



HANOVER COUNTY COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD
Sue Randolph – Chair
Citizen
Angela Kelly-Wiecek
Board of Supervisors

MINUTES

July 17, 2023
5:30 pm

Members Present:

Anne Cross, Mary Butler Eggleston, Johna Jones, Angela Kelly-Wiecek, Carol McDaid (virtual), Gary D. Perkins, Sue Randolph and Linda Wilkinson.

Staff Members Present:

Lorrie Ann Booker, Johnnie Cunningham, Gabriella Caldwell-Miller, Leah Han, Bernie Jordan, Ivy Sager, Lisa Seward, Jim Taylor, Linda Wilkinson and Kara Yurina.

Additional Attendees:

None

Presenters:

None

Location:

Hanover County Martha Ann Fields Building, Meeting Room (Meeting was relocated as elevator access was unavailable at the Hanover County Administrative Building)

I. Call to Order

Sue Randolph, Chair, called the meeting to order at 5:37pm. Ms. Randolph stated a quorum was physically present with Carol McDaid joining remotely from South Carolina. Bill Brenzovich, Jeff Katz, Robin Trivette and Jack Wilson were not present.

Ms. Randolph acknowledged two staff from the County Attorney's Office: Leah Han, Assistant County Attorney, who was recently assigned to support the CSB and Lisa Seward, Deputy County Attorney. Board and Staff introductions were made.

II. Consideration of Amendments to the Agenda

None

III. Approval of the Minutes

The minutes of the May 15, 2023, Board meeting were approved as submitted.

IV. Citizens' Time

None

V. Presentations and Agenda Items

Presentations: The Board Roles and Responsibilities presentation has been postponed to the August meeting.

Action Item: Approval of the FY24 Fee Schedule and Sliding Fee Scale

Ms. Randolph acknowledged the extensive presentation provided on this topic last year. She stated there are no proposed changes to the sliding fee scale and that recommended changes to the fee schedule are due to fee increases by DMAS and DARS. She further noted that considering the minimal changes, staff were not asked to provide a presentation but asked if there was any interest in a presentation on this topic.

Gary D. Perkins spoke to having the same position he had last year that he is concerned that the scale doesn't slide far enough. Ivy Sager spoke to the Executive Committee's direction to staff last year, which resulted in adjustments to the scale for FY23.

Mr. Perkins reiterated his concerns and discussion ensued. Jim Taylor provided perspective that Hanover's sliding fee scale is generous compared to our peers. He also noted that the vote on this agenda item could be postponed so that a presentation can be provided.

Ms. Sager spoke to DBHDS requiring a sliding fee scale and that our peers offer a percentage reduction per service, as compared to our monthly max.

Ms. Randolph suggested postponing a vote on the sliding fee scale. Ms. Sager asked if the Board would consider moving forward with acting on the proposed fee schedule.

Angela Kelly-Wiecek moved to approve the FY24 Fee Schedule, seconded by Sue Randolph, passing unanimously.

Angela Kelly-Wiecek then moved to revisit the FY24 Sliding Fee Scale at the August meeting and that staff are directed to bring options that include financial and client impacts. Motion was seconded by Mary Butler Eggleston and passed unanimously.

Donations: Carol McDaid moved to accept, seconded by Anne Cross and passing unanimously, the following donations: Randolph Macon College Green Bandana Project donated \$750 to Prevention Services; Jewell Dean donated a camping tent (to be given to a client) with an approximate value of \$80; Carol McDaid donated \$270 in gift cards for staff appreciation; Linda Wilkinson donated \$150 in gift cards for staff appreciation; Angela Kelly-Wiecek donated \$50 in gift cards for staff appreciation; Anne Cross and Robin Trivette donated \$50 in gift cards for staff appreciation; Jack Wilson donated \$55 in gift cards for staff appreciation; and James W. Adkins donated \$100 for staff appreciation.

Chairperson's Report:

Linda Wilkinson provided an update on behalf of the Staff Appreciation Committee, mentioning the staff appreciation event was well attended by staff, attended by several Board Members, and extended appreciation for the donations of food and gift cards.

Anne Cross provided a Public Awareness Committee update, speaking to the Jean C Harris award celebration to be held October 25 at St. Paul's Episcopal Church. She noted that nominations form would be going live soon. She also spoke to the Committee's meeting with

staff from the Behavioral Health & Wellness team around connecting with local clergy and faith communities to share information about the agency. The Committee was pleased to discover many connections already in place and will meet with staff again around an action plan which will include participation by the Board.

Ms. Randolph announced the RAFT House lease will be discussed at an upcoming meeting.

Executive Director's Report:

Ivy Sager reviewed new hires for June and July. She then reviewed the May and June Feedback Forum data, giving brief information on each. Ms. Eggleston recommended a slight change in how the information is reported for it to be clearer. Ms. McDaid asked if compliments are reported. Ms. Sager indicated they are if they come through the feedback card or a direct contact to QA.

Ms. Sager announced Division Director updates are being added back the meeting structure and invited each to provide their update.

Johnnie Cunningham spoke to a Supported Employment promotional video to be filmed at Fine Metals, adjusting the "Building for the Future" meeting time to 4pm with hopes of increasing attendance, the upcoming Lemonade Stand at Day Support and reviewed vacancies.

Mr. Perkins asked about how many clients (through Supported Employment) work with the CSB or Hanover County. Ms. Sager reported that several clients work for the County but currently none for the CSB. Mr. Perkins then voiced his perspective that clients (individuals served through Supported Employment) should be considered more broadly for positions within the agency and within Hanover County government.

Gabriella Caldwell-Miller shared about the Region 4 Behavioral Health & Wellness consortium running three commercials during major sporting events. She highlighted school-based data reporting and noted that once schools are back in session, staff would provide quarterly reports. Lastly, she noted stakeholder engagement between CSB and local law enforcement to discuss SUD programs.

Ms. Wilkinson mentioned her participation in interviewing PA candidates for Randolph Macon College, expressing appreciation for the education she has received serving on this Board and how she was able to pass that along to those at Randolph Macon College.

Mr. Perkins asked what happened to school-based clients during the summer. Dr. Caldwell-Miller spoke to the clinicians collaborating with parents on being seen at the CSB, seeking services in the community or waiting until school starts to re-engage.

Bernie Jordan addressed the FY24 Performance Contract, as well as the current budget processes of finishing up FY23 while operating in FY24.

Ms. Sager announced the CARF accreditation survey will be this fall. She also announced the appointment of Daricka Jones as the new Social Services Director.

Ms. Sager mentioned the Hanover Cares Lunch and Learn scheduled for August 2 at the ECC Training Center and pointed out the link to contribute to the LemonAid Stand.
Ms. Sager announced she will be unavailable from August 4 through 10, noting the Dr. Caldwell-Miller and Mr. Taylor available to Board members if needed.

Lastly, Ms. Sager mentioned the Harris Award nomination opening July 24 and closing September 8.

VI. Other Items

Ms. Randolph asked the Board to sign the Standards of Professional Conduct document at their place and to leave it for staff to pick up after the meeting.

VII. Announcements

Ms. Randolph announced this is Ms. Wilkinson's last Board meeting as she is moving out of Hanover County. Ms. Radolph acknowledged her contributions and commitment to the Board and the work of the CSB. Ms. Wilkinson commented it had been an honor to serve.

Ms. Kelly-Wiecek announced National Night Out on August 1.

VIII. Adjournment

Ms. Randolph adjourned the meeting at 6:45pm. The next regularly scheduled Board meeting will be held August 21, 2023.