



HANOVER COUNTY

COMMUNITY SERVICES BOARD – Executive Committee

COMMUNITY SERVICES BOARD

Sue Randolph – Chair

Citizen

Angela Kelly-Wiecek

Board of Supervisors

AGENDA

Hanover County Community
Services –
Atlee Commons Meeting Room
9734 Atlee Commons Drive
Ashland, VA 23005

January 11, 2023
8:30 AM

- I. Call to Order
- II. Consideration of Amendments to the Agenda
- III. Approval of Minutes – August 8, 2022 Meeting
- IV. Citizens' Time
- V. Presentations and Agenda Items
 - A. 2023 Board Planning
 - i. Board Goals
 - ii. Committee Structure
 - iii. Meeting Structure and Timeline
 - B. Additional Planning Items
- VI. Other Items
- VII. Announcements
- VIII. Adjournment

HANOVER COUNTY COMMUNITY SERVICES BOARD

Executive Committee

August 8, 2022 – 9:00 a.m.

Hanover County Community Services Board – Ashland Office
12300 Washington Highway, Ashland, VA 23005

The Hanover County Community Services Board, an administrative policy body, is comprised of county residents appointed to set policies for the provision of mental health, developmental disabilities and substance use disorder services.

Among other duties, the HCCSB reviews and evaluates services and facilities, ensures compliance with the annual performance contract, approves a schedule of fees and advocates on behalf of county residents.

Minutes - DRAFT

The meeting was called to order at 9:07am by Chair Anne Cross. The following were present: Anne Cross, Sue Randolph, Robin Trivette, Ivy Sager, and Ellen Bowyer. Ryan Hudson was absent. Jim Taylor arrived at 10:15am.

1. Additions to the Agenda
 - No additions were added to the agenda.
2. Approval of Minutes – June 6, 2022 Executive Committee Meeting
 - Minutes for the Executive Committee Meeting held on June 6, 2022 were approved.
3. Board Retreat
 - a. Revisions to Minutes
 - Previous draft of the Board Retreat Meeting minutes were reviewed. The Executive Committee made revisions to the minutes. The revised draft which will be presented to the full board for consideration and approval at the next meeting.
 - b. Action Items & Next Steps
 - Ivy asked the Committee for their recommendations on the next steps post the retreat and what specific tasks or ideas they would like addressed over the next six months.
 - The idea of “push ups” will be shared with the board at the next meeting.
 - In reviewing possible information session topics, Ivy Sager reminded that one session would be John Budesky and his annual State of the County report to the full board. Anne Cross noted that a detailed plan for the presentation should be considered and that a list of questions for Mr. Budesky be provided beforehand. Sue Randolph agreed. The Executive Committee will discuss further the specifics regarding presentation formatting and prospective questions to ask Mr. Budesky, in include discussing the funding plan for additional school-based clinicians.

- Ivy Sager also asked about asking Jennifer Faison (VACSB Executive Director) to speak, specifically related to ways for the board to have a better understanding of their authority and responsibilities.
- Ellen Bowyer mentioned the CSB code section is outdated and that structure has not changed in the last forty years. She noted that the CSB is an administrative policy board, not an advisory board and that the Executive Committee should look at its roles to inform the decision to either adjust towards being an advisory board or create structure as an administrative policy board.
- Group discussion followed on the nature of the board's authorities and responsibilities.

4. Review of Policies

- Ivy Sager sought feedback from the Committee as it related to annual review of the Board Policies, specifically would it be helpful to appoint a review committee to bring back any recommendations to the full board. She also noted a prior discussion around donations and a recommendation by another board member that donations do not need to come before the Board.
- The Committee agreed that it was important to keep the current donation approval process in place and indicated that a review committee was not necessary at this time.
- Ivy Sager then acknowledged that staff would consider if any changes to the policies are recommended and that this topic would be on the agenda for the September board meeting.

5. Information Sessions for Future CSB Board Meetings

- The following ideas/suggestions for future meetings were discussed:
 - Ivy will pursue a session on regional programming.
 - At this time, agreement is to set aside the idea of a past board member panel and having Jennifer Faison speak.

6. Other Items for Consideration

- Brief discussion of the Performance Contract agenda item and the best way for staff to present the information. Committee members acknowledged the email that was sent all board members about the Performance Contract and willingness by staff to meet to go over. The Committee recommended a very brief overview with no slide deck for the upcoming board meeting
- No additional items were brought up for consideration.

7. Adjourn

- Meeting was adjourned at 10:25am.