

**AGENDA**  
**HANOVER COUNTY COMMUNITY SERVICES BOARD**

**September 21, 2015, 6:30 p.m.**  
**Hanover Community Services Board Conference Room,**  
**12300 Washington Highway, Ashland, VA 23005**

**5:30 p.m. – Work Session: Continuum of Substance Use Disorder Services**

**6:30 p.m. – Board Meeting:**

- 1. Welcome and Roll Call**
- 2. Donations**
- 3. Citizens Comments**
- 4. Approval of Minutes – July 20, 2015 Board Meeting**
- 5. Board Liaison Reports**
  - a. Hanover Mental Health Association – Jeanie Edwards**
  - b. Hanover Community Support Services – Scott Bateman**
  - c. Arc of Hanover – Hamilton Holloway**
  - d. Hanover Board of Supervisors – Sean Davis**
- 6. Year End Financial Report**
- 7. Executive Director’s Report**
  - a. Directors’ Report**
  - b. Other Items**
- 8. Chairperson’s Report**
  - a. Meetings with Board of Supervisors**
  - b. Executive Committee Report**
  - c. Board Member Activity**
  - d. Other Items**
- 9. Action Items**
  - a. RAFT Lease Extension**
  - b. Board Goals & Objectives**
- 10. Adjourn**

***Next Regularly Scheduled Meeting: October 19, 2015, 6:30 p.m.***  
***Hanover Community Services Board Conference Room***  
***12300 Washington Highway, Ashland, VA 23005***

**BOARD OF SUPERVISORS**

**WAYNE T. HAZZARD, CHAIRMAN**  
SOUTH ANNA DISTRICT

**AUBREY M. STANLEY, VICE -CHAIRMAN**  
BEAVERDAM DISTRICT

**SEAN M. DAVIS**  
HENRY DISTRICT

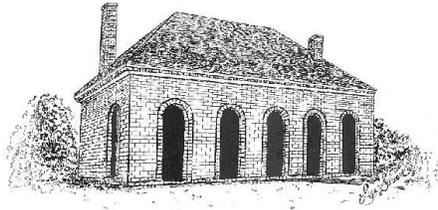
**ANGELA KELLY-WIECEK**  
CHICKAHOMINY DISTRICT

**W. CANOVA PETERSON**  
MECHANICSVILLE DISTRICT

**G.E. "ED" VIA, III**  
ASHLAND DISTRICT

**ELTON J. WADE, SR.**  
COLD HARBOR DISTRICT

**CECIL R. HARRIS, JR.**  
COUNTY ADMINISTRATOR



HANOVER COURTHOUSE

**HANOVER COUNTY**

ESTABLISHED IN 1720

**COMMUNITY SERVICES BOARD**

**IVY T. SAGER, MSW**  
EXECUTIVE DIRECTOR

12300 WASHINGTON HIGHWAY  
ASHLAND, VIRGINIA 23005

PHONE: 804-365-4222  
FAX: 804-365-4252

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DRAFT OF MINUTES

July 20, 2015

Members Present	Members Absent	Others
Thomas Blake	Sean Davis	Ivy Sager
Scott Bateman	Sharon Bunger	Donna Boyce
Jeanie Edwards	Herb Sening	Lisa Beitz
Lynn Hargrove		Christina Natale
Eric Hendrixson		
Warren Rice		
Hamilton Holloway		
William Brenzovich		
Lori Spain		

**WORK SESSION**

Donna Boyce, Division Director – ID and Employment Services, presented on program developments within the day support/employment services continuum.

**BOARD MEETING**

The meeting was called to order by William Brenzovich, Chairperson, at 6:44 p.m. at the Hanover Community Services Board conference room, 12300 Washington Highway, Ashland VA 23005.

Welcome and Roll Call

William Brenzovich, Chairperson, welcomed everyone to the Board meeting. The following members were present at roll call: William Brenzovich, Thomas Blake, Scott Bateman, Jeanie Edwards, Eric Hendrixson, Hamilton Holloway, Lynn Hargrove, Warren Rice and Lori Spain.

Donations – Bill shared that a donation of \$100 had been received from the Mechanicsville Catholic Men’s Association for the RAFT House; the donation was accepted by the board.

## **Citizen Comments**

John Shinholser – Mr. Shinholser shared his primary concerns regarding treatment availability for those suffering with opiate addiction, to include a client that he thought the system had failed. Mr. Shinholser proposed that the Hanover County CSB reimburse his organization for services he is providing to Hanover citizens.

Carrie Hutchinson – Ms. Hutchinson described her experience with addiction and her positive recovery process through the McShin Foundation and Hanover CSB.

