



**HANOVER COUNTY
COMMUNITY SERVICES
BOARD –
Executive Committee**

COMMUNITY SERVICES BOARD
Sue Randolph – Chair
Citizen
Angela Kelly-Wiecek
Board of Supervisors

MINUTES

March 31, 2023
8:30 AM

Members Present:

Anne Cross, Sue Randolph, Robin Trivette

Staff Members Present:

Ivy Sager

Additional Attendees:

None

Presenters:

None

Location:

Ashland CSB Board Room, 12300 Washington Highway, Ashland, VA 23005

Call to Order

Sue Randolph, Chair, called the meeting to order at 8:45 AM.

Consideration of Amendments to the Agenda

There were no amendments to the agenda.

Approval of Minutes

The minutes from the February 22, 2023, Executive Committee meeting stand approved as presented.

Citizens' Time

None

Presentations and Agenda Items

- A. Committee Updates and Planning – Ms. Sager provided a brief update on the committee sign-ups from the last CSB Board meeting. Only one committee, Public Awareness, has enough members to proceed with scheduling a meeting. The Executive Committee agreed that Ms. Sager would contact the Board members who have not selected a committee to

gauge their interest. She will also proceed with scheduling the Public Awareness Committee meeting and will work to schedule the others once additional members are confirmed.

- B. Proposed Revisions to the Rules of the Board – After discussion on this topic, the Executive Committee agreed to recommend a revision to the Rules of the Board related to loss of quorum. This recommendation will be presented to the full board at the April 2023 meeting. The exact revision will be developed in consultation with legal counsel. The Executive Committee is in support of a revision that allows for information to be provided to Board members in the absence of a quorum and understands that no action can be taken in this situation.
- C. Board Roles and Responsibilities – Jim Taylor continues to lead the process of establishing more clarity for Board members on their roles and responsibilities. No additional update is available currently.
- D. Budget Public Comments – Ms. Sager provided a preliminary draft of comments for the Chair to provide during the budget public hearing on April 5. Executive Committee members provided additional feedback on topics to be included in the draft remarks. In addition, Ms. Randolph asked Ms. Sager to send a reminder email to Board members about the budget public hearing and to encourage their attendance.
- E. Additional Planning Items – Ms. Sager provided the Executive Committee with a brief update on Mr. Katz. Ms. Sager contacted Ms. Katz after he did not attend the February and March Board meetings.

Other Items

None

Announcements

None

Adjournment

Meeting was adjourned at 9:15 AM.