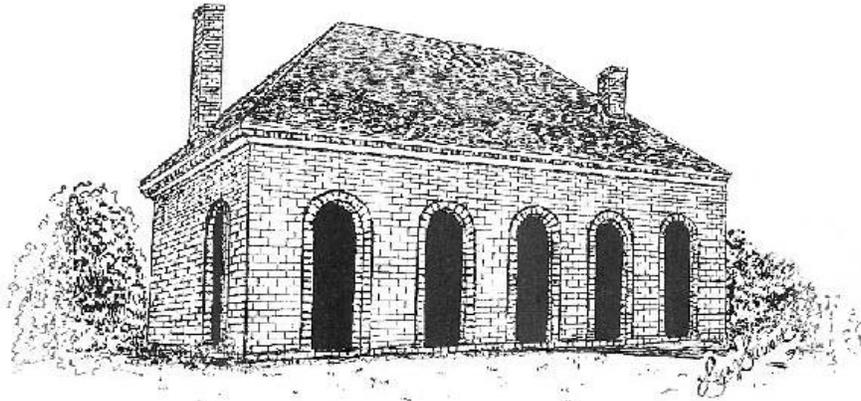


# BOARD MEETING PACKET

PREPARED FOR  
HANOVER COUNTY COMMUNITY SERVICES BOARD



---

|                     |  |
|---------------------|--|
| <b>MEETING DATE</b> | <b>May 19, 2014</b>  |
| <b>MEETING TIME</b> | <b>6:30 p.m.</b>   |
| <b>LOCATION</b>     | <b>Hanover Community Services Board Conference Room<br/>12300 Washington Highway<br/>Ashland, VA 23005</b> |

---

## STATEMENT OF MISSION

We partner with individuals to provide supports and services in the areas of

- Mental Health
- Intellectual Disabilities
- Substance Use Disorders

in their efforts to lead satisfying and productive lives in their communities.

**AGENDA**  
**HANOVER COUNTY COMMUNITY SERVICES BOARD**

**May 19, 2014 6:30 p.m.**  
**Hanover Community Services Board Conference Room,**  
**12300 Washington Highway, Ashland, VA 23005**

**5:30 p.m. – Reception: The Jean C. Harris Award for Excellence**  
**(Location: Hanover Human Services Conference Room, 12304 Washington Highway)**

**6:30 p.m. – Board Meeting:**

- 1. Welcome and Roll Call**
- 2. Donations**
- 3. Citizens Comments**
- 4. Approval of Minutes – April 21, 2014 Board Meeting**
- 5. Board Liaison Reports**
  - a. Hanover Mental Health Association – Jeanie Edwards**
  - b. Hanover Community Support Services – Scott Bateman**
  - c. Hanover Arc – Hamilton Holloway**
  - d. Board of Supervisors – Sean Davis**
- 6. 3<sup>rd</sup> Quarter Financial Report**
- 7. Review of Fees and Fee Scale**
- 8. Annual Evaluation of Executive Director – Overview of Process**
- 9. Executive Director’s Report**
  - a. Directors’ Reports**
  - b. Other Items**
- 10. Chairperson’s Report**
  - a. Executive Committee Report**
  - b. Board Member Activity**
  - c. Other Items**
- 11. Adjourn**

***Next Regularly Scheduled Meeting: June 16, 2014, 6:30 p.m.***  
***Hanover Community Services Board Conference Room***  
***12300 Washington Highway, Ashland, VA 23005***

**BOARD OF SUPERVISORS**

**SEAN M. DAVIS, CHAIRMAN**  
HENRY DISTRICT

**WAYNE T. HAZZARD, VICE-CHAIRMAN**  
SOUTH ANNA DISTRICT

**ANGELA KELLY-WIECEK**  
CHICKAHOMINY DISTRICT

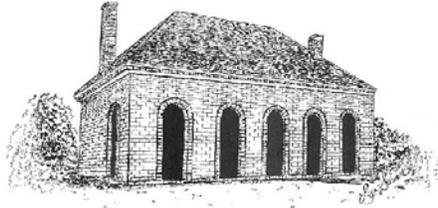
**W. CANOVA PETERSON**  
MECHANICSVILLE DISTRICT