Cabell Clarke – Mr. Clarke shared that he was there in support as a parent of an individual recovering from opiate addiction.

Peggy Love – Ms. Love also shared that she was a parent of an adult child recovering from opiate addiction. She went on to state how grateful she was for the McShin Foundation and advocated for the organization.

## **Approval of Minutes**

The minutes of June 15, 2015 meeting were deemed approved as submitted.

## **Board Liaison Reports**

1. Hanover Mental Health Association – None.
2. Hanover Community Support Services – Scott Bateman stated that there has been some discussion about hiring a part time executive director; this topic will continue to be discussed at the next meeting.
3. Hanover Arc – Hamilton Holloway reported on several upcoming events. Hamilton stated that Health Meet will be at the Patrick Henry YMCA on August 6, 2015. Hamilton reported that they will be partnering with HCA for the men's Race of Truth on September 23, 2015. There will also be the Chunk-A-Thon on October 31, 2015. And finally, Hamilton stated that the Life in the Community event will be held at J. Sargeant Reynolds College on November 7, 2015. Hamilton encouraged all Board members who could to come out and support these events.
4. Board of Supervisors – None.

## **Executive Director's Report**

Ivy Sager stated that September 23, 2015 will be a staff development day due to the traffic conditions and difficulties that may be a result of the international bike race that will be taking place that day. Ivy announced that the dedication of the Recovery Mural will be on Wednesday, August 5, 2015 at 4:00 PM and encouraged all Board members to attend. Lisa informed the Board that the recovery event with Wambui Bahati will be held on October 1, 2015 at 7:00 PM and encouraged all Board members to come out and support the event.

Ivy then highlighted that Marc Rene is to begin his position as Division Director-Business Operations on August 1, 2015. Ivy also discussed some of the building modifications that will be occurring and informed the Board that for all future meetings, starting in September 2015, everyone should enter the building through the main lobby door.

Ivy opened the floor to discussion from the Board regarding ID waivers. Hamilton inquired about any pending waivers. Ivy reported that 4 waivers were recently allocated to clients and there are no pending waivers. Board then discussed allocated waivers and the process of the waiver redesign.

The Board went on to have a discussion regarding the citizens' comments from earlier in the meeting. Ivy informed the Board that she will investigate the issues presented during the citizens' comments and will

update the Board with the findings. It was agreed for the September work session to focus on the services (and access) available through the CSB related to substance use disorders.

### **Chairman's Report**

Bill encouraged the Board to read and sign the Standards of Professional Conduct that was included in the Board's meeting packet. Bill discussed the executive committee meeting and stated that during the last meeting the goals and objectives were discussed. Bill urged the Board to read through and submit questions prior to the Board's September meeting so that the Goals & Objectives can be approved. Bill then turned the Board's attention to the performance contract included in the packet. Bill stated that the contract had been posted for 30 days for public comment, and no comments were received.

### **Action Item(s)**

#### **1. FY16-17 Performance Contract**

A motion was made by Jeanie Edwards, seconded by Herb Sening, and carried to recommend to the Board of Supervisors approval of the FY16 Performance Contract. Bill opened the floor to comment from the Board. Tommy Blake inquired about several items not specific to the Performance Contract including per service cost, an organization chart and diversity on the Board. Ivy discussed the process surrounding appointing new Board members and stated that per service costs and the organization chart could be addressed by the Board specifically.

#### **2. CSB Fee Schedule**

Ivy discussed the basic details of the schedule and why it was being presented again for consideration. A motion was made by Jeanie Edwards, seconded by Scott Bateman. After brief discussion, the motion was carried.

The next regularly scheduled Board meeting will be held September 21, 2015 at 6:30 p.m. at the Hanover Community Services Board conference room, 12300 Washington Highway, Ashland, VA 23005.

There being no other business, the meeting was adjourned.

**BOARD OF SUPERVISORS**

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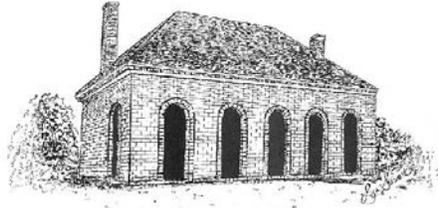
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September 21, 2015

MEMORANDUM

**TO:** Community Services Board  
Ivy T. Sager, Executive Director

**FROM:** Marc G. René, MBA, Division Director—Business Operations

**SUBJECT:** FY15 Year-End Financial Report (Unaudited)

Attached is the CSB Fiscal Year 2015 unaudited year-end financial report. This report was prepared by the CSB, Business Operations Department, from unaudited records and is for management purposes only. The following analysis and commentary provides an overview of our financial position.

