



HANOVER COUNTY COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD
Sue Randolph – Chair
Citizen
Angela Kelly-Wiecek
Board of Supervisors

MINUTES

March 20, 2023
5:30 pm

Members Present:

Anne Cross, Mary Butler Eggleston (exited at 6:45pm), Johna Jones, Angela Kelly-Wiecek, Gary D. Perkins, Sue Randolph and Linda Wilkinson.

Staff Members Present:

Lorrie Ann Booker, Ellen Bowyer, John Budesky, Johnnie Cunningham, Gabriella Caldwell-Miller, Ivy Sager and Jim Taylor.

Additional Attendees:

None

Presenters:

Amy Erb, Director of Regional Programs at Richmond Behavioral Health

Location:

Hanover County Administration Building, Board of Supervisors Conference Room

I. Call to Order

Sue Randolph, Chair, called the meeting to order at 5:43pm.

II. Consideration of Amendments to the Agenda

Due to conference room technology issues the meeting proceeded with a fluid agenda.

III. Approval of the Minutes

The minutes of the February 27, 2023, Board meeting were approved as submitted.

IV. Citizens' Time

None

V. Presentations and Agenda Items

Donations: None

Chairperson's Report:

Mary Butler Eggleston revisited the Executive Committee's recommendation to create two new standing committees: Public Advocacy and Staff Appreciation & Events. She indicated

that the committees would determine when and how often they meet. Ms. Eggleston encouraged Board members to serve on one of these committees and a sign-up sheet was passed around.

Sue Randolph sought input regarding the Board's summer meeting schedule and asked for any concerns with cancelling the June 26, 2023, meeting. No concerns were expressed and there was agreement to cancel the June 26 board meeting. The board will meet on August 21, 2023.

Ms. Randolph asked for any specific presentation requests to please be submitted to her directly.

Ms. Randolph spoke to the staff appreciation letters, with Robin Trivette and Anne Cross providing letters March and April, respectively.

Anne Cross, at 6:00pm, motioned for a brief recess while technology issues were being addressed.

Ms. Randolph motioned to move back into session at 6:01pm.

Jim Taylor provided a presentation on the Opioid Settlement Funds, highlighting funding amounts, funding management, listening session participation, as well as the input form found on the County website. Board members engaged in discussion and feedback on this topic.

Angela Kelly-Wiecek asked if Kristin Smith Dunlop, Hanover County's Director of Communications, has been involved in the process as community partners could be engaged in spreading the word. John Budesky spoke to the possibility of extending the feedback deadline, as well as using hyperlinks within the County website to connect directly to the input form, to expand the current reach.

Mr. Taylor continued his presentation by sharing feedback received around allocating the settlement funds. Linda Wilkinson suggested simplifying the input form as well as adding a residency question.

Technology issues prevented a viable connection with Amy Erb for her to provide the scheduled presentation. Ms. Sager noted for Board members that the slide deck for the presentation had been saved to the Board's Teams channel. She also noted that the presentation would be rescheduled.

Executive Director's Report:

Ivy Sager gave an introduction to new staff members in Support Coordination, Crisis, Front Desk, as well as Transportation.

Ms. Sager spoke to the customer feedback portion of the dashboard, noting that a compliment regarding support coordination had been received. An additional online form was submitted but it was only partially completed and provided no information. Related to investigations, Ms. Sager reported a "peer on peer" incident investigation and noted that such concerns are also reviewed for possible staff neglect. She clarified that "peer to peer" as an incident between persons served. Ms. Sager also reported on an anonymous complaint that

had been filed through the Office of Human Rights and was forwarded to the agency for investigation. The investigations resulted in neither complaint being substantiated.

Ms. Sager provided the following announcements: RAFT's Betsy Connell will be honored with the Pioneer Award during a regional peer event scheduled for later in the week; Johnnie Cunningham will be out on extended medical leave and Ms. Sager will be supporting the DD Division in his absence; the Day Health program will be closed on April 19, 2023, in order for the long-awaited new furniture to be delivered and installed. Board members were reminded that the new furniture was made possible through a donation from Doswell Limited.

Lastly, Ms. Sager noted a recent discussion with the Executive Director of the Capital Area Health Network (CAHN), in supporting primary health care needs of individuals served. She expressed appreciation to Linda Wilkinson for assisting with the connection and participating in the recent meeting and asked her to share more about the possible collaboration with CAHN.

Mary Butler Eggleston prepared to exit the meeting and Ms. Randolph noted that the meeting would need to be adjourned due to the loss of quorum. Gary D. Perkins expressed his appreciation for staff efforts to address the technology challenges.

Discussion ensued related to the loss of quorum and if a quorum was needed to finish the discussion since there were no further action items on the agenda.

Ellen Bowyer addressed the question, indicating that the Board follows Robert's Rules of Order, which states the meeting adjourns if there is no quorum.

Ms. Eggleston offered her willingness to remain in the meeting so that Ms. Wilkinson could continue with the report on the CAHN meeting. Ms. Wilkinson spoke to the meeting with Tracey Causey, Executive Director of the Capital Area Health Network and noted his interest in further discussions around collaboration in providing primary health care to CSB clients, and the Hanover community at-large. Gabriella Caldwell-Miller offered that she is working with CAHN around opportunities for staff to learn more about their agency and the resource it can be for CSB clients.

VI. Other Items

None

VII. Announcements

None

VIII. Adjournment

Ms. Randolph adjourned the meeting at 6:45pm. The next regularly scheduled Board meeting will be held April 17, 2023.