



HANOVER COUNTY
COMMUNITY SERVICES
BOARD –
Staff Appreciation &
Events Committee

COMMUNITY SERVICES BOARD
Sue Randolph – Chair
Citizen
Angela Kelly-Wiecek
Board of Supervisors

AGENDA

Hanover County –
Administration Building
Board Conference Room
7516 County Complex Road
Hanover, VA

July 17, 2023
4:30 PM

- I. Call to Order
- II. Consideration of Amendments to the Agenda
- III. Approval of Minutes – May 15, 2023
- IV. Presentations and Agenda Items
 - A. Annual Staff Appreciation Event – Review and Feedback
 - B. Other Staff Appreciation Activities
- V. Other Items
- VI. Announcements
- VII. Adjournment



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MINUTES

May 15, 2023
4:00PM

Members Present: Sue Randolph (chair), Carol McDaid and Linda Wilkinson

Staff Members Present: Ivy Sager

Additional Attendees: None

Presenters: None

Location: Hanover County Administration Building, 7516 County Complex Road,
Hanover, VA

- I. Call to Order – Sue Randolph (Chair) called the meeting to order at 4:15PM
- II. Consideration of Amendments to the Agenda – there were no changes to the agenda.
- III. Approval of Minutes – The April 11, 2023, Committee meeting minutes were approved unanimously without edits.
- IV. Presentations and Agenda Items
 - A. Annual Staff Appreciation Event Planning
 - Ruritans have been confirmed to provide food & soda & water in addition to sno-cones; \$7.50 pp.
 - CSB staff will use donated Publix gift cards to purchase additional food and desserts; Ms. Randolph's church congregants have offered to donate Publix gift cards.
 - Yard Games are confirmed; they will be delivered and set up; they are self-led.

- CSB Board members will be encouraged to attend and assist with set up and clean up as well as create excitement around yard games.
- CSB board members are invited to donate gift cards in \$10 or \$15 denominations (e.g. Panera, Chipotle, Sheetz, Wawa) for door prizes; Linda Wilkinson will appeal to board members for donations and to attend at the Board meeting on 5/15/23; any leftover gift cards can be used for staff at the discretion of the CSB Executive Director.
- Ivy Sager needs an RSVP from board members very soon; a sign-up sheet will be circulated at the 5/15/23 board meeting again.
- Decorations – Carol McDaid has a few larger luau-themed decorations she can donate. Ms. McDaid will also bring a Bluetooth music speaker.
- Approximately 80 RSVPs have been received thus far; staff will rotate IN and OUT of the event due to their office responsibilities; again, Ms. Sager needs RSVPs from board members this week.

B. Other Staff Appreciation Activities – no additional activities were discussed at this time

V. Other Items - None

VI. Announcements – The next meeting of the Committee will be July 17, 2023, at 4pm ahead of the full board meeting.

VII. Adjournment – The meeting was adjourned by the Chair at 4:43PM