fiscal report will be shared at the next CPMT meeting.

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### Administrative

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Julie Dubee presented Full Moon Pediatric Therapy and LifeBridge Academy as potential new vendors. Full Moon provides home-based occupational services and LACMs have been impressed by this provider through their work with another agency. LifeBridge Academy is a private day school. They are under new ownership and this would be a contract with their new owner. Sheila Crossen-Powell made a motion to approve both of the vendors. Karen Stalzer seconded the motion and CPMT members voted Aye.

Julie Dubee presented Drew Webb of UMFS as a potential new private provider on FAPT. Claiborne Warner made a motion to approve and William Fells Jr. seconded the motion. All CPMT members voted Aye.

Julie Dubee provided an update to CPMT on a vendor who requests to raise their rates mid-contract but ultimately decided to rescind the request.

As part of the audit quality improvement plan, Julie Dubee presented a draft of a FAPT Family Satisfaction Survey. CPMT discussed the frequency of administration and method. The survey would be administered after the first FAPT, annually and at case closure. Julie Dubee will create a survey monkey or google form so the survey can be easily shared. Karen Butler will be taking the lead on administering the survey and gathering data. CPMT suggested the survey remain anonymous but allow families to request follow-up.

Julie Dubee reviewed the local policy changes as a result of the OCS audit, internal audit and suggestion of adding virtual FAPT policy. Upon a motion by Claiborne Warner and seconded by Sheila Crossen-Powell, the policy changes were approved. All CPMT members voted Aye.

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### Closed Session\*

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Upon a motion by Sheila Crossen-Powell and seconded by Karen Stalzer, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee highlighted the FY23 private day requests for August through June. Julie Dubee also highlighted an after school activity request for CASE # 2874, #2875 and #2876 who are residing with

relative foster parents. CPMT determined the request was more appropriate as an after school activity, as opposed to daycare. Julie Dubee reviewed CASE #2718, who was finally residentially placed at the end of August. Julie Dubee also reviewed CASE #2832, who has higher costs associated with a group home placement. Lastly, Julie Dubee provided an update on CASE #2878 who has requests for both a residential placement and group home placement as the LACM works on their stepdown plan. There is also a possibility the client will discharge directly home based on all their positive progress. This client recently attended FAPT in person with their caregiver and did an excellent job.

Sheila Crossen-Powell asked about CASE #2893, as they will be turning 18 in October and services would end at that time. Jim Taylor asked about CASE #2822 and the school transportation request to keep client at former school. This client is not expected to return to their former school and CPMT wondered about requesting a new BID to consider that point. CPMT also wondered the clients thoughts on their long commute to school. Sheila Crossen-Powell also provided an update on CASE #2687, where the circuit court upheld the denial of fostering futures for this client.

Upon a motion by Karen Stalzer. and seconded by Claiborne Warner, the meeting was reconvened. Sheila Crossen-Powell made a motion to certify the closed session and this motion was seconded by Karen Stalzer. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Claiborne Warner made a motion to approve the FY23 funding requests as presented. Karen Stalzer. seconded the motion. All CPMT members voted to approve the funding requests as presented, with Claiborne Warner abstaining from CASE #2634.

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## Announcements

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Claiborne Warner provided some updates on the most recent SEC meeting regarding the private day rate setting study and moving funds from CSA to DOE. VDSS shared at the SEC meeting that there were no foster youth sleeping in DSS offices as of that day. Also, a draft report on parent representatives was also shared.

Jim Taylor shared information about the CPMT workshop for the CSA Conference.

Next Meeting: **Date |time:** 22 September 2022 at 1:00 p.m. | **Location:** Hanover DSS Large Conference Room

Jim Taylor adjourned the meeting at 2:03 PM on September 8, 2022.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*

