

MINUTES

Hanover County CPMT

Date | time 7/15/2021 1:01 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor | Ivy Sager | Karen Stalzer | Claiborne Warner
William Fells | Jackie Manzer | Julie Dubee

Les Beasley attended the meeting.

Approval of Minutes

The minutes from June 24, 2021 were approved as submitted

Fiscal Report

Jackie Manzer shared the fiscal report. As of June 30, 2021, mandated and non-mandated spending totaled \$5.7 million, which is higher than the same time last year by \$859,000. Encumbrances totaled \$1.4 million, which is \$243,000 higher than the same time last year. Spent and encumbered totaled \$7,141,000, which is \$1.1 million, or 18.3% higher than the same time last year.

Residential spent and encumbered is \$598,000, which is higher than last year by \$112,000. TFC spent and encumbered is \$839,000, which is higher than last year by \$270,000. Private day and residential education spent and encumbered is \$4,000,000, which is higher than last year by \$772,000. Community-based spent and encumbered is \$1.5 million, which is higher than last year by \$184,000. Family Foster Care, which includes Fostering Futures, spent and encumbered is \$84,000. This is lower than last year by \$202,000.

Medicaid billing is \$404,000, which is higher than last year by \$69,000. COVID relief measures have saved about \$50,000 in this category. The CSA budget is \$7,226,500, and with spent and encumbered, there is a \$318,00 deficit. But we do not expect all expenditures to be utilized.

Les Beasley added that they are still estimating CSA to be within budget and there have not been any unexpected costs at the end of the fiscal year. The community-based services category continues to have varying expenditures.

Administrative

Julie Dubee presented Jerri Adams as a new private provider representative from HopeTree Family Services. With a motion from Claiborne Warner, and seconded by Karen Stalzer, Ms. Adams was approved as a new private provider representative on FAPT. All CPMT members voted Aye.

Les Beasley then reviewed the new CSA Dashboard for CPMT. Jim Taylor asked if the key performance indicators could be altered so “red” meant over budget. Les Beasley added that a projection column can be added to capture that information. Claiborne Warner also wondered about highlighting the number of years a client has been receiving services from Hanover CSA. Julie Dubee can put together a report that shows length of time the case has been open and length of stay in residential.

Closed Session*

Upon a motion by Claiborne Warner, and seconded by Karen Stalzer, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee gave an overview of the final requests to ensure appropriate funding for FY21.

CPMT discussed the funding request for private day services for FY22, which totaled \$3.1 million. For FY21, the initial request for private day services was \$2.8 million. Julie Dubee also highlighted a few FY22 cases. First, Julie Dubee shared staffing concerns for CASE #2697 and shared thoughts on the most appropriate case manager based on case history and conflicts of interest. CPMT determined DSS is the most appropriate case manager at this time. Julie Dubee also highlighted CASE #2648 and most of the mandated costs should be covered by Medicaid.

For CASE #2736, Julie Dubee provided an update for CPMT on a failed trial home placement that has led to a group home placement for this youth, who will turn 18 in a few months. CASE #2766 has higher costs associated with residential education and reunification services. CASE # 2767 has higher costs associated with support services to maintain their group home placement. So far, their transition to the group home placement has gone really well and they have more contact with family. CASE #2768 discharged from residential so their costs are associated with wraparound community-based services. CASE #2785 is requesting funding for a group home placement after their residential facility announced it was closing. CASE #2822 has high costs associated with TFC placement, family reunification services and transportation. Lastly, CASE #2855 has higher costs associated with a group home placement.

CPMT also discussed the impact of staffing concerns across our system. In particular, CPMT discussed the staffing shortages at the state hospital and how staffing is also impacting residential facilities limiting their population. This is also leading to more youth being placed out of state.

CPMT discussed CASE #2710 being sent to collections for unpaid copayments.

Upon a motion by Claiborne Warner and seconded by William Fells, the meeting was reconvened. Ivy Sager made a motion to certify the closed session and this motion was seconded by Karen Stalzer. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the FY21 funding requests as presented. William Fells seconded the motion. All CPMT members voted to approve the funding requests as presented.

Ivy Sager made a motion to approve the FY22 funding requests as presented. Karen Stalzer seconded the motion, with Claiborne Warner abstaining from CASE #2543, #2576, #2675, #2703 and #2783. All CPMT members voted to approve the funding requests as presented.

Claiborne Warner made a motion to send CASE #2710 to the Treasurer's Office for collections. William Fells seconded the motion. All CPMT members voted Aye.

Announcements

Next Meeting: **Date | time:** 12 August 2021 at 1:00 p.m. | **Location:** Hanover DSS Large Conference Room

Jim Taylor adjourned the meeting at 1:50 PM on July 15, 2021.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*