**AUBREY M. STANLEY**  
BEAVERDAM DISTRICT

**G.E. "ED" VIA, III**  
ASHLAND DISTRICT

**ELTON J. WADE, SR.**  
COLD HARBOR DISTRICT

**CECIL R. HARRIS, JR.**  
COUNTY ADMINISTRATOR



HANOVER COURTHOUSE

**HANOVER COUNTY**

ESTABLISHED IN 1720

**COMMUNITY SERVICES BOARD**

**IVY T. SAGER, MSW**  
EXECUTIVE DIRECTOR

12300 WASHINGTON HIGHWAY  
ASHLAND, VIRGINIA 23005

PHONE: 804-365-4275  
FAX: 804-365-4282

WWW.CO.HANOVER.VA.US

DRAFT OF MINUTES

April 21, 2014

| Members Present    | Members Absent | Others              |
|--------------------|----------------|---------------------|
| Scott Bateman      | Herb Sening    | Ivy Sager           |
| Thomas Blake       |                | Lisa Beitz          |
| William Brenzovich |                | Donna Boyce         |
| Sharon Bunger      |                | Peter Getts         |
| Jeanie Edwards     |                | Jim Taylor          |
| Sean Davis         |                | Stacy Johnson-Moore |
| Lynn Hargrove      |                |                     |
| Eric Hendrixson    |                |                     |
| Warren Rice        |                |                     |
| Hamilton Holloway  |                |                     |

**WORK SESSION**

Hanover Human Services Agency Panel: Lisa Adkins, Sheila Crossen-Powell and Dr. Tom Franck presented information about their departments and answered questions.

**MEETING**

The meeting was called to order by William Brenzovich, Chairperson, at 7:00 p.m. at the Hanover Community Services Board conference room, 12300 Washington Highway, Ashland VA 23005.

**Welcome and Roll Call**

William Brenzovich, Chairperson, welcomed everyone to the Board meeting. The following members were present at roll call: Scott Bateman, Thomas Blake, William Brenzovich, Sharon Bunger, Sean Davis, Jeanie Edwards, Lynn Hargrove, Eric Hendrixson, Hamilton Holloway, and Warren Rice.

**Agenda**

Upon motion by Sharon Bunger and second by Jeanie Edwards, the agenda was amended to include the following action item: Consideration of Calendar Year 2014 Board Goals and Objectives.

### **Donations**

Upon motion by Eric Hendrixson and second by Jeanie Edwards, a \$225 donation to RAFT House from St. Ann's Catholic Church was accepted.

### **Citizen Comments**

None.

### **Approval of Minutes**

The minutes of the March 17, 2014 meeting were deemed approved as submitted.

### **Board Liaison Reports**

1. Hanover Mental Health Association – Jeanie Edwards reported that the Yard Sale fundraiser will be on May 24, 8 a.m. – 12 noon, at the Tom Hale III Education Center; space is available for rent and HMHA is taking donations of items to sell.
2. Hanover Community Support Services – Scott Bateman reported that tickets to A Taste of Hanover are on sale now. He also reported that he is building a new website for HCSS.
3. Hanover Arc – Hamilton Holloway reported that the budget stalemate at the state continues to affect the number of Waivers, payment for services, etc.; he expects this will be settled soon. Hamilton has tickets available for A Taste of Hanover; checks should be made payable to Hanover Arc, as they are the fiscal agent. Hamilton discussed a new, unadvertised regulation that was passed last fall that limits the amount of money a child seeking or renewing a Waiver can personally have before his/her eligibility is threatened. People were unaware of this regulation and now some families are struggling with their child losing Waiver.
4. Sean Davis reported that the Board of Supervisors passed the budget; he thanked Bill Brenzovich for coming to speak in support of the budget.

