

# MINUTES

## Hanover County CPMT

---

*Date | time* 1/25/2018 12:34 PM | *Meeting called to order by* Jim Taylor

---

### In Attendance

---

Jim Taylor | Sheila Crossen-Powell | Ivy Sager | Nancy Davis  
| Diane Brown | Amy Sylvia | Julie Dubee

Jim Taylor chaired the meeting according to the agenda order.

### Approval of Minutes

---

The minutes from January 11, 2017 were approved as submitted.

### Fiscal Report

---

There were no questions about the fiscal report from last meeting.

Jim Taylor updated that on January 24, 2018, the Board of Supervisors approved a state appropriation of \$371,000 and Reserve for Contingencies transfer of \$300,000 to fund the Children's Services Act budget.

### Administrative

---

Julie Dubee presented an update to CSA policy regarding the frequency with which CSA policy will be approved. Nancy Davis made a motion to approve the updated policy, and Sheila Crossen-Powell seconded it. All members voted Aye in agreement. The new policy is on page 12 of Hanover CSA policy, and requires CSA policy to be reviewed at least every two years.

Julie Dubee also presented a discussion on updating Hanover's Utilization Management Plan. CPMT discussed altering the wording on page 39 in regards to measuring provider data. Nancy Davis made a motion to accept changing Section C, part VI to state "provider information for the specific facilities and programs in which the child receives services." Sheila Crossen-Powell seconded the motion and all members voted Aye in agreement. CPMT also discussed the goals and objectives to guide our Utilization Management. CPMT discussed the possibility of focusing on length of stay in residential, but would want more information about our baseline prior to setting a specific goal. Sheila Crossen-Powell also planned to ask Tamara Temoney about the data OCS has been sharing SLAT. In addition, CPMT requested a presentation to serve as a reminder of the types of data available through OCS statewide statistics and CSA data set reports.

### Closed Session\*

---

Upon a motion by Diane Brown, and seconded by Sheila Crossen- Powell, CPMT went into Closed Session for consideration of funding requests on behalf of services for particular children and/or families.

Jim Taylor asked about CASE #2147 and how the youth being 18 years of age impacted services. Sheila Crossen-Powell explained fostering futures, including the eligibility requirements. Julie Dubee provided a brief update on CASE #2557, but a placement had not yet been identified.

Upon a motion by Sheila Crossen- Powell and seconded by Nancy Davis the meeting was reconvened. Upon a motion by Diane Brown and second by Nancy Davis, the closed session was certified, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act; only such public business matters as were identified in the motion for Closed Session were discussed. All members voted Aye in agreement and certified the closed session.

Nancy Davis made a motion to approve the funding request per FAPT recommendations, as presented. The motion was seconded by Sheila Crossen-Powell. All CPMT members voted to approve the funding request as presented.

---

## Announcements

---

Next Meeting: **Date | time:** 8 February 2018 at 12:30 pm | **Location:** Community Resources

Jim Taylor Adjourned the meeting at 1:13 PM on January 11, 2018.

*\*Virginia code section 2.2-5210 Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community policy and management team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential.*

*\*\*VA Code section § 2.2-5206. 3. Establish policies to assess the ability of parents or legal guardians to contribute financially to the cost of services to be provided and, when not specifically prohibited by federal or state law or regulation, provide for appropriate parental or legal guardian financial contribution, utilizing a standard sliding fee scale based upon ability to pay; 9. Authorize and monitor the expenditure of funds by each family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council;*