

MINUTES

Hanover County CPMT

Date | time 4/26/2018 12:31 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Rachelle Snyder | Claiborne Mason
Diane Brown | Angela Kelchner | Amy Sylvia | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

Approval of Minutes

The minutes from April 12, 2018 were approved as submitted.

Fiscal Report

There were no questions, but CPMT discussed the request for a supplemental allocation that will likely need to occur in May.

Administrative

Julie Dubee updated that there has been no contact from OCS regarding the audit results.

Julie Dubee reviewed the proposed changes to Hanover CSA Policy and Hanover CPMT By-laws, as suggested by the preliminary results of the OCS Audit. Most of the changes were to ensure Hanover's policy is up to date with Virginia Code. Claiborne Mason made a motion to approve the policy changes and the motion was seconded by Sheila Crossen-Powell. All members voted Aye in agreement.

CPMT discussed the proposal from Hanover CSB about adding a part-time case manager to help manage cases that come through the rotation. Julie Dubee shared the possible fiscal cost to adding a part-time case manager in which CSA funds the monthly rate for targeted case management. But, also shared the possibility of saving money by moving care coordination cases to the lower cost of case management, when appropriate. Julie Dubee also reviewed the response from OCS to this proposal. OCS expressed concerns about having families pay two copayments to access to FAPT – one to CSA and one to the CSB. OCS did not think it would be an audit issue to pay the CSB for case management. OCS also did not believe it was inequitable to pay the CSB for case management, but not the other community partners, as the agencies' funding streams and mandated populations are very different. The only concern expressed by OCS was that we would not allow care coordination and case management to occur on the same case at the same time. This would be a clear duplication of services. CPMT was supportive of this proposal. Ivy Sager clarified that the rotation team would still meet to discuss the most appropriate case manager and the CSB would not automatically case manage every case. Jim Taylor thanked the CSB for offering a possible solution to the issues with the rotation protocol. Sheila Crossen-Powell made a motion that effective April 26, 2018, CPMT would approve and support the addition of a part-time case manager at Hanover CSB, and CSA would fund the monthly rate for targeted case management for non-Medicaid cases. The motion also included CPMT's support of amending the memorandum of understanding between Hanover CSA and Hanover CSB, as necessary. Claiborne Mason seconded the motion. All members voted Aye in agreement.

Julie Dubee requested feedback from CPMT on improving the summaries CPMT receives for the cases requesting funding approval. CPMT requested for the summaries to be easier to read, and suggested some columns of information that could be eliminated.

Closed Session*

Upon a motion by Sheila Crossen- Powell, and seconded by Rachelle Snyder, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

CPMT discussed the high costs associated with CASES #2614 and #2679. Both cases are non-Medicaid cases where placement in a residential treatment facility was approved. Both cases should also be eligible for Medicaid after the youth are placed in residential for 30 days. Julie Dubee provided additional information for why each case requested congregate care. Julie Dubee also updated CPMT on CASE #2587 by sharing the family filed for relief of custody and the youth will likely enter DSS custody.

Upon a motion by Claiborne Mason and seconded by Angela Kelchner the meeting was reconvened. Upon a motion by Sheila Crossen- Powell and second by Claiborne Mason, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding request per FAPT recommendations. The motion was seconded by Rachelle Snyder. All CPMT members voted to approve the funding request as presented.

Announcements

Julie Dubee shared the annual CSA Conference will occur in Roanoke from April 30 to May 2. The CPMT retreat is still scheduled for May 18, 2018, and formal invitations will be sent out soon. Jim Taylor reminded CPMT of the Open House at Merrimac on April 27, 2018.

Next Meeting: **Date | time:** 26 April 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:12 PM on April 26, 2018.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*