

# MINUTES

## Hanover County CPMT

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*Date | time* 5/24/2018 12:33 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Rachele Snyder | Claiborne Mason  
Amy Sylvia | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

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### Approval of Minutes

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The minutes from May 10, 2018 were approved as submitted

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### Fiscal Report

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Amy Sylvia updated that Hanover CSA should be able to make all of the May payments without the supplement, but would still need to request a supplement in June.

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### Administrative

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Hanover CPMT discussed the audit results. Hanover CPMT agreed with the findings of the audit, but did not agree with the wording of the audit findings letter. Specifically, Hanover CPMT disagreed with the use of the word “significant” to describe the area of non-compliance. Hanover CPMT also disagreed with the language that suggested there was a serious breakdown in the Hanover CSA’s internal control structure that led to the non-compliance with policy. Hanover CPMT disagreed with the language that insinuated “access” to services was impacted.

Hanover CPMT wanted the letter to clarify that the three instances of non-compliance were specific to non-Medicaid clients. In addition, Hanover CPMT wanted to clarify that Hanover CSB is not a “primary provider” of the described community-based mental health services, and as a result, would not complete assessments for a service they do not provide.

Julie Dubee will contact the auditor from OCS with these concerns and explore if any of these corrections could be made to the audit results letter. Hanover CSA will then formally respond in writing to the audit results.

Hanover CPMT also discussed the March 2018 CSA Dashboard, which is shared with the County Administrator on a monthly basis.

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### Closed Session\*

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Upon a motion by Claiborne Mason, and seconded by Sheila Crossen- Powell, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Claiborne Mason asked about the recent change in the structure of how Hanover IFSP addresses the needs and strengths identified in the CANS. Hanover CPMT discussed the value in seeing progress on the CANS needs overtime, but that it is difficult to capture that progress in a singular score, as each item on the CANS has its own scoring. Claiborne shared it would be helpful to have the CANS scores over time to evaluate a provider’s effectiveness. This conversation will be continued at the next CPMT

meeting where CPMT will take more time to discuss the CPMT and FAPT retreat, and improving Hanover CSA's Utilization Management.

Claiborne Mason asked about the wording of "IL (Independent Living) arrangement" on the IFSP for CASE #2570, when the youth is living at home. CPMT discussed the limited requirements regarding living situations for youth participating in Fostering Futures and the differing definitions of IL arrangements for youth in Fostering Futures.

Julie Dubee provided an update about CASE #2496, as the youth's placement disrupted and finding a new placement has proven to be a challenge for the Department of Social Services. Julie Dubee also updated that CASE #2639, which was once a non-mandated case, is now in foster care. Julie Dubee also shared that CASE #2668 would be turning 18 years old in July and the CSA funding for the youth's placement in a residential treatment facility would stop at that time. Hanover CPMT discussed the lack of services and funding for non-foster care youth after their 18<sup>th</sup> birthday.

Upon a motion by Sheila Crossen- Powell and seconded by Claiborne Mason the meeting was reconvened. Upon a motion by Claiborne Mason and second by Rachelle Snyder, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Claiborne Mason made a motion to approve the funding request per FAPT recommendations. The motion was seconded by Rachelle Snyder. All CPMT members voted to approve the funding request as presented.

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## Announcements

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Next Meeting: **Date | time:** 14 June 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:35 PM on May 24, 2018.

*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*