

HANOVER COUNTY COMPREHENSIVE SERVICES ACT
COMMUNITY POLICY AND MANAGEMENT TEAM
Meeting Minutes: January 22, 2015
Revised 2/12/2015

Hanover Department of Community Resources Meeting Room

Present: Jim Taylor, B.J. Zarris, Sandy Brudvig, Mickey Callendar, Sheila Crossen-Powell, Ivy Sager, Lynn Robbins, Diane Brown, Karlyne Snead, and Kara Brooks.

1. The meeting was called to order by Jim Taylor, Chair, on January 22, 2015 at 12:34 pm in the meeting room of the Hanover Department of Community Resources.
2. The minutes from January 8, 2015 were reviewed by CPMT. Shelia Crossen-Powell made a motion to approve the minutes, BJ Zarris seconded the motion and all members voted to approve the minutes. Revision 2/12/2015: Clarification is provided to the January 8, 2015 minutes, section 5b, to indicate no decision was made by CPMT regarding the use of pharmaceutical methods for the treatment of opiate addiction.
3. CPMT reviewed the Critical Gaps Survey and identified the top five services needed in Hanover County to include: Other/Specialized RTC, Emergency Shelter care, Transportation, Regular Foster Care and Developmental Prevention and Early Identification.
4. Upon a motion by Shelia Crossen-Powell and seconded by Sandy Brudvig, the CPMT went into Closed Session in accordance with Section 2.2-3711 (A)(4) of the Code of Virginia for the protection of the privacy of individuals in personal matters not related to public business for the consideration of funding requests on behalf of services for particular children and/or family.
5. Upon a motion by Shelia Crossen-Powell, and seconded by Diane Brown, the meeting was reconvened. Lynn Robbins moved to certify during the Closed Session, only public business matters lawfully exempted from the open meeting requirements of the Freedom of Information Act and only such public business matters as were identified in the motion for Closed Session were discussed. Diane Brown seconded the motion, with unanimous agreement by all CPMT members.
6. During the closed session the parental co-payment appeal was heard regarding case #2290. BJ. Zarris made a motion to accept the parents appeal for the parental co-payment on case # 2290 and forgive the debt entirely. Shelia Crossen-Powell seconded the motion and CPMT unanimously voted to forgive the debt.
7. Lynn Robbins made a motion to approve the funding with the following changes:
 - # 2406 ZC approved all expenditures except Home-based services which previously ended;
 - # 2445 AM add \$500, based on change of service for submitted 11/3/2014;
 - # 2472 AT add \$90 for CSB substance abuse evaluation, which was on the IFSP approved by FAPTShelia Crossen-Powell seconded the motion. The CPMT unanimously approved the Payment for the Procurement of Services on Behalf of Children with the adjusted funds of \$74781.07.

Authorized expenditures include:

Case	FAPT #	Mandated Request	Mandated On Consent Requested	Non-Mandated Requested	Non-Mandated On Consent Requested	Changes/ Adjustments
EB	2300	\$ -	\$ 55.36			
ZC	2406	\$ 2,230.00	\$ 6,470.00	adjusted to a total of \$6000		-\$2,700.00
JF	2447	\$ 9,047.54	\$ -			
JF	2422	\$ 200.00	\$ 100.00			
NH	2477	\$ 9,470.29	\$ -			
AM	2445	\$ 8,850.00	\$ -			\$500.00
DP	2474	\$ -	\$ 324.54			
EP	2456			\$ 1,400.00	\$ -	
KR	2486	\$ 3,832.25	\$ -			
AT	2472	\$ 5,562.00	\$ -			\$90.00
SU	2104	\$ -	\$ 3,938.10			
CW	2470	\$ -	\$ -			
AW	2411	\$ -	\$ -			
MW	2478	\$ 12,296.20	\$ 979.50			
WW	2476	\$ 9,470.29	\$ 1,000.00			
VW	2355	\$ -	\$ 1,665.00			
	Totals	\$ 60,958.57	\$ 14,532.50	\$ 1,400.00	\$ -	\$73,381.07
	Total Mandated		\$ 75,491.07		Total Mandated:	\$73,381.07
	Total Non-Mandated		\$ 1,400.00		Total Non-Mandated	\$1,400.00
	Education Mandated Only					
	Total CSA Funds Requested		\$ 76,891.07		Total approved:	\$74,781.07

- CPMT adjourned at 1:34 pm on January 22, 2015, until 12:30 pm on February 12, 2015 in the Hanover Community Resources Conference Room. This meeting will include a review of cases, fiscal report, co-payment report in closed session, administrative items and request for approval of funding.

*Virginia Code Section 2.2-5210 states: "All public agencies that have served a family or treated a child referred to a family assessment and planning team shall cooperate with this team. The agency that refers a youth and family to the team shall be responsible for obtaining the consent required to share agency client information with the team. After obtaining the proper consent, all agencies shall promptly deliver, upon request and without charge, such records of services, treatment or education of the family or child as are necessary for a full and informed assessment by the team. Proceedings held to consider the appropriate provision of services and funding for a particular child or family or both who have been referred to the family assessment and planning team and whose case is being assessed by this team or reviewed by the community management and planning team shall be confidential and not open to the public, unless the child and family who are the subjects of the proceeding

request, in writing, that it be open. All information about specific children and families obtained by the team members in the discharge of their responsibilities to the team shall be confidential. Demographic, service and cost information on youths and families receiving services and funding through this chapter that is of a non-identifying nature may be gathered for reporting and evaluation purposes.”