

## Hanover County Community Planning and Management Team (CPMT)

August 20, 2015 Meeting Minutes

**Location:** Hanover Community Resources Meeting Room 12306 Washington Hwy Ashland VA 23005

**Present:** Tamara Temoney, Jim Taylor, B.J. Zarris, Lynn Robbins, Ivy Sager, Sandy Brudvig, Diane Brown, Mickey Callender, and Kara Brooks

1. The CPMT meeting was called to order by Jim Taylor, on August 20, 2015 at 12:32pm, in the meeting room of the Hanover County Community Resources Building.
2. The minutes from July 16, 2015 were reviewed and approved without change.
3. Kara Brooks shared the Budget report, per the Fiscal report prepared by Jackie Manzer.

For the fiscal year ended June 30, 2015, total expenditures were \$4,230,000. This exceeded prior year by approximately \$370k, but was under the County's total budget for a total return of \$1,058,000. Please note that due to a lag in the State reporting, we had to make an estimate for Medicaid activity for the months of March through June.

The local contribution was \$1,875,000, which is \$213k more than FY14. However, it was still came in under budget by \$425k. The local contribution came in at 44.3%, which is behind the budgeted goal of 43.5%. It was noted that this is due to more expenditures occurring in areas where the local match rate is higher, notably residential, with a 55% contribution rate, whereas the community based services are at a 22% rate.

The County's budget for FY16 is \$5,090,000 in total mandated, non-mandated, and Medicaid expenditures, a decrease of \$198,000 from the FY15 budget.

Kara Brooks shared that for FY16, CPMT has approved \$3,500,000 year to date. Due to the beginning of a new fiscal year, less than \$100K has been paid out.

4. Hanover ended FY15 serving 125 youth (95 youth in FY14). In addition to the data set information, FAPT has begun to measure outcomes. As additional months are captured, FAPT and CPMT will be able to view trends and patterns of school attendance, diagnosis, medications, community activities etc. In July, FAPT reviewed 29 CSA cases and held 2 MCATS. Of the 29 cases, 8 were new CSA cases (6 DSS, 1 CSU, 1 CSB). When looking at the other 21 cases, 4 cases reduced services due to progress and 5 cases increased services. Jim Taylor requested that CPMT explore a comparison with Hanover and neighboring localities in terms of the state monitored data and score card information. Kara Brooks will be present this information after the FY15 data set information is posted on the OCS website.
5. Upon a motion by Mickey Callender, and seconded Diane Brown the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or families.
6. Upon a motion by Sandy Brudvig and seconded by BJ Zarris the meeting was reconvened.
7. Lynn Robbins moved to certify during the Closed Session; only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. Sandy Brudvig seconded the motion and the session was certified.
8. Lynn Robbins made a motion to approve the funding request per FAPT's recommendation, with a correction to the case number 2379. Tamara Temoney seconded the motion with unanimous agreement by CPMT.

CPMT approved the requested \$699,271.03, without adjustment.

9. Administrative items

- a. *Follow up on FINS Assessments discussion from 7/16/2015.* Following the last CPMT, Lynn Robbins offered to use a small portion of non-mandated funds to assist with the cost of a FINS Assessment, if a child is not found eligible for FAPT approved CHINS. Moving forward, CSA will use non-mandated funds on consent for a FINS Assessment if the child has no connection with another county agency.
- b. *Guidance from CPMT Congregate Care Education Funding* CPMT discussed the various avenues to offer assistance for families with children receiving services through their IEP in a residential program, not otherwise connected to CSA and FAPT/ UR reviews. Diane Brown offered to have the school case manager bring the case to FAPT for review and utilize Wrap funds (according to policy) or as a means to assist in identifying other resources for the child and family.
- c. *Co-Payment Sliding Scale* Kara Brooks presented to CPMT a proposal to increase the sliding scale fee range for families receiving CSA services. Jackie Manzer extended the current sliding scale from \$126,000 to \$250,000 gross income, with no change to the current rates for parental co-payments. After discussion among the team, Mickey Callender proposed an increase to \$150K, which is twice the median income in Hanover County. Lynn Robbins seconded the motion, with unanimous approval from the team to the increase for the sliding scale to \$150K.
- d. *Transfer of CSU Case* Hanover Court Service Unit received a transfer case from another locality in which the court order states, "Facts sufficient to CHINS." Lynn Robbins explained the terminology and requested guidance from CPMT to determine the CSA Category for this case. After discussion among the team, the case will be categorized as non-mandated, until a ruling from Hanover Court or guidance from the Office of Children's Services (OCS) is provided and determined to be mandated. Kara Brooks will follow up with OCS for guidance.
- e. *SOC Grant* Hanover County has the opportunity to join the central region Systems of Care Grant, with the neighboring localities. UMFS, who helps facilitate the grant, is preparing to submit the renewal and offered to add Hanover to the proposal (pending approval from the state). The grant involvement would include using the High Fidelity Wrap around model for Intensive Care Coordination (for a portion of Hanover's cases), utilizing parent support partners (funded through the grant), model fidelity through case staffing's and supervision, community engagement, education resources and innovative services through capacity building funds. CPMT discussed the components of the grant and the possible benefits to the locality. There was also discussion about the difference between HFW ICC and the Hanover CSB Coordination Care model. To address these concerns and questions UMFS will attend CPMT on September 10, 2015 to provide additional information about the HFW ICC Model and the SOC grant. Hanover CSB will present on September 24,2015 to discuss the components of the current CC model. Diane Brown made a motion to indicate Hanover's willingness to join the Central Region SOC Grant, Mickey Callender seconded the motion and all members agreed. Ivy Sager indicated the need to be intentional and thoughtful moving forward with the SOC grant. Kara Brooks will notify UMFS of CPMT's approval and report to CPMT the status of the grant approval from the state.

10. CPMT adjourned at 1:48 pm on August 20, 2015 until September 10, 2015 at 12:30 pm in the Hanover Community Resources Meeting Room.

\*Virginia Code Section 2.2-5210 states: "All public agencies that have served a family or treated a child referred to a family assessment and planning team shall cooperate with this team. The agency that refers a youth and family to the team shall be responsible for obtaining the consent required to share agency client information with the team. After obtaining the proper consent, all agencies shall promptly deliver, upon request and without charge, such records of services, treatment or education of the family or child as are necessary for a full and informed assessment by the team. Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes."