

# MINUTES

## Hanover County CPMT

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*Date | time* 5/27/2021 1:00 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Karen Stalzer | Claiborne Warner  
William Fells | Amy Sylvia | Julie Dubee

Les Beasley attended the meeting.

### Approval of Minutes

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The minutes from May 13, 2021 were approved as submitted

### Fiscal Report

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Jim Taylor shared the Hanover County Board of Supervisors approved the budget supplement, which included \$91,000 in local funding. This supplement is to ensure Hanover CSA is within budget for FY21.

### Administrative

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CPMT completed the FY22 Annual Risk Assessment Survey. In discussing best practices and major achievements, CPMT noted that we continue to hold quarterly FAPT and CPMT meetings to improve communication and expectations between the two teams, as well as having a consistent time and space to share continuous quality improvement data. Hanover CSA has also continued to hold a monthly review committee that looks at all of the cases coming to FAPT that month, paying special attention to cases where youth have been out of the home for an extended period of time, and also youth with high expenditures. This team led to policy changes around limiting the use of Independent Living Apartments. This committee also led to updates in policy regarding Hanover CSA Parental Agreements.

Hanover CPMT also identified three areas of concern. The first is "Pressure to Meet Objectives" due to increased and unforeseen operating costs surrounding private day and residential education and increased numbers of youth in foster care. The second is "Service Delays." We noted this as a concern due to impacts of COVID on passes and visits from residential facilities, which impacted discharge planning. "Contingency Planning" is the last area of concern. However, Hanover CSA is making improvements in this area as the Board of Supervisors approved an additional position for CSA in FY22. This position will be responsible for utilization review and serving as a back-up in case of absence of the CSA Coordinator.

### Closed Session\*

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Upon a motion by Claiborne Warner, and seconded by Karen Stalzer, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee highlighted CASE #2464, including exploration of a new DD Waiver funded group home in northern Virginia. Unfortunately, there has been little progress on goals for the client and they are still

engaging in unsafe behaviors. Julie Dubee also highlighted CASE #2824 and the request for an additional month of A&D placement, despite having been there for 120 days. Julie Dubee elaborated on vendor struggles to complete the assessment in a timely manner and Sheila Crossen-Powell added DSS not utilizing this vendor in the future. Lastly, Julie Dubee highlighted the increased number of CHINS-Supervision Non-Mandated cases coming to FAPT over the last few weeks. Amy Sylvia made a note CPMT about the change in rate for Rise Martial Arts from weekly to monthly.

Upon a motion by Sheila Crossen-Powell and seconded by Claiborne Warner, the meeting was reconvened. Claiborne Warner made a motion to certify the closed session and this motion was seconded by Ivy Sager. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the funding requests as presented. Claiborne Warner seconded the motion. All CPMT members voted to approve the funding requests as presented.

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### Announcements

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CPMT discussed returning to in-person FAPT meetings. Julie Dubee shared a plan to bring FAPT team members back in person in FY22, but there were no plans to bring clients and providers back in person at this time. This is similar to other localities in the area. CPMT discussed any barriers to virtual participation and noted the value of offering in-person FAPT meetings for families.

Next Meeting: **Date | time:** 27 May 2021 at 1:00 p.m. | **Location:** Hanover DSS Large Conference Room

Jim Taylor adjourned the meeting at 1:47 PM on May 27, 2021.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*