

Hanover County Community Planning and Management Team (CPMT)
October 22, 2015 Meeting Minutes

Location: Hanover Community Resources Meeting Room 12306 Washington Hwy Ashland VA 23005

Present: Jim Taylor, B.J. Zarris, Lynn Robbins, Lisa Beitz, Sandy Brudvig, Mickey Callender, Sheila Crossen- Powell, Amy Sylvia, Lauren Brown and Kara Brooks

1. The CPMT meeting was called to order by Jim Taylor, on October 22, 2015 at 12:32pm, in the meeting room of the Hanover County Community Resources Building.
2. The minutes from September 24, 2015 were reviewed and approved without change.
3. Fiscal Report: FY16, CSA has spent \$302K and encumbered \$2,855,771; with a local match rate of 38.5%; compared to 41.7% at the same time last year. This indicates the use of more community based services, at a lower match rate. Also the co-payments collected are \$5,070 (240% higher than this time last year).
4. Kara Brooks presented utilization review data summarized as follows:
 - o CSA served 122 youth in FY15, 34 New cases new to CSA and an overall increase in 21 youth;
 - o The per child rate dropped from \$36K per year in FY14 to \$32K per child in FY15.
 - o The average length of stay is 227 days (compared with Chesterfield at 139 and Henrico at 243)
 - o Currently 37 youth in placements (10 parentally placed and 27 in DSS Custody). Of the 27 in DSS Custody, 2 pre-adoptive homes; 9 TFC; 1 detention; 3 trial home visits; 6 local foster homes; 4 RTC; and 2 GH)
 - o 95% school success measured at FAPT (only 5% of the children identified as failing school courses)
 - o The top diagnosis identified at FAPT include ADHD, Anxiety, Bi-polar and depression.
 - o In FY16Q1 40% of FAPT cases were children placed out of the home and 16% are identified as at-risk of out of home placement.
5. Upon a motion by B.J. Zarris, and seconded Sheila Crossen-Powell the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
6. Upon a motion by Sandy Brudvig, and seconded Sheila Crossen-Powell the meeting was reconvened.
7. Lynn Robbins moved to certify during the Closed Session seconded by Mickey Callender; only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. Sandy Brudvig seconded the motion and the session was certified.
8. Lynn Robbins made a motion to approve the funding request per FAPT and IEP recommendations, seconded by Sheila Crossen-Powell, with unanimous agreement by CPMT. CPMT approved the requested \$489,984.96, without adjustment.
9. Kara Brooks summarized the SWOT analysis by the workgroup, sharing the many highlights and strengths identified in Hanover's services. The SOC Steering Committee will meet at UMFS to review the SWOT Analysis in each community. A more concrete plan for spending the capacity building funds will need to be developed over the next few months, a final plan is due to the SOC steering committee on January 28, 2016.
10. CPMT adjourned at 1:26 pm on October 22, 2015, until November 12, 2015 at 12:30 pm in the Hanover Community Resources Meeting Room.

*Virginia Code Section 2.2-5210 states: "All public agencies that have served a family or treated a child referred to a family assessment and planning team shall cooperate with this team. The agency that refers a youth and family to the team shall be responsible for obtaining the consent required to share agency client information with the team. After obtaining the proper consent, all agencies shall promptly deliver, upon request and without charge, such records of services, treatment or education of the family or child as are necessary for a full and informed assessment by the team. Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes."