

MINUTES

Hanover County CPMT

Date | time 6/24/2021 1:01 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Karen Stalzer | Claiborne Warner
William Fells | Amy Sylvia | Julie Dubee

Les Beasley and Bernie Jordan attended the meeting.

Approval of Minutes

The minutes from June 10, 2021 were approved as submitted

Fiscal Report

There was no fiscal report

Administrative

CPMT reviewed the local resource survey and determined it was important to include benefits, in addition to salaries. Two full-time employees and two part-time employees are the financial responsibility of CSA. Including benefits, \$212,000 is needed in additional local funds for personnel expenses and \$1,500 in non-personnel expenses like supplies, postage and training.

Jim Taylor also shared that Hanover CSA was encouraged and plans to submit a workshop proposal for the CSA Conference on the monthly CSA Review Committee.

Closed Session*

Upon a motion by Claiborne Warner, and seconded by Karen Stalzer, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee reviewed CASE #2697 and sought feedback from CPMT on case management. With the case history, CPMT agreed that it was important for the family to file a CHINS-Services petition with the court. And then if community-based services are approved, DSS In-Home Services may be the most appropriate mechanism to serve the family. Due to a conflict of interest for Hanover CSB, Ivy Sager planned to contact Henrico Mental Health to see if they could serve on FAPT as a mental health representative for the case.

Julie Dubee highlighted FY21 requests, including a TFC placement for long-term residential CASE #2675 and residential funding for CASE #2842.

Julie Dubee then highlighted FY22 requests, which includes requests for 72 clients. These requests do not include private day funding. CASE #2325 is requesting funding for residential placement and they finally have acceptance at a facility. However, the family is not sure about proceeding with residential placement at this time. The changing of plans has been challenging for FAPT from a service planning perspective. CASE #2675 has high costs as there are requests for both TFC placement and residential –

as DSS is working concurrent planning and hopeful the client will transition to a TFC placements after years in congregate care. CASE #2687 is requesting funding for residential and guided visitation, as DSS continues to work on the goal of return home. Sheila Crossen-Powell added that DSS recently had a Family Partnership Meeting and will continue to pursue the goal of return home. CASE #2703 has a request for virtual residential services in order to maintain placement with a relative caregiver. CASE #2767 includes funding request for a group home placement and then a 1:1 aide and mentor in order to maintain the group home placement. Things are going very well for this client thus far and he has much more opportunities to be with family. CASE #2799 is requesting funding for residential placement, but also home-based counseling and parent coaching. This youth is set to discharge in August. CASE #2801 is also planning for an August discharge. CASE #2805 was scheduled to discharge home to family in June, but the family no longer believes that to be a viable option. DSS is planning for alternate discharge settings as the youth is ready to discharge from congregate care. CASE #2819 discharged earlier than expected due to the pending closure of the residential facility they were placed in. They are requesting funding for home-based counseling, mentoring and a psychological evaluation.

Upon a motion by Claiborne Warner and seconded by Ivy Sager, the meeting was reconvened. Ivy Sager made a motion to certify the closed session and this motion was seconded by Karen Stalzer. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the FY21 funding requests as presented. William Fells seconded the motion, with Claiborne Warner abstaining from CASE #2675 and #2703. All CPMT members voted to approve the funding requests as presented.

Ivy Sager made a motion to approve the FY22 funding requests as presented. Sheila Crossen-Powell seconded the motion, with Claiborne Warner abstaining from CASE #2675. All CPMT members voted to approve the funding requests as presented.

Announcements

Julie Dubee shared the CSA Utilization Review position is posted on the Hanover County website.

Next Meeting: **Date | time:** 12 August 2021 at 1:00 p.m. | **Location:** Hanover DSS Large Conference Room

Jim Taylor adjourned the meeting at 1:48 PM on June 24, 2021.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*