

# MINUTES

## Hanover County CPMT

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*Date | time* 2/8/2018 12:30 PM | *Meeting called to order by* Jim Taylor

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### In Attendance

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Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Mickey Calendar  
Claiborne Mason | Angela Kelchner | Jackie Manzer | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

### Approval of Minutes

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The minutes from January 25, 2017 were approved as submitted.

### Fiscal Report

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Jackie Manzer reported that as of January 31, 2018, total mandated and non-mandated expenditures was \$1,964,366, which is \$485,000 higher than the same time last year. Encumbrances total 2.6 million, which is \$438,000 higher than the same time last year. Congregate care spending is up \$79,000, community-based services are up \$33,000 and private day/special education spending is up \$926,000, from the same time last year. Therapeutic foster care expenditures are \$33,000 lower than the same time last year. The budget has \$526,000 remaining after accounting for expenditures and encumbrances.

Jim Taylor thanked everyone for their hard work on the budget, and reminded CPMT that the County Administrator will be proposing the county budget to the Board of Supervisors next week on January 14, 2018.

### Administrative

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Julie Dubee shared that an auditor from OCS would be coming for the audit tomorrow. Julie Dubee will update CPMT with the preliminary results of the audit at the next CPMT meeting.

Julie Dubee shared data with CPMT about the average length of stay in residential for Hanover's youth. CPMT discussed whether or not decreasing length of stay in residential was a reasonable goal, as many factors contribute to a youth's length of stay. CPMT discussed the different ways to measure success. Ivy Sager talked with CPMT about a new functional assessment they will be trained on called DLA20.

Julie Dubee then provided CPMT with information and screen shots of the types of data OCS provides through Data and Reporting on the OCS website. This information will help CPMT to clarify goals, objectives, and create a more comprehensive utilization management plan.

### Closed Session\*

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Upon a motion by Mickey Callender, and seconded by Sheila Crossen- Powell, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Jim Taylor asked if anyone had any questions about the youth identified in the data regarding length of stay in residential treatment facilities. CPMT discussed the outside influences increasing the length of stay for CASE #2451, CASE #2576, and CASE #2545.

Julie Dubee shared the circumstances that caused CASE #2665 to come to FAPT, and that the youth will turn 18 years old in June. Julie Dubee also explained the rationale behind the complicated request for CASE #2528, who will be turning 18 years old in April, and will transition to an Independent Living Program through Fostering Futures at that time. CPMT also discussed the recent placement disruption for CASE #2657.

There were no questions on parental copayments.

Upon a motion by Sheila Crossen- Powell and seconded by Mickey Callender the meeting was reconvened. Upon a motion by Sheila Crossen- Powell and second by Angela Kelchner, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Angela Kelchner made a motion to approve the funding request per FAPT recommendations, as submitted. The motion was seconded by Mickey Callender. All CPMT members voted to approve the funding request as presented.

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### Announcements

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Mickey Callender announced that the health department hired a great candidate for her position.

Next Meeting: **Date | time:** 22 February 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:07 PM on February 8, 2018.

*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*