### **Executive Director's Report**

Ivy Sager reported that Mental Health First Aid training is scheduled for April 28, 2014 at the CSB office in Bell Creek (lunch on your own); it will be offered again in the future. Ivy also reported that we received three nominations for the Jean C. Harris Award for Excellence; an individual has been selected and invitations will go out soon. Ivy reported that we expect some changes as a result of recent legislature that focuses on mental health laws; we will know more and discuss it further during the June work session. Lisa Beitz and Ivy then generally explained our prescreening process, emergency custody orders, etc. Donna Boyce reported that she is serving on a committee to build capacity at John Randolph Medical Center for ID crisis stabilization.

### **Chairman's Report**

Bill Brenzovich thanked Jeanie Edwards for chairing last month's meeting; he reported that he and Ivy are holding "orientation part 2" for newer members, to learn more about them, their goals as members, etc. Bill explained that the strategic and operational goals and objectives in the meeting packet are a "bridge" between the most recent strategic plan and the one that will be developed after the County develops the County-wide strategic plan.

**Action Item(s)**

- A. **CY14 Strategic and Operational Goals and Objectives** – Upon motion by Warren Rice and second by Jeanie Edwards, the CY14 Board Strategic and Operational Goals and Objectives were adopted.

**Other Business**

The next regularly scheduled Board meeting will be held May 19, 2013 at 6:30 p.m. at the Hanover Community Services Board conference room, 12300 Washington Highway, Ashland, VA 23005.

There being no other business, the meeting was adjourned.

**BOARD OF SUPERVISORS**

**SEAN M. DAVIS, CHAIRMAN**  
HENRY DISTRICT

**WAYNE T. HAZZARD, VICE-CHAIRMAN**  
SOUTH ANNA DISTRICT

**ANGELA KELLY-WIECEK**  
CHICKAHOMINY DISTRICT

**W. CANOVA PETERSON**  
MECHANICSVILLE DISTRICT

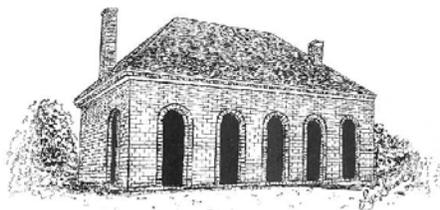
**AUBREY M. STANLEY**  
BEAVERDAM DISTRICT

**G.E. "ED" VIA, III**  
ASHLAND DISTRICT

**ELTON J. WADE, SR.**  
COLD HARBOR DISTRICT

---

**CECIL R. HARRIS, JR.**  
COUNTY ADMINISTRATOR



*HANOVER COURTHOUSE*

**HANOVER COUNTY**

ESTABLISHED IN 1720

**COMMUNITY SERVICES BOARD**

**IVY T. SAGER, MSW**  
**EXECUTIVE DIRECTOR**

12300 WASHINGTON HIGHWAY  
ASHLAND, VIRGINIA 23005

PHONE: 804-365-4275  
FAX: 804-365-4282

[WWW.CO.HANOVER.VA.US](http://WWW.CO.HANOVER.VA.US)

May 16, 2014

MEMORANDUM

**TO:** Community Services Board  
Ivy T. Sager, Executive Director

**FROM:** Peter Getts, Controller

**SUBJECT:** Third Quarter FY14 Financial Report

Attached for your review is the CSB financial projection report for the third quarter of fiscal year 2014. This report was prepared by the CSB accountant from unaudited records and is for management purposes only. The following analysis and commentary provides highlights of the projections.

- Revenue: We are currently projecting net overall revenue at \$283K more than the budgeted amount. This is primarily the result of higher Medicaid billing.
- Personnel: Expenditures are projected to be 5% less than budget, primarily due to attrition and timing to fill new positions.
- Operating: A net \$20K projected operating surplus is preliminary and based on eight months of invoices.

At this time, we are projecting revenue over expenses for FY14 of \$852K. This projection is based on trend data from 8 - 9 months of revenue and expenses.

