

FACILITY & SPACE NEEDS COMMITTEE

Minutes
May 21, 2020

AGENDA:

- ❖ Signage Projects
- ❖ District Court Building
- ❖ Museum Project
- ❖ Atlee Library

MEMBERS PRESENT: Members present were Bucky Stanley-Chairman, W. Canova Peterson, F. Michael Herzberg

STAFF IN ATTENDANCE: R. Harris, K. Seay F. Harksen, D. Butler (by phone) and M. Fletcher

LOCATION: Board of Supervisor's Meeting Room, Administration Building, Government Complex

Mr. Stanley opened the meeting at 3:00 p.m. and following the agenda deferred to Ms. Seay. Ms. Seay then asked Mr. Fletcher to start with the Gateway Sign project.

I. Signage Projects

- Mr. Fletcher informed the committee that the approved sign did not meet VDOT's criteria and the lower level banner; "Founded 1720" would need to be removed.
 - Studio Ammons had successfully designed two new variations and the committee approved the VDOT compliant modification sign with green border and brown base.
 - Mr. Fletcher informed the committee that the new criteria for sign construction along with site selection could be accomplished in June and installation completed in September 2020.
- Next Mr. Fletcher presented the new design for the Old District court sign, with Staff recommendation to name it the Henry Clay building. The committee made other suggestions for the building name and did not concur with Staff recommendation. Subsequent to the meeting, the committee recommended the Martha Ann Fields building name.
- Mr. Fletcher then proceeded to show the committee new signage representing the Hanover County Museum Logo to be placed at the museum. The committee approved the signs.

II. District Court Renovation

- Mr. Butler informed the committee that the renovation of the old district court was proceeding and that Daniels was staffing the construction project at close to 100%.
- Mr. Butler informed the committee that HVAC was on, boilers on, water treatment and lighting fixture all on. Carpeting was 90% on lower and first level, ceiling grid and tiles 100% on first level 90% on the others.
- Work is progressing but days have been added due to change orders. Revised substantial completion is July 7 and revised final is September 8, 2020.

IV. Museum Project

- Mr. Fletcher discussed the renovation of the museum and said that the overall construction to be completed by the end of June with hand off to staff for the first exhibit build out shortly thereafter.
- Museum will be ready for public opening October 17.

V. Atlee Library

- Mr. Harksen informed the committee that the library should finish out by the end of June or early July. Paving of the parking lot to start June 10, furniture move and assembly in July.

Meeting adjourned at 3:40.