

# MINUTES

## Hanover County CPMT

*Date | time* 1/14/2021 1:04 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Claiborne Warner | Karen Stalzer  
Diane Brown | Vincent Butaitis | William Fells | Jackie Manzer | Julie Dubee

Bernie Jordan and Les Beasley attended the meeting.

Jim Taylor chaired the meeting according to the agenda order. To start the meeting, Jim Taylor read: Due to a governor-declared state of emergency as a result of the COVID-19 virus outbreak, members will be participating electronically from remote locations, and there will not be a quorum physically present. The public will not be able to attend the meeting physically. However, the public can access the meeting by obtaining instructions for the ZOOM meeting or a conference call by contacting Hanover CSA Coordinator Julie Dubee.

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### Approval of Minutes

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The minutes from December 17, 2020 were approved as submitted.

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### Fiscal Report

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Jackie Manzer shared the fiscal report. As of December 31, 2020, mandated and non-mandated spending totaled \$2,174,000, which is lower than last year by \$151,000. However, encumbrances totaled \$3,840,000, which is \$1,106,000 higher than the same time last year. Spent and encumbered totaled \$6,015,000, which is \$938,000 higher than the same time last year, or a 19.3% increase.

Residential spent and encumbered is \$423,000, which is lower than last year by \$65,000. TFC spent and encumbered is \$476,000, which is higher than last year by \$212,000. Private day and residential education spent and encumbered is \$3,725,000, which is higher than last year by \$731,000. Community-based spent and encumbered is \$1,111,000, which is higher than last year by \$160,000. Family Foster Care, which includes Fostering Futures, spent and encumbered is \$141,000, which is lower than last year by \$46,000.

Medicaid billing is \$105,000, which is lower than last year by \$34,000. Changes to the local portion due to COVID have saved \$19,500.

The CSA budget is \$6.8 million and with spent and encumbered, there is \$787,000 remaining.

Bernie Jordan shared they currently project CSA expenditures will be within budget but it will be close. They will have a more accurate projection in the next few months.

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### Administrative

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Julie Dubee reviewed Hanover CSA's local policy and presented some aspects of policy to update. There are some general updates to Hanover's CSA policy, including that Hanover CSA moved to two year contracts with vendors and some updates to FAPT family participation now that FAPT meetings occur virtually as opposed to in-person. Julie Dubee also shared exploration into updating the FAPT

consent form or adding a new consent form into to be compliant with the 42-CFSR regulations surrounding the release of substance abuse treatment information. Julie Dubee requested consent forms from other localities that address this provision. Ivy Sager also recommending contacting OCS to see if they have expertise on how local agencies should handle the regulations.

Julie Dubee also shared some copayment scenarios with CPMT for feedback. The first scenario involves when parents who maintain separate households are each charged a copayment and their combined copayment may exceed the maximum copayment for a single household family. CPMT agreed that the two household families combined copayment should not exceed the maximum of the single household copayment and there was some discussion on the best calculation. CPMT also discussed times when a family is charged a residential rate for their copayment, but CSA is only funding community-based services as the residential costs are funded by Medicaid or the IEP. CPMT determined that the local Medicaid match that is funded by Hanover CSA should also be considered when continuing to charge the residential copayment rate.

The policy subcommittee will meet to discuss these policy changes in order for the final draft of policy to be submitted to CPMT for approval.

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#### Closed Session\*

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Upon a motion by Sheila Crossen-Powell, and seconded by Claiborne Warner, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee highlighted CASE #2559 and the costs of group home placement and mentoring. This youth will turn 18 in September and will need to leave the group home at that time. CASE #2736 has higher costs as Medicaid denied funding for group home placement. DSS has appealed this decision and it seems likely that it will be overturned. CASE #2766 has higher costs requests as the youth is currently in detention and the IACCT cannot be started until they are released. It is expected that Medicaid will fund all of the costs of residential placement except education. For CASE #2805, CSA is funding residential education and ABA services. CASE #2819 has funding requests for both community-based services and residential services. The hope is that the youth can be supported with intensive services in the community, like virtual residential. However, the youth has been hospitalized repeatedly in recent months and has struggled to contract for safety for even short periods of time. Lastly, Julie Dubee highlighted CASE #2821, which has a request for virtual residential services. Diane Brown added that the schools have been working with the family and it has been challenging to help this student get to school safely. DSS has also been working closely with the family.

Sheila Crossen-Powell asked about CASE #2785, noting the length of time this youth has been residentially placed and expressing concerns for an additional residential placement. Julie Dubee provided information on the struggles this youth has had with the campus-style configuration of the current residential placement and the youth's difficulties with opposite sex peers. Julie Dubee shared the concerns about placement in a second facility.

Sheila Crossen-Powell also provided an update on CASE #2820. This youth is doing really well in their foster home placement, but unfortunately they are still not enrolled in school. Their parents recently moved out of state, which will undoubtedly complicate the return home process. Diane Brown added that this student would attend Hanover High School and they operate on a 4x4 schedule. The youth is scheduled to start school next week and the school plans to get to know the student slowly since it has been so long since they were enrolled in school. This student also has an IEP.

There were no copayment actions.

Upon a motion by Ivy Sager and seconded by Claiborne Warner, the meeting was reconvened. Sheila Crossen-Powell made a motion to certify the closed session and this motion was seconded by Ivy Sager. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the funding requests as presented. Claiborne Warner seconded the motion. All CPMT members voted to approve the funding requests as presented, with Claiborne Warner abstaining from CASE #2546.

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### Announcements

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Ivy Sager shared the Mental Health Initiative Fund will be presented at the next CPMT meeting.

Next Meeting: **Date | time:** 28 January 2021 at 1:00 p.m. | **Location:** Hanover DSS

Jim Taylor adjourned the meeting at 1:52 PM on January 14, 2021.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*