Hanover County Community Services  
Statement of Revenues and Expenditures with Forecast  
Nine months ended March 31, 2014

|   | Last Fiscal Year                   |                  |             | This Fiscal Year                   |                  |             |                   |                |             |
|---|------------------------------------|------------------|-------------|------------------------------------|------------------|-------------|-------------------|----------------|-------------|
|   | FY2013, Nine months ended March 31 |                  |             | FY2014, Nine months ended March 31 |                  |             | FY2014            | Surplus/       | % of        |
|   | Budget                             | Actual           | % of Budget | Budget                             | Actual           | % of Budget | Projection        | (Deficit)      | Budget      |
| <b>Revenues</b>   |                                    |                  |             |                                    |                  |             |                   |                |             |
| Revenues from use of money and property                 | 41,000                             | 1,280            | 3%          | -                                  | -                | -           | -                 | -              | -           |
| Charges for services                                    | 3,050,183                          | 2,230,432        | 73%         | 2,921,033                          | 2,404,941        | 82%         | 3,182,130         | 261,097        | 109%        |
| Recovered Costs   | 150,000                            | 60,522           | 40%         | 150,000                            | 90,128           | 60%         | 150,000           | -              | 100%        |
| Miscellaneous   | 44,000                             | 60,476           | 137%        | 31,000                             | 51,069           | 165%        | 55,000            | 24,000         | 177%        |
| Total revenues from local sources                       | 3,285,183                          | 2,352,710        | 72%         | 3,102,033                          | 2,546,138        | 82%         | 3,387,130         | 285,097        | 109%        |
| <b>Intergovernmental revenue:</b>                       |                                    |                  |             |                                    |                  |             |                   |                |             |
| Categorical State Aid                                   | 2,255,906                          | 1,688,611        | 75%         | 2,267,906                          | 1,675,830        | 74%         | 2,268,231         | 325            | 100%        |
| Categorical Federal Aid                                 | 458,831                            | 353,020          | 77%         | 462,831                            | 339,020          | 73%         | 460,957           | (1,874)        | 100%        |
| Total intergovernmental revenue                         | 2,714,737                          | 2,041,631        | 75%         | 2,730,737                          | 2,014,850        | 74%         | 2,729,188         | (1,549)        | 100%        |
| <b>Other financing sources:</b>                         |                                    |                  |             |                                    |                  |             |                   |                |             |
| Operating Transfers In                                  | 4,131,985                          | 3,098,989        | 75%         | 4,082,902                          | 3,055,677        | 75%         | 4,082,902         | -              | 100%        |
| Total other financing sources                           | 4,131,985                          | 3,098,989        | 75%         | 4,082,902                          | 3,055,677        | 75%         | 4,082,902         | -              | 100%        |
| Subtotal - operating revenues                           | 10,131,905                         | 7,493,330        | 74%         | 9,915,672                          | 7,616,665        | 77%         | 10,199,220        | 283,548        | 103%        |
| Reserve for Revenue                                     | 75,000                             | -                | 0%          | -                                  | -                | -           | -                 | -              | -           |
| Prior Year's Balance                                    | 37,642                             | -                | 0%          | 173,752                            | -                | 0%          | 173,752           | -              | 100%        |
| <b>Total Revenues</b>                                   | <b>10,244,547</b>                  | <b>7,493,330</b> | <b>73%</b>  | <b>10,089,424</b>                  | <b>7,616,665</b> | <b>75%</b>  | <b>10,372,972</b> | <b>283,548</b> | <b>103%</b> |
| <b>Expenditures, Encumbrances, and Reappropriations</b> |                                    |                  |             |                                    |                  |             |                   |                |             |
| Salaries  | 6,708,372                          | 4,441,497        | 66%         | 6,636,937                          | 4,452,445        | 67%         | 6,285,805         | 351,132        | 95%         |
| Benefits  | 1,974,954                          | 1,584,196        | 80%         | 1,947,597                          | 1,339,942        | 69%         | 1,848,648         | 98,949         | 95%         |
| Total Personnel   | 8,683,326                          | 6,025,693        | 69%         | 8,584,534                          | 5,792,387        | 67%         | 8,134,453         | 549,029        | 95%         |
| Professional Services                                   | 183,919                            | 55,185           | 30%         | 99,890                             | 60,762           | 61%         | 99,890            | -              | 100%        |
| Maintenance Service Contracts                           | 85,000                             | 49,691           | 58%         | 85,000                             | 51,165           | 60%         | 83,220            | 1,780          | 98%         |
| Purchase of Services                                    | 239,099                            | 74,463           | 31%         | 213,099                            | 80,739           | 38%         | 213,099           | -              | 100%        |
| Other Telecommunications                                | 59,820                             | 36,339           | 61%         | 55,513                             | 32,558           | 59%         | 55,513            | -              | 100%        |
| Medical and Lab Supplies                                | 134,336                            | 41,502           | 31%         | 218,642                            | 36,310           | 17%         | 203,956           | 14,686         | 93%         |
| Gas, Grease and Oil                                     | 93,000                             | 67,066           | 72%         | 93,000                             | 65,609           | 71%         | 87,479            | 5,521          | 94%         |
| Lease/Rent of Buildings                                 | 65,000                             | 34,324           | 53%         | 46,000                             | 34,763           | 76%         | 46,351            | (351)          | 101%        |
| Mileage Reimbursement                                   | 56,584                             | 35,117           | 62%         | 59,600                             | 27,243           | 46%         | 51,865            | 7,736          | 87%         |
| Educational Training                                    | 53,574                             | 31,382           | 59%         | 55,341                             | 23,955           | 43%         | 42,933            | 12,409         | 78%         |
| Client Assistance                                       | 140,000                            | 101,147          | 72%         | 122,750                            | 88,738           | 72%         | 133,107           | (10,357)       | 108%        |
| Other Operating   | 375,889                            | 266,969          | 71%         | 398,898                            | 242,624          | 61%         | 410,180           | (11,282)       | 103%        |
| Total Operating   | 1,486,221                          | 793,185          | 53%         | 1,447,733                          | 744,466          | 51%         | 1,427,591         | 20,142         | 99%         |

Hanover County Community Services  
Statement of Revenues and Expenditures with Forecast  
Nine months ended March 31, 2014

|   | Last Fiscal Year                   |                |             | This Fiscal Year                   |                  |             |                |                |        |
|---|------------------------------------|----------------|-------------|------------------------------------|------------------|-------------|----------------|----------------|--------|
|   | FY2013, Nine months ended March 31 |                |             | FY2014, Nine months ended March 31 |                  |             | FY2014         | Surplus/       | % of   |
|   | Budget                             | Actual         | % of Budget | Budget                             | Actual           | % of Budget | Projection     | (Deficit)      | Budget |
| Capital Outlay                            | -                                  | -              |             | 57,157                             | 57,157           |             | 57,157         | -              |        |
| Reserve                                   | 75,000                             | -              | 0%          | -                                  | -                |             | -              | -              |        |
| Total Expenditures                        | 10,244,547                         | 6,818,878      | 67%         | 10,089,424                         | 6,594,010        | 65%         | 9,619,201      | 569,171        | 95%    |
| <b>Revenues over (under) expenditures</b> |                                    | <u>674,452</u> |             |                                    | <u>1,022,655</u> |             | <u>753,771</u> | <u>852,719</u> |        |

## **Executive Director's Monthly Report**

May 19, 2014

### **A. Executive Director**

#### General Updates

The Executive Director and Controller, along with Bill Brenzovich and Lynn Hargrove attended the VACSB Training and Education Conference in Norfolk; a brief overview of the conference will be provided at the board meeting.

Prior to the May meeting, we will celebrate this year's honoree of the Jean C. Harris Award for Excellence. We are pleased to be recognizing Greg Bulkley, General Manager of Bass Pro Shops, for his unwavering support of Hanover Arc and Hanover Community Support Services as he has significantly and personally supported fundraisers for both, including Taste of Hanover and the Santa Breakfasts. His nominator for the Harris Award perhaps stated it best: "Greg sees beyond the word "disability," and sees only the word "ability." His personal mission is to provide as many opportunities as possible to assure that persons who need support can participate in whatever activities they wish to try."

