



**HANOVER COUNTY**  
**COMMUNITY SERVICES**  
**BOARD –**  
**Executive Committee**

**COMMUNITY SERVICES BOARD**  
Sue Randolph – Chair  
Citizen  
Angela Kelly-Wiecek  
Board of Supervisors

AGENDA

Hanover County Community  
Services –  
Ashland CSB – Board Room  
12300 Washington Highway  
Ashland, VA 23005

March 31, 2023  
8:30 AM

- I. Call to Order
- II. Consideration of Amendments to the Agenda
- III. Approval of Minutes – February 22, 2023 Meeting
- IV. Citizens' Time
- V. Presentations and Agenda Items
  - A. Committee Updates and Planning
  - B. Proposed Revision to Rules of the Board
  - C. Board Roles and Responsibilities
  - D. Budget Public Comments
  - E. Additional Planning Items
- VI. Other Items
- VII. Announcements
- VIII. Adjournment



**HANOVER COUNTY  
COMMUNITY SERVICES  
BOARD –  
Executive Committee**

**COMMUNITY SERVICES BOARD**  
Sue Randolph – Chair  
Citizen  
Angela Kelly-Wiecek  
Board of Supervisors

**MINUTES**

February 22, 2023  
9:00 AM

**Members Present:**

Sue Randolph, Mary Butler Eggleston, Robin Trivette, Anne Cross

**Staff Members Present:**

Ivy Sager

**Additional Attendees:**

None

**Presenters:**

None

**Location:**

Atlee Commons Meeting Room, 9734 Atlee Commons Drive, Ashland, VA 23005

**Call to Order**

Sue Randolph, Chair, called the meeting to order at 9:25 AM.

**Consideration of Amendments to the Agenda**

There were no amendments to the agenda.

**Approval of Minutes**

The minutes from the January 11, 2023, Executive Committee meeting stand approved as presented.

**Citizens' Time**

None

**Presentations and Agenda Items**

Mary Butler Eggleston suggested the following committees for the CSB Board: 1) Advocacy; 2) Public Awareness; 3) Nominating; 4) Rules of the Board; and 5) Staff Appreciation & Events. Committee members discussed these committees and agreed that Ms. Eggleston would present

this recommendation to the full Board on Feb. 27. If the full board concurs, a motion will be needed to establish the Advocacy Committee and the Staff Appreciation Committee.

As for Board Roles and Responsibilities, Mary Butler reported that Jim Taylor has drafted a document that is currently being reviewed and then will be shared with the Board of Supervisors. It is anticipated that the document will be shared with the CSB Board in March.

Related to staff appreciation, the Executive Committee agreed to support the continuation of monthly emails to agency staff. Sue Randolph stated that she would provide the email for February. Robin Trivette and Anne Cross will cover March and April, respectively. Ms. Randolph asked Ms. Sager to create a sign-up sheet and bring to the February CSB Board meeting.

Ms. Sager reported to the Executive Committee that the County Budget Public Hearing is scheduled for April 5, 2023, at 6:00 PM. She noted that in the past, the Board Chair has attended and provided public comments on behalf of the CSB. Ms. Randolph indicated that she will attend the upcoming budget public hearing and accepted Ms. Sager's offer to draft some remarks for her.

Mary Butler Eggleston asked about any board members who have not yet participated in the facility tour. Ms. Sager reported that three members are pending for participation and that she will work with each directly to schedule according to their availability.

**Other Items**

None

**Announcements**

None

**Adjournment**

Meeting was adjourned at 9:55 AM.