

MINUTES

Hanover County CPMT

Date | time 2/22/2018 12:38 PM | *Meeting called to order by* Jim Taylor

In Attendance

Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Mickey Calendar
Claiborne Mason | Angela Kelchner | Amy Sylvia | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

Approval of Minutes

The minutes from February 8, 2018 were approved as submitted.

Fiscal Report

Sheila Crossen-Powell shared that the budget supplement transfer still has not been added to the budget and there was some confusion on who signs off on the transfer. Jim Taylor plans to look into this issue.

Administrative

Julie Dubee updated about the results of the OCS Audit. Hanover CSA has not yet received the preliminary results of the audit in writing. However, the debriefing session revealed that Hanover may have to pay back some funding for the use of community-based mental health services that were not approved by utilizing Medicaid criteria and having the approval signed off on by an LMHP. In the future, Hanover can pay a vendor to complete an independent assessment prior to approval of community-based mental health services like Intensive In-Home, Therapeutic Day Treatment, and Mental Health Skill Building. Julie Dubee also explained the opportunities Hanover CSA will have to respond to the audit results.

Julie Dubee also presented the Coleman Institute for approval as a new vendor. . The Coleman Institute provides medical services to assist with detoxing and maintaining sobriety, particularly from opiates. Julie Dubee explained that they were able to meet all of the contracting requirements, except having completed central registry checks on all of their employees. The Coleman Institute has submitted the central registry checks, but has not gotten the results back yet. Sheila Crossen-Powell made a motion to approve The Coleman Institute as a vendor, and the motion was seconded by Angela Kelchner. CPMT requires that until the central registry checks come back, at least two adults must be in the room when meeting with an adolescent Hanover client. All CPMT members voted Aye in agreement.

Julie Dubee also sought feedback from CPMT about proposed changes to CSA's Service Levels in the county budget document. The discussion also included information regarding what other localities include in the CSA portion of their budget document. The proposed changes to services levels, with a focus on youth serviced through different categories, was supported by CPMT.

Angela Kelchner presented the FY 2019-2020 Virginia Juvenile Community Crime Control Act (VJCCCA) State Grant Budget Plan. Angela's presentation offered a history of the VJCCCA and the cost

break down by program and juveniles served. Ivy Sager made a motion to approve the VJCCCA budget plan as submitted, and this motion was seconded by Mickey Callender. All CPMT members voted Aye in agreement.

Ivy Sager asked for an update on the draft policy for services provided to siblings. The policy was shared with FAPT and LACMs for feedback, but no feedback had been received. Julie Dubee will bring the policy for approval at the next CPMT meeting.

Closed Session*

Upon a motion by Mickey Callender, and seconded by Sheila Crossen- Powell, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Sheila Crossen-Powell asked about the continued daycare services for CASE #2444 and Jim Taylor echoed that concern. The family has been receiving daycare services since the spring of 2016. CPMT decided to approve the service for the requested 3 months, but require that the parent to apply for child care assistance. CPMT also discussed CASE #2668, who will turn 18 years old in July. Julie Dubee explained that most of the requested costs should be covered by Medicaid and FAPT was hoping to provide supports to this youth and family prior to their 18th birthday. Ivy Sager asked about case management and eligibility for CASE #2487 and CASE #2637. Both cases are non-mandated and CHINS-Supervision cases through the Court. Diane Brown updated that CASE #2487 transitioned from private day to home school. Julie Dubee updated that CASE #2487 requested mentoring services, but FAPT felt a social group would be more appropriate.

Sheila Crossen-Powell also updated CPMT about a new youth that was ordered into foster care the previous day. The case will be coming to FAPT next week.

Upon a motion by Sheila Crossen- Powell and seconded by Mickey Callender the meeting was reconvened. Upon a motion by Sheila Crossen- Powell and second by Mickey Callender, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding request per FAPT recommendations, as presented. The motion was seconded by Diane Brown. All CPMT members voted to approve the funding request as presented.

Announcements

Ivy Sager reminded CPMT of the upcoming meeting with Judge Hoehl on March 6, 2018. Ivy also suggested to develop an agenda prior to the meeting. Sheila Crossen-Powell planned to reach out to County Attorney Lisa Seward to discuss.

Next Meeting: **Date |time:** 8 March 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:24 PM on February 22, 2018.

**Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

***VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*