The CSB's annual Employee Appreciation activity has been scheduled for June. After hearing staff feedback, we are moving the event to a park this year. This lunch time gathering will provide more flexibility to encourage greater employee participation. Board members will be provided more information so that they can join us as schedules allow.

#### Human Resources

In the month of April, one Training Specialist and two new Clinicians were hired and one part-time Clinician moved to full time. There were no resignations; one Clinical Supervisor voluntarily moved to a Clinician position in Crisis Services.

Two important annual County-wide activities are underway. First, agency supervisors are completing annual performance evaluations. For the first time in several years, staff will be able to earn a merit pay increase based on their performance. Secondly, this is the time of year that the County recognizes employee service. During a program at the Board of Supervisors Meeting on May 14<sup>th</sup>, the following employees with 15 or more years of service were recognized: 30 years - Wanda Martin; 25 years - Susan Lutzen, Sheryl Wyatt; 20 years - Pamela Barrafato; 15 years - Lisa Beitz, Mary Moses, Meri Sweeny and Donnetta Whitfield. During the agency wide employee appreciation event, employees with 5 and 10 years of service will also be recognized. This includes 6 employees reaching the 10 year mark and 10 employees at the 5 year mark.

### **B. Business Operations**

The quarterly financial report is provided in the packet and will reviewed during the meeting.

### **C. Clinical Services**

The Recovery Task Force at Hanover CSB is comprised of consumers, peer specialists and staff from various mental health teams. With May being Mental Health Awareness Month, we decided as a group to celebrate the month by "pooling" our latest "HOT" new resources after a long, cold winter. Consumers have partnered with staff to collect various new resources that could benefit those in need from all differing populations. The Crisis department took the first week and sent emails to all staff that relate to new resources; the children's team, Prevention team, adult services team, and RAFT team will take other days/weeks in May to send out continued emails. We are hoping to spread the word of Recovery by sharing all that is available in our community to support people in need who have mental health challenges. Together we've also designed 3 corkboards

that will be displayed in the lobbies of each building. The corkboards were decorated by consumers and are filled with all of the resources we've collected. We will keep the corkboards going throughout the year, updating them with new Recovery-related information and events.

The CSB and Hanover Sheriff's Office (HSO) have met with Bon Secours to discuss a partnership to create a Crisis Receiving Center (CRC) in MRMC's Emergency Room (ER). A CRC is a space within the hospital ER that allows citizens experiencing a mental health crisis to be assessed, medically cleared, be admitted if medically necessary, or receive PRN medications as appropriate during the crisis episode. A crisis clinician and an off duty, CIT trained officer will staff the CRC, and a Peer Support Specialist will be available to provide support and assistance as well. The value to citizens include a quiet, safe space for assessment, reduced wait time for medical clearance which is often required before the citizen is accepted by a psychiatric hospital, and PRN medication in some situations that can impact disposition for the citizen. The value to law enforcement is that the off duty CIT trained officer in the CRC ER will receive custody from a road deputy who transports the citizen to the CRC, allowing the road deputy to get back on the road. The value to the CSB is that we can continue to serve our citizens in crisis in the most efficient, respectful manner possible. The CSB is submitting a two year grant to DBHDS to staff the CRC, and discussion is occurring with the county regarding ongoing sustainability after the grant ends, assuming that Hanover is awarded the grant for the CRC.

#### **D. Community Support Services**

On April 22<sup>nd</sup>, members of the employment and day health teams participated in the DBHDS Provider modules rollout; a three day training specific to the Intellectual Disability Waiver modules. The material was helpful in re-acclimating us to various services provided through DBHDS that may be of benefit to Hanover residents with ID. At the same time we were able to offer needed feedback to the DBHDS training team on module training improvements.

