

# MINUTES

## Hanover County CPMT

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*Date | time* 4/12/2018 12:34 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Nancy Davis | Claiborne Mason  
Angela Kelchner | Jackie Manzer | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

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### Approval of Minutes

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The minutes from March 22, 2018 were approved as submitted.

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### Fiscal Report

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Jackie Manzer updated that as of the end of March, total expenditures were \$2,792,000, which is \$726,000 higher than the same time last year. Total encumbrances were \$2,080,000, which is \$32,000 more than the same time last year. Residential costs were \$534,000, which is higher than the prior year by \$302,000. Community-based services were \$999,000, which is higher than the prior year by \$38,000. And educational costs were \$3,093,000, which is \$530,000 higher than the prior year. Therapeutic foster care costs are trending lower than the previous year.

Jackie also shared that we may need to request a supplemental allocation in May.

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### Administrative

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Julie Dubee updated that additional information was shared with the OCS auditor on March 22, 2018, but there has been no additional information from OCS since that time.

Julie Dubee presented a new vendor for CPMT approval – Tandem Mental Health. CPMT requested time to allow for references and elected to delay contracting until FY19.

Julie Dubee provided CPMT with information about the upcoming CPMT/FAPT retreat on May 18, 2018. Scott Reiner from OCS will provide training to assist Hanover CPMT in improving the Utilization Management Plan.

CPMT had a brief discussion about the Rotation Protocol for care management. Julie Dubee provided an update about the most recent case assigned through rotation and the associated issues. Ivy Sager updated that Hanover CSB may have some resources and a possible solution to offer, but this will be discussed further at a meeting following CPMT. Jim Taylor thanked each of the agencies for their continued efforts to work together.

Julie Dubee also shared an issue with a parent representative sharing information about her personal business at a FAPT meeting. This issue was addressed with the parent representative and has not happened again since being addressed.

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### Closed Session\*

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Upon a motion by Sheila Crossen- Powell, and seconded by Claiborne Mason, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Claiborne Mason about an update for CASE #2609, which was scheduled to have a court hearing the day after FAPT. Angela Kelchner updated that the youth's charges were again continued by the judge and they have a return court date in August. CPMT also asked about CASE #2675, who will be placed residentially. Most of the costs of the case should be covered by Medicaid. Julie Dubee updated that custody of CASE #2677 transferred to another locality. But Hanover CSA would remain financially responsible for the case for 30 days.

Also in closed session, CPMT discussed submitting CASES #2517, #2451, and #2505 to collections, after CSA has followed the procedures for delinquent payments.

Upon a motion by Sheila Crossen- Powell and seconded by Nancy Davis the meeting was reconvened. Upon a motion by Claiborne Mason and second by Nancy Davis, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding request per FAPT recommendations. The motion was seconded by Sheila Crossen-Powell. All CPMT members voted to approve the funding request as presented. Claiborne Mason made a motion to approve submitting CASES #2517, #2451, and #2504 to the Treasurer's Office for collections. The motion was seconded by Sheila Crossen-Powell. All CPMT members voted Aye in agreement.

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## Announcements

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Claiborne Mason announced the opening of VHBG's Independent Living Program.

Jim Taylor announced that the Board of Supervisors approved the FY19 Budget. Jim Taylor also shared information about an open house at Childhelp, and an Open House at Merrimac on April 27, 2018. Jim Taylor also shared information about the Darkness to Light Training offered by CASA on April 19, 2018.

Ivy Sager announced that the CSB was partnering with NAMI and offering a Children's Challenging Behavior Class on April 28, 2018.

Next Meeting: **Date | time:** 26 April 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:15 PM on April 12, 2018.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*