- Revenue from Fee for Services exceeded budget by 7.4%; along with reduced salary and operating expenses, draw down from General Funds was \$636k less than budgeted
- Personnel: Expenditures tallied less than projection by 5.8%, primarily due to attrition, and vacancies with an overall surplus of \$524k
- Operating: A net \$276K surplus is recorded, based on lower than budgeted expenses for Professional Services by 18%, Purchase of Services by 49%, Medical and Lab Supplies by 60%, and other operating expenses

During this fiscal year, we were able to reallocate \$45K as Capital Improvement, in support of the construction project for the Business Operations Team environment along with other projects, including laptop and vehicle replacements, previously reported.

Hanover County Community Services  
Statement of Revenues and Expenditures (Unaudited)  
For the Year Ended June 30, 2015

	FY2015 Budget	FY2015 Actual	Surplus/ (Deficit)	% Variance
<b>Revenues</b>				
Charges for services	2,958,404	3,176,879	218,475	7.4%
Recovered Costs	150,000	121,083	(28,917)	-19.3%
Miscellaneous	49,000	27,645	(21,355)	-43.6%
Revenues from local sources	<u>3,157,404</u>	<u>3,325,607</u>	<u>168,203</u>	<u>5.3%</u>
<b>Intergovernmental revenue:</b>				
Categorical State Aid	2,508,275	2,511,335	3,060	0.1%
Categorical Federal Aid	458,759	463,807	5,048	1.1%
Total intergovernmental revenue	<u>2,967,034</u>	<u>2,975,142</u>	<u>8,108</u>	<u>0.3%</u>
<b>Other financing sources:</b>				
Operating Transfers In	4,182,531	3,545,658	(636,873)	-15.2%
Total other financing sources	<u>4,182,531</u>	<u>3,545,658</u>	<u>(636,873)</u>	<u>-15.2%</u>
Subtotal - operating revenues	<u>10,306,969</u>	<u>9,846,407</u>	<u>(460,562)</u>	<u>-4.5%</u>
Revenue Reserve	14,398	-	(14,398)	
Prior Year's Balance	141,986	-	(141,986)	
Total Revenues	<u>10,463,353</u>	<u>9,846,407</u>	<u>(616,946)</u>	<u>-5.9%</u>
<b>Expenditures, Encumbrances, and Reappropriations</b>				
Salaries and Wages	6,953,087	6,529,064	424,023	6.1%
Benefits	2,141,271	2,040,392	100,879	4.7%
Total Personnel	<u>9,094,358</u>	<u>8,569,456</u>	<u>524,902</u>	<u>5.8%</u>
Professional Services	103,214	84,135	19,079	18.5%
Maintenance Service Contracts	68,000	67,587	413	0.6%
Purchase of Services	146,479	75,495	70,984	48.5%
Other Telecommunications	62,839	61,854	985	1.6%
Medical and Lab Supplies	216,672	86,121	130,551	60.3%
Gas, Grease and Oil	68,159	66,221	1,938	2.8%
Lease/Rent of Buildings	46,460	46,350	110	0.2%
Mileage Reimbursement	53,608	52,130	1,478	2.8%
Educational Training	32,600	29,747	2,853	8.8%
Client Assistance	109,000	105,451	3,549	3.3%
Other Operating	402,566	358,220	44,346	11.0%
Total Operating	<u>1,309,597</u>	<u>1,033,311</u>	<u>276,286</u>	<u>21.1%</u>
Capital Outlay	<u>45,000</u>	<u>-</u>	<u>45,000</u>	<u>100.0%</u>
Reserve	<u>14,398</u>	<u>-</u>	<u>14,398</u>	
Total Expenditures	<u>10,463,353</u>	<u>9,602,767</u>	<u>860,586</u>	<u>8.2%</u>
<b>Revenues over (under) expenditures</b>	-	<u>243,640</u>		

## Executive Director's Monthly Report

9/21/2015

### A. Executive Director

#### General Updates

The two months since the last board meeting have been busy with a couple of significant events and with staff enjoying some much-deserved vacation time. Effective August 1<sup>st</sup>, we welcomed Mark René as our new Division Director – Business Operations. Marc has been busy learning the operation of both the CSB and DSS as he begins to integrate the Business Operations Team. Central to that task is working towards having the team co-located in shared space. That effort has begun with the implementation of “shared support” (getting DSS employees onto the county network) and the planned renovations to the Human Services Complex. Beginning with the September meeting, board members will enter the main lobby, proceed to the right and enter directly into the conference room. As well, renovations to the lobby and internal hallways will allow for a single lobby serving both agencies.