We continue to collaborate on the development of the JRMC partnership to provide a stronger and more comprehensive continuum for individuals when they are experiencing crisis. Two paths are being focused on: 1) inpatient acute treatment for intensive needs; and 2) partial hospitalization for those needing more intensive supports than the REACH program is designed to provide but lesser need than inpatient hospitalization.

John Randolph Medical Center (JRMC) has worked with an architectural firm to develop a design concept most conducive to the sensory and safety needs of the ID population and anticipates the breaking of ground by the end of July to open its doors in November. This is a great enhancement to the region which historically struggles with appropriate milieus for our populations.

#### DOJ Update

We have only two individuals remaining at the training center. Both are scheduled for discharge on May 21st. The training center will officially close its doors by end of May.

## Hanover County Community Services

April 2014

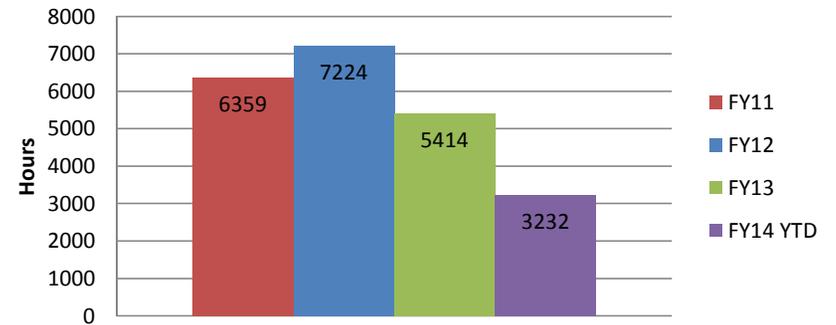
| At-a-Glance        | Hospitalizations: 28 | Number Served: 991 | Admissions: 153 | Discharges: 162 | RAFT: 95%                  |
|--------------------|----------------------|--------------------|-----------------|-----------------|----------------------------|
| FY14 YTD Avg/Month | 21                   | 1001               | 129             | 132             | 61 of 64 /one or more days |
| FY13 Avg/Month     | 27                   | 931                | 88              | 81              |                            |

|   | FY13<br>Actual | FY14<br>Projected | FY14<br>YTD | % of<br>Projected |   |
|---|----------------|-------------------|-------------|-------------------|---|
| <b>Mental Health Services</b>           |                |                   |             |                   |   |
| Acute Psychiatric or Inpatient Services | 17             | 25                | 20          | 80%               | ● |
| Outpatient Services                     | 763            | 750               | 715         | 95%               | ● |
| Assertive Community Treatment           | 68             | 60                | 65          | 108%              | ● |
| Case Management Services                | 659            | 600               | 661         | 110%              | ● |
| Rehabilitation                          | 96             | 90                | 85          | 94%               | ● |
| Supportive Residential Services         | 17             | 20                | 17          | 85%               | ● |
| <b>Intellectual Disability Services</b> |                |                   |             |                   |   |
| Case Management Services                | 280            | 260               | 282         | 108%              | ● |
| Rehabilitation                          | 43             | 45                | 47          | 104%              | ● |
| Sheltered Employment                    | 23             | 25                | 21          | 84%               | ● |
| Individual Supported Employment         | 83             | 100               | 101         | 101%              | ● |
| Supportive Residential Services         | 38             | 25                | 49          | 196%              | ● |
| <b>Substance Abuse Services</b>         |                |                   |             |                   |   |
| Inpatient Services                      | 2              | 10                | 2           | 20%               | ● |
| Outpatient Services                     | 188            | 200               | 222         | 111%              | ● |
| Case Management Services                | 227            | 250               | 250         | 100%              | ● |
| Intensive Residential Services          | 23             | 25                | 29          | 116%              | ● |
| <b>Emergency Services</b>               |                |                   |             |                   |   |
| Emergency Services                      | 588            | 525               | 701         | 134%              | ● |
| Assessment and Evaluation Services      | 868            | 750               | 888         | 118%              | ● |

