

# MINUTES

## Hanover County CPMT

---

*Date | time* 5/13/2021 1:03 PM | *Meeting called to order by* Jim Taylor

---

### In Attendance

---

Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Claiborne Warner | Karen Stalzer  
Diane Brown | William Fells Jr. | Jackie Manzer | Julie Dubee

Les Beasley and Bernie Jordan attended the meeting.

### Approval of Minutes

---

The minutes from April, 29 2021 were approved as submitted.

### Fiscal Report

---

Jackie Manzer shared the fiscal report. As of April 30, 2021, mandated and non-mandated spending totaled \$4,500,000, which is higher than the same time last year by \$832,000. Encumbrances totaled \$2,376,000, which is \$76,000 higher than the same time last year. Spent and encumbered totaled \$6,899,000, which is \$756,000 higher than the same time last year.

Residential spent and encumbered is \$533,000, which is lower than last year by \$108,000. TFC spent and encumbered is \$757,000, which is higher than last year by \$262,000. Private day and residential education spent and encumbered is \$3,985,000, which is higher than last year by \$738,000. Community-based spent and encumbered is \$1,515,000, which is higher than last year by \$94,000. Family Foster Care, which includes Fostering Futures, spent and encumbered is \$56,000. This is lower than last year by \$182,000.

Medicaid billing is \$301,000, which is lower than last year by \$62,000. COVID relief measures have saved about \$45,000 in this category. The CSA budget is \$6.8 million and with spent and encumbered, there is a \$398,000 deficit.

Bernie Jordan shared that their third quarter projection has the CSA budget \$424,000 over budget, \$91,000 of that is general fund. Bernie Jordan also added that youth are coming into the program lines earlier and staying for longer, particularly youth in DSS custody. Sheila Crossen-Powell added that DSS has a number of youth turning 18 and entering fostering futures this upcoming year. Les Beasley added that typically for the last few years, private day unencumbrances are around 14%, but this year they are at 7%.

### Administrative

---

Julie Dubee also presented Family Solutions and Tuckaway as potential new vendors. Family Solutions provides reunifications services in northern Virginia, where DSS currently has a child placed.

Tuckaway is a daycare provider for a child in foster care in placement where both foster parents work. Upon a motion by Ivy Sager, and seconded by Sheila Crossen-Powell, Family Solutions was approved as a vendor. All CPMT members voted Aye. Upon a motion by Sheila Crossen-Powell and seconded by Karen Stalzer, Tuckaway was approved as a vendor. All CPMT members voted Aye.

Julie Dubee presented the updated OCS Performance Measures for FY20 to CPMT. The data compared Hanover CSA to neighboring localities CSA programs. CPMT wondered how larger sized localities data could skew and impact the data. Regarding the family foster care measure, Sheila Crossen-Powell shared information with CPMT about Family First and the promotion of family-based placements.

---

### Closed Session\*

---

Upon a motion by Claiborne Warner, and seconded by Sheila Crossen-Powell, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee highlighted a few cases. CASE #2582 has high costs due to TFC placement and being at the highest level of TFC services. Julie Dubee also reviewed with CPMT a request for FAPT to purchase STEM toys for this client. Ultimately, this request was not approved by FAPT, but Julie Dubee sought the feedback of CPMT on the request. Sheila Crossen-Powell concluded that DSS can explore use of DSS special welfare funds to purchase the items. Julie Dubee also highlighted CASE #2703, where the current guardian has filed relief of custody. CPMT discussed making sure this client's whole team of providers, including the private day school, are aware of changes in custody so they can provide support. CASE #2783 discharged from Level C residential facility to a group home placement right before their 18<sup>th</sup> birthday. DSS is hopeful this client will remain in the placement until they graduate high school this summer. Hanover schools are working diligently with this client to achieve that goal. Sheila Crossen-Powell noted the theme of overwhelmed parents in the most recent CPMT summaries.

CPMT also reviewed CASES #2718, #2775, and #2799 for submission to the Treasurer's Office for past due accounts.

Upon a motion by Sheila Crossen-Powell and seconded by Claiborne Warner, the meeting was reconvened. Diane Brown made a motion to certify the closed session and this motion was seconded by Claiborne Warner. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the funding requests as presented. William Fells Jr. seconded the motion. All CPMT members voted to approve the funding requests as presented.

---

### Announcements

---

Claiborne Warner shared that VHBG and other placements are seeing an overwhelming need for freedom from their youth. The pandemic and varying levels of quarantine has been very challenging. At the VCOPPA meeting, providers noted an increase in aggression, which has led to more difficulty finding placements. This has led to an increase in out of state placements. The Court Services Unit agrees with the increase in aggressive behaviors.

Jim Taylor shared with CPMT that we are exploring the option of CSA funding an in-district classroom with the new category of 2G transition funding.

Next Meeting: **Date | time:** 27 May 2021 at 1:00 p.m. | **Location:** DSS Large Conference Room

Jim Taylor adjourned the meeting at 1:54 PM on May 13, 2021.

---

*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*