The Recovery Mural Dedication on August 5<sup>th</sup> certainly was the highlight of the summer for many of us. Everyone at this very well attended event was moved by the story of this mural and those who used a blank wall, some paint and their ideas to tell an important story - one that includes words such as gratitude, courage, and journey - and leads to recovery and what that means for youth who participated. Below are links for two articles written about the event. As well, Spencer Powers greatly appreciated the Certificate of Commendation, presented by the Board, for his efforts with this project.

<http://www.herald-progress.com/art-paints-a-path-toward-recovery/>

[http://www.richmond.com/news/local/hanover/mechanicsville-local/article\\_7d3dfa00-4104-11e5-9873-738890ee2acf.html](http://www.richmond.com/news/local/hanover/mechanicsville-local/article_7d3dfa00-4104-11e5-9873-738890ee2acf.html)

In a bit of fun, friendly competition and support for a good cause, CSB staff held a “bake-off” to raise funds/collect supplies for the Hanover Youth Service Council (HYSC) school supply drive. In total, \$61 dollars for supplies, plus a box full of school supplies, was achieved and provided to Community Resources. Training Specialist Cathy Richards was awarded the Golden Whisk Award for her Chocolate Peanut Butter Dream Bars. Silver and Bronze Whiskies were also awarded.

Lastly, the meetings with Board of Supervisor and CSB members have been taking place; updates regarding those meetings will be shared during the board meeting.

#### Human Resources

In the months of July and August, we had 6 new hires; two Clinicians, Division Director - Business Operations, Prevention Specialist, and two Training Specialists. There was one resignation of the Psychiatric Nurse (ICT) position.

#### Donations

There was one donation of a \$10 Sheetz gift card to the Day Support Program; this is designated to the programs clients.

### B. Business Operations

See above regarding new Division Director and renovation project. FY15 Year-end financial report is attached.

### **C. Clinical Services**

Adult Services has just completed second round interviews for the PRJ clinician position and excited that we have a successful candidate in Rose Gipson, MSW. She is currently a clinician at the CSB, so we are familiar with the high quality of her work, and are pleased that she can transition through a lateral position change to the PRJ clinician position starting October 19<sup>th</sup>. This position will provide long overdue mental health treatment to identified inmates at PRJ.

In planning for this new position, there has been many hours of staff time and preparation with our community partners. We have been collaborating and developing plans with Crisis Services, PRJ administration and their supervisory nursing staff to discuss operational procedures and expectations, as well as to better understand PRJ as a whole. CSB staff have also met with Henrico CSB's mental health supervisor and this department at Henrico County Jail West. Henrico County has a well-established mental health program; staff spent half a day with them touring their jail as a whole and their particular housing pod, and again discussing operational procedures of their program. This was a valuable visit and we have made vital relationships with important players in this arena. This position will surely serve as a valuable resource to our county citizens who are incarcerated and have mental health concerns.

Starting September 1<sup>st</sup>, the operating hours at the Hanover Crisis Intervention Center (HCIC) at MRMC were expanded from ten hours a day to sixteen hours a day. Beginning on that date, an off-duty CIT-trained Hanover Sheriff's deputy will be stationed at the HCIC from the hours of 9am until 1am every day to assume custody of individuals placed under an Emergency Custody Order (ECO). While there will be a significant increase to the operating hours of the HCIC program, the involvement of the CSB Crisis Clinician will remain the same. The clinician is presently on-site daily from 12:30pm – 9pm and available for an “on-call” response outside those hours.

The Community Education Team welcomed Katina Chambers to our Mechanicsville Elementary (MES) after-school program. Katina will split her time between clinical work on the children's team and prevention work at MES. Katina has been a wonderful addition to the team and adds a great perspective on working with youth and families. Katina and the rest of the youth development team worked hard in August revising and planning for the upcoming school year. A total of 65 children will be served daily through the after school program offerings. New this year, the Ashland program has moved to Gandy Elementary and now serves 3<sup>rd</sup> - 5<sup>th</sup> graders. The MES program is also transitioning to the 3<sup>rd</sup> - 5<sup>th</sup> population in an effort to maximize the positive impact of life skills programming.

Dana Gaskin, Laura Robertson and Martha Lambert provided Mental Health First Aid –Youth training in August. All Hanover County Public Schools' Professional Counselors and Social Workers participated in the two days of training.

### **D. Community Support Services**

As an update on two Region IV programmatic efforts, the REACH House, being built in Chester, remains on track for completion in May 2016. The Regional ID/MH child crisis effort is gaining momentum and CReST (Children's Response & Stabilization Team) is in its development process; having been awarded grant funds to broaden the compliment of crisis services for children. Again, REACH & CReST are building processes and systems around shared supports to address service gaps more seamlessly.