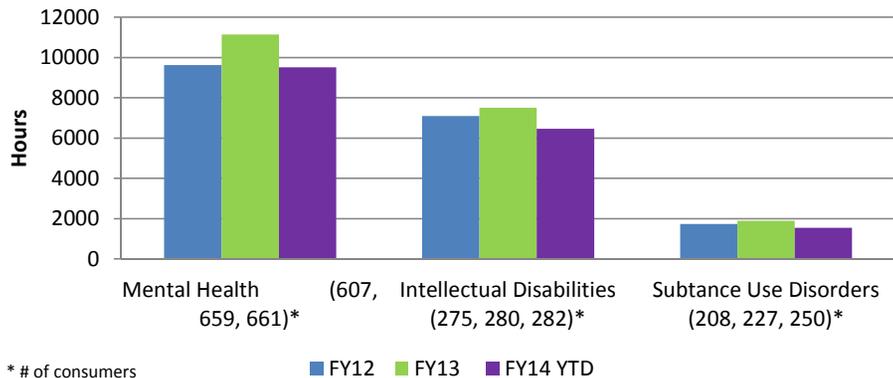
### BUDGET

|                 | YTD % BUDGET | BUDGET              | AMOUNT<br>YTD      |
|-----------------|--------------|---------------------|--------------------|
| <b>Expenses</b> |              |                     |                    |
| Salaries        | 75.57%       | \$8,584,534         | \$6,487,102        |
| Oper. Exp       | 61.20%       | \$1,447,733         | \$885,949          |
| Capital Outlay  | 100.00%      | \$57,157            | \$57,157           |
| <b>TOTAL:</b>   |              | <b>\$10,089,424</b> | <b>\$7,430,202</b> |
| <b>Revenue</b>  |              |                     |                    |
| Local           | 83.23%       | \$4,082,902         | \$3,398,082        |
| State + Federal | 82.17%       | \$2,730,737         | \$2,243,822        |
| Other           | 67.94%       | \$1,065,951         | \$724,253          |
| Medicaid        | 94.23%       | \$2,209,834         | \$2,082,402        |
| <b>TOTAL:</b>   |              | <b>\$10,089,424</b> | <b>\$8,448,562</b> |

### Emergency Services Units



### Case Management Units



#### Focus Forward Updates:

- Enhance process for developing agency short-term and long-term goals and related data measures: *Board goals & objectives for CY14 were approved during the April meeting. Additional measures related to ID Case Management are being considered.*
- Continue to address transportation challenges through involvement in regional & state-wide efforts: *ED attended a Logisticare Regional Advisory Committee Meeting on April 4; the quarterly Transportation Study report was presented to the CSB at their April meeting.*
- Continue to build knowledge and consider strategies to best position the CSB for the implementation of health care reform: *Continued monitoring of all relevant information; continued focus on implementation of Commonwealth Coordinated Care Project; scheduled to attend a local conference on innovations in health integration in June..*

**CSB Board  
Three-Month Planning Calendar**

| <b>June</b>   | <b>July</b>  | <b>August</b>   |
|---|--|---|
| -CSB Employee Recognition, Date: June 10 <sup>th</sup><br>(Rain Date: June 17 <sup>th</sup> )<br><br>-Executive Director's Annual Performance Evaluation (Closed Session)<br><br>-Board Planning: 6/9/14<br><br>-Board Meeting: 6/16/14<br><br><br><b>Work Session:</b><br>Legislative Update | -Annual Review of Policies, Procedures and Plans<br><br>-Board Planning: 7/14/14<br><br>-Board Meeting: 7/21/14<br><br><br><b>Work Session:</b><br>TBD | -4th Qtr. End of Year Finance and G&O Report<br><br>-State Performance Contract Due<br><br>-Board Planning: 8/11/14<br><br>-Board Meeting: 8/18/14<br><br><br><b>Work Session:</b><br>TBD |

Upcoming Events & Activities:

- June 10: CSB Employee Appreciation Picnic, Poor Farm Park (Rain Date: June 17)
- July 31-August 2: Arc of Virginia, 2014 State Convention, Hilton Richmond Hotel Short Pump