

# MINUTES

## Hanover County CPMT

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*Date | time* 2/11/2021 1:00 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Claiborne Warner | Karen Stalzer  
Diane Brown | William Fells | Jackie Manzer | Amy Sylvia | Julie Dubee

Bernie Jordan and Les Beasley attended the meeting.

Jim Taylor chaired the meeting according to the agenda order. To start the meeting, Jim Taylor read: Due to a governor-declared state of emergency as a result of the COVID-19 virus outbreak, members will be participating electronically from remote locations, and there will not be a quorum physically present. The public will not be able to attend the meeting physically. However, the public can access the meeting by obtaining instructions for the ZOOM meeting or a conference call by contacting Hanover CSA Coordinator Julie Dubee.

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### Approval of Minutes

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The minutes from January 28, 2021 were approved as submitted.

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### Fiscal Report

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Jackie Manzer shared the fiscal report. As of January 31, 2021, mandated and non-mandated spending totaled \$2,582,000, which is similar to the same time last year. However, encumbrances totaled \$3,896,000, which is \$1,222,000 higher than the same time last year. Spent and encumbered totaled \$6,479,000, which is \$1,266,000 higher than the same time last year, or a 24.3% increase.

Residential spent and encumbered is \$548,000, which is higher than last year by \$123,000. TFC spent and encumbered is \$600,000, which is higher than last year by \$295,000. Private day and residential education spent and encumbered is \$3,837,000, which is higher than last year by \$824,000. Community-based spent and encumbered is \$1,302,000, which is higher than last year by \$160,000. Family Foster Care, which includes Fostering Futures, spent and encumbered is \$146,000, which is lower than last year by \$80,000.

Medicaid billing is \$173,000, which is lower than last year by \$12,000. Changes to the local portion due to COVID have saved \$23,000.

The CSA budget is \$6.8 million and with spent and encumbered, there is \$151,000 remaining.

Bernie Jordan shared they currently project CSA expenditures may be slightly over budget but it is still early. They will have a more accurate projection in the next few months.

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### Administrative

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Julie Dubee shared a presentation on FY21 youth served by Hanover CSA. There has been an increase in youth in DSS custody, youth in congregate care and youth in private day. Sheila Crossen-Powell added that many of the youth entering DSS custody have been age 16 or older. Regarding private day

education, Les Beasley shared some information on youth served in private day since FY18. If FY20 had not been impacted by the pandemic, the growth this year might look more normal.

Jim Taylor asked for more information on other locality's use of congregate care, particularly during the pandemic.

Hanover CPMT then reviewed proposed policy changes to local CSA policy. These changes were reviewed by the CPMT Policy Subcommittee. Ivy Sager noted a change to parental agreement policy that was not formally approved by CPMT. Ivy Sager made a motion to approve the policy changes as presented, with additional consideration for CSA Parental Agreements policy for youth with ID/DD needs. Claiborne Warner seconded this motion. All members of CPMT voted Aye.

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### Closed Session\*

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Upon a motion by Claiborne Warner, and seconded by Karen Stalzer, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Julie Dubee highlighted CASE #2701. CSA just received Magellan authorization for this case so only a small portion of the request will be needed. Julie Dubee reviewed CASE #2703, which closed in October of 2020 but reopened this month. FAPT approved funding for intensive community-based services to avoid out of home placement. This youth has not been responding well to virtual school. For CASE #2800, youth requires two additional months of placement in an assessment and diagnostic program where only a small portion is funded by Medicaid. DSS is working to find the next placement for this youth, but it has been challenging due to age and history.

Sheila Crossen-Powell provided an update on CASE #2788. The parent was residing with roommates who refused to complete required background checks and finding a new living situation has been difficult.

Ivy Sager also noted that Hanover CSB planned to file a CHINS-Services on one of their care coordination cases, which is uncommon for the CSB. The case was a transfer from a different locality and there are parental capacity concerns.

There were no copayment actions.

Upon a motion by Claiborne Warner and seconded by Sheila Crossen-Powell, the meeting was reconvened. Diane Brown made a motion to certify the closed session and this motion was seconded by Ivy Sager. Only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All CPMT members voted Aye.

Ivy Sager made a motion to approve the funding requests as presented. Karen Stalzer seconded the motion. All CPMT members voted to approve the funding requests as presented.

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### Announcements

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Next Meeting: **Date | time:** 25 February 2021 at 1:00 p.m. | **Location:** Virtual

Jim Taylor adjourned the meeting at 1:45 PM on February 11, 2021.

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*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*