



HANOVER COUNTY COMMUNITY SERVICES BOARD

COMMUNITY SERVICES BOARD

Sue Randolph - Chair
Citizen
Angela Kelly-Wiecek
Board of Supervisors

MINUTES

January 23, 2023
5:30 pm

Members Present:

Bill Brenzovich, Anne Cross, Mary Butler Eggleston (exited at 6:30pm), Jeff Katz, Carol McDaid, Gary D. Perkins, Sue Randolph, Robin Trivette, Linda Wilkinson (exited at 6:45pm), and Jack Wilson.

Staff Members Present:

Lorrie Ann Booker, Ellen Bowyer, John Budesky, Johnnie Cunningham, Bernie Jordan, Gabriella Caldwell-Miller, Ivy Sager, and Jim Taylor.

Additional Attendees:

None

Presenters:

None

Location:

Hanover County Administration Building, Board of Supervisors Conference Room

I. Call to Order

Sue Randolph, Chair, called the meeting to order at 5:31pm. Ivy Sager stated to the Chair that a quorum was physically present. Johna Jones and Angela Kelly-Wiecek were unable to attend.

Ms. Randolph reminded Board members to please review the Board packet prior to the Board Meeting; and forward questions to Ivy Sager and herself prior to the meeting. Ms. Randolph also spoke to Board meetings following Robert's Rules of Order, specifically requesting that members refrain from side bar discussions and being mindful of the importance of time.

II. Consideration of Amendments to the Agenda

No amendments were offered to the agenda.

III. Approval of the Minutes

Ms. Wilkinson offered the following amendments to the draft minutes:

- Under "Donations", delete typo in first sentence.
- Under "Action Items", amend to "The motion to approve this slate of officers by the Nominating Committee was seconded by Anne Cross and passed unanimously."
- Under "Executive Director's Report", amend several paragraphs, including "strategies in place to address" in paragraph 3; "reporting which will begin" and

remove “about” in paragraph 5; and amendments to clarify language in paragraphs 6 and 9.

- Under “Other Items”, correct a spelling error and clarify the presentation by adding “Regional Program & Services”.

The amendments were accepted, and the minutes of the December 19, 2022, Board meeting were approved as amended.

IV. Citizens’ Time

No citizens spoke at the Board meeting and no written comments were offered.

V. Presentations and Agenda Items

Mary Butler Eggleston moved that the Board go into closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for consideration of a personnel matter, specifically the focus forward goals associated with the annual performance of the Executive Director. Carol McDaid seconded the motion, which passed unanimously.

Mary Butler Eggleston moved to certify the closed session that, to the best of each member’s knowledge, only public business matters lawfully exempt from open meeting requirements and as described in the earlier motion by which the closed meeting was convened, were heard, discussed, or considered in the closed session. Carol McDaid seconded the motion, which passed unanimously.

Donations:

Mary Butler Eggleston moved to accept, seconded by Carol McDaid and passing unanimously, the following donations: Debra Condrey \$1500 to the RAFT Member Fund, Chris Walsh gifts with approximate value of \$150, Old Navy-Hanover Square gifts with an approximate value of \$450, and anonymous donor gifts with an approximate value of \$200.

The following donations were acknowledged by the Board: Hanover Chapter #130 Order of the Eastern Star donated \$50 to RAFT Member Fund, with Ashyle Giardi, Billy Thomas, Jamie Colgin, Hollis Nicholas, Stacy Johnson-Moore and Ellen Gilley donating gifts to individuals served.

Chairperson’s Report:

Ms. Randolph spoke to Board meetings following Robert’s Rule of Order and keeping Board meetings to 60-90 minutes, with any discussion over 15 minutes being addressed at a later time.

Ms. Randolph spoke to her wonderful time at the Legislative Conference, as well as upcoming discussions on staff appreciation and committee assignments.

Ms. Eggleston offered that she also enjoyed her time at the Legislative Conference. She spoke to purposeful committees, a possible ad hoc committee to cover the Board Retreat as well as employee appreciation and streamlining onboarding of new Board Members.

Executive Director’s Report:

Ivy Sager called attention to Customer Feedback section on the Dashboard. She reviewed the investigative process and spoke to addressing areas where staff could be supported in process

improvements. Ms. Sager added the investigation resulted in an “unfounded” determination, meaning that a violation of human rights or a HIPAA breach could not be substantiated.

Gary D. Perkins asked who makes the decision of founded or unfounded. Ms. Sager explained that the Quality Assurance team, who are trained specifically to conduct these reviews, provides a recommendation to the Executive Director.

Carol McDaid asked if this information is available to the public. Ms. Sager responded that the information is included on the dashboard, which is part of the Board Packet, which is posted online. Ms. McDaid suggested that the language in the Dashboard be amended to say “Human Rights Investigation”.

John Budesky spoke to every complaint being an opportunity for improvement. He went on to say the first case was interesting and provided an opportunity to look at many different angles and with many take-aways.

Ms. Sager spoke to the responsibility to self-report and investigate as an agency. She noted that Courtney Lakin had discussed her Quality Assurance role with Board members during Board tours.

Ms. Sager reviewed recent hires and pointed to the updated roster and organization chart provided to each Board Member. She also mentioned the Board tour scheduled for January 24, and noted the possibility of an additional date in March.

Ms. Sager provided an update on the recruitment of school-based clinicians and noted the School Superintendent’s comments about ongoing funding in his FY24 proposed budget presentation.

Ms. McDaid inquired as the appropriateness of Board Members sharing the evolution of Hanover’s School-Based Clinician program with other CSB’s Board Members, especially if the upcoming VACSB conference includes a time for Board members to share best practices. Ms. Sager offered her support to this.

Linda Wilkinson invited Board Members to attend the January 30th listening session being held by the Opioid Abatement Authority in the County Administration building.

Mr. Budesky mentioned that Ms. Wilkinson attended the recent informational meeting about the possibility of a new hospital in Hanover and that she advocated for mental health beds.

Mr. Budesky announced upcoming Comprehensive Land Use planning meetings, which will include the need to address affordable housing in Hanover.

Ms. Sager asked Board Members to share feedback on the new meeting setting.

VI. Other Items

None

VII. Announcements

None

VIII. Adjournment

Ms. Randolph adjourned the meeting at 6:54pm. The next regularly scheduled Board meeting will be held February 27, 2023.