

MINUTES

Hanover County CPMT

Date | time 3/8/2018 12:29 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor | Tamara Temoney | Ivy Sager | Nancy Davis
Diane Brown | Angela Kelchner | Jackie Manzer | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

Approval of Minutes

The minutes from February 22, 2018 were approved, with one correction to meeting attendance.

Fiscal Report

Jackie Manzer updated that as of the end of February, total expenditures were \$2,443,000, which is \$639,000 higher than the same time last year. Total encumbrances are \$2,261,000, which is \$72,000 higher than the same time last year. The expenditures for residential, community-based, and private day are all higher than the same time last year, while TFC expenditures are \$71,000 lower than the same time last year. Non-mandated services are now on budget after funding for unused services was unencumbered. Hanover may need to request a supplemental allocation in May.

Jackie Manzer also updated that the budget transfer was processed.

Administrative

Julie Dubee provided an update about the OCS Audit. The auditor asked Julie Dubee about our health department representative on CPMT the previous week, but Hanover CSA had not heard from the auditor since that time. Hanover CSA has not yet received the preliminary audit results. Jim Taylor asked about progress on adding a parent representative to CPMT. Julie Dubee updated that she will be attending a meeting with the Virginia Family Network on Friday, and one of the agenda items is recruiting and retaining parent representatives. If there are no new or viable suggestions from the meeting for obtaining a parent representative, an advertisement will be placed in local newspapers.

Julie Dubee presented the updated policy regarding providing services to siblings for CPMT's review. Nancy Davis made a motion to approve the policy as presented, and Tamara Temoney seconded the motion. All CPMT members voted Aye in agreement.

Julie Dubee also sought potential feedback from CPMT about the FY18 Contracts, prior to drafting the FY19 contracts. There was no feedback and there will be minimal changes to the FY19 contracts.

Closed Session*

Upon a motion by Ivy Sager, and seconded by Angela Kelchner, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee made one correction to the CPMT summary, for CASE #2496. The approval dates for residential education were changed from December through February to March through May.

CPMT discussed CASE #2669, which is a new case. Julie Dubee updated that the case returned to FAPT this week to request possible residential services, after the youth was hospitalized for the fourth time this year. Diane Brown asked about transferring the case to Care Coordination. Julie Dubee shared this was discussed at FAPT, but the lead agency case manager requested to remain as case manager for the time being. CPMT also discussed CASE #2525, as the lead agency case manager and FAPT all expressed concerns about parental capacity and the length of times services had been in place. Ivy Sager updated that there would be a second Family Partnership Meeting next week. Julie Dubee provided an update to CPMT regarding CASE #2147, who was asked to leave their group home placed after a physical altercation with staff. As a result, this youth was placed in an Independent Living Arrangement.

Upon a motion by Ivy Sager and seconded by Diane Brown the meeting was reconvened. Upon a motion by Diane Brown and second by Tamara Temoney, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding request per FAPT recommendations, with amendment for CASE #2496. The motion was seconded by Nancy Davis. All CPMT members voted to approve the funding request as presented.

Announcements

Julie Dubee shared a new article with CPMT regarding a fraud case involving the Hopewell CSA Coordinator.

Jim Taylor shared an updated about the recent meeting with Judge Hoehl.

Next Meeting: **Date | time:** 22 March 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 12:59 PM on March 8, 2018.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*