

# MINUTES

## Hanover County CPMT

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*Date | time* 6/14/2018 12:36 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Rachele Snyder | Angela Kelchner  
Diane Brown | Amy Sylvia | Julie Dubee

Bernie Jordan attended the meeting.

Jim Taylor chaired the meeting according to the agenda order.

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### Approval of Minutes

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The minutes from May 24, 2018 were approved as submitted

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### Fiscal Report

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Jackie Manzer gave the fiscal report. As of May 31, 2018, the total paid was \$3,615,000, which is \$389,000 higher than the same time last year. As of May 31, 2018, encumbrances are at \$1,494,000, which is \$181,000 higher than the same time last year. Total paid and encumbrances for residential congregate care are at \$592,000, which is \$322,000 higher than the same time last year. Therapeutic foster care paid and encumbered is \$222,000, which is \$106,000 lower than the same time last year. Community-based services paid and encumbered is \$1,005,000, which is \$48,000 higher than the same time last year. Residential Education and Private Day paid and encumbered is \$3,213,000, which is \$686,000 higher than the same time last year. Medicaid costs as of May 31, 2018 were \$233,000 and they were \$242,000 at the same time last year.

Paid and encumbrances are over the county-approved budget, but it is not expected that all the encumbered costs will be used. A supplemental allocation request is being developed for June.

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### Administrative

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Ivy Sager led a discussion regarding the rate for care coordination. Calculations completed by Hanover CSB considered the monthly maximum caseloads, salaries, benefits, mileage and operating expenses. As a result, the CSB proposed raising the monthly care coordination rate from \$800 to \$850. The goal is to have this service be cost neutral to the CSB. Ivy Sager also shared the viewpoint that it would be beneficial to access more state funding for this service, as opposed to increased local funding. Julie Dubee shared research completed by a neighboring locality in order to determine their care coordination rate. Julie Dubee also expressed concerns about the rate being higher when compared to the same service in other localities. CPMT had a discussion about how the service offered by Hanover CSB may differ from the same service offered by other localities. There was also discussion regarding how Hanover's care coordination differs from ICC. CPMT had a discussion about the results from a previous audit concerning care coordination, and the importance of data to support the rate increase for future audit purposes. CPMT also had a discussion about the viability of paying a private provider for a service like care coordination. Ultimately, more information was requested about how Hanover CSB's care coordination differs in intensity from other localities, and the impact the increase could have

on the Hanover CSA budget. The calculations were requested to be shared with the fiscal agent. This discussion will reconvene at the next CPMT meeting.

The final audit results, including Hanover and OCS's written responses, were shared with CPMT.

Julie Dubee presented a candidate for a CPMT Parent Representative. After discussion, CPMT requested to invite the candidate to the next CPMT meeting.

The topic of the recent Utilization Management Retreat was scheduled to be discussed. However, due to time constraints, the topic was moved to the next CPMT meeting.

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### Closed Session\*

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Upon a motion by Sheila Crossen- Powell, and seconded by Diane Brown, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

CASE #2524 was reviewed. CPMT discussed the length of time the case had been opened and the continued needs of the family. This case recently had a sibling come before FAPT as well.

As the number of youth placed in congregate care has been increasing, Julie Dubee highlighted CASE #2685 and CASE #2609, as both are newly placed in residential treatment facilities. CASE #2503 was also discussed, as the family is considering filing relief of custody due to the limited likelihood of the youth being able to safely return home. Julie Dubee also highlighted that CASE #2687 was approved by FAPT for residential placement, but locating an appropriate placement for the youth has been difficult. While in closed session, CPMT also discussed sending CASE #2598 to collections for lack of copayment.

Upon a motion by Ivy Sager and seconded by Diane Brown the meeting was reconvened. Upon a motion by Sheila Crossen- Powell and second by Rachelle Snyder, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding requests per FAPT recommendations. The motion was seconded by Rachelle Snyder. All CPMT members voted to approve the funding requests as presented. Rachelle Snyder made a motion to approve submitting CASE #2598 to the treasurer's office for collections. The motion was seconded by Sheila Crossen-Powell. All members voted Aye in agreement.

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### Announcements

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Next Meeting: **Date | time:** 28 June 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:32 PM on June 14, 2018.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation,*

*provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*