In May we engaged our Hanover Industries/Hanover Recycling stakeholders in another meeting to discuss updates with program enhancements and the transitions being made to facilitate a more inclusive environment for individuals with ID who wish to become employed in the community. As such (and as many of you now know), earlier this month a group of four individuals began working at Randolph-Macon College in the dish-room and another is working in the bakery. The enclave/community employment crew has been developed in the same manner as with McGeorge RVs in Ashland - working alongside their non-disabled peers making minimum wage or above. A recent change in the county's janitorial contract has provided an opportunity to address the county's recycling program via the new janitorial service. This transition will offer the staff currently supporting the sheltered workshop (HI/HR) the latitude in further cross-training to gain skills in community-based employment job coaching. That said, the team continues to service community businesses with recycling pickups. We anticipate businesses will begin to secure other recycling services by November or December. As the shift continues, we are eager to turn the page to our next chapter of providing enhanced Day Support programming and Supported Employment in the community.

The Blue & White Gala is scheduled for October 22<sup>nd</sup>. Invitations will be sent out shortly with an RSVP date of October 16<sup>th</sup>. The Gala is an opportunity for families and friends of the individuals in employment services, to celebrate employment successes realized throughout the year. We hope many of you will be able to attend.

Mission Statement

We partner with individuals to provide supports and services in the areas of

- mental health
- intellectual disabilities
- substance use disorders

in their efforts to lead satisfying and productive lives in their communities.

Executive Committee Meeting  
Monday, Sept. 14, 2015

Present: William Brenzovich, Jeanie Edwards, Sharon Bunger, Scott Bateman and Ivy Sager

The meeting was called to order at 5:32 p.m. by William Brenzovich at the Mental Health/Substance Abuse Services conference room, 8475 Bell Creek Road, Mechanicsville, VA 23116.

Bill Brenzovich distributed a copy of the oversight goal for the strategic plan and started a discussion about the wording in the objectives, strategies and key indicators for that goal. It led to a broader discussion about the monthly dashboard, proposed quarterly performance reports and related annual reports.

The committee agreed that the oversight goal should ensure that a meaningful dashboard is presented, an executive director monthly report provides necessary information and work sessions are consistent with board member input and needs.

The committee also agreed that Scott Bateman will consolidate feedback from both the executive committee and the oversight committee and distribute some proposed revisions to those objectives, strategies and key indicators.

A brief discussion ensued about two-by-two meetings with board members and Board of Supervisors.

The meeting adjourned at 6:46 p.m.

Respectfully submitted,  
Scott Bateman  
Secretary



## Hanover County Community Services Board Action Item

**Board Meeting Date: September 21, 2015**

**Subject:** Lease Extension – RAFT House, 14433 Washington Highway

### **Summary of Agenda Item:**

In November 2013, this Board authorized the execution of a two-year lease agreement for RAFT House. The agreement included an early termination clause and an optional third year and provided for a flat rental rate for all three years.

This action will allow for extending the lease for the optional third year while maintaining the rental rate at the current amount (\$46,350/year). Options for a new location for RAFT House continue to be explored and evaluated.

### **Action**

**Recommended:** Authorize the Executive Director to take all necessary action to extend the lease for the property located at 14433 Washington Highway for the optional third year (CY2016), commencing on January 1, 2016 and expiring on December 31, 2016, at the current rental rate.



## Hanover County Community Services Board Action Item

**Board Meeting Date: September 21, 2015**

**Subject:** Adoption of Board Goals & Objectives

**Summary of  
Agenda Item:**

The Hanover County Community Services Board has updated its Strategic Plan to include three goals, as attached, which specifically relate to the Board and its activities. This action will adopt those three goals along with the objectives, strategies and key indicators associated with each goal.

**Action**

**Recommended:** Adopt the three proposed Board Goals & Objectives, to be included within the HCCSB's Strategic Plan

**Goal Area #1: Advocacy**

**Committee Members:** Tommy Blake, Sharon Bunger, Hamilton Holloway, Lynn Hargrove

<b>Objective</b>	<b>Strategies</b>	<b>Key Indicators</b>
<b>Enhance knowledge base of Board members regarding current trends/topics and ongoing education to Board members so all Board members can present consistent information</b>	Meet quarterly with Executive Director to discuss trending topics and incorporate new topics/research into work sessions	Hold quarterly “advocacy committee” meeting with ED to learn of trending/research topics  Present advocacy topics to Board members 2-3 times per year during work sessions
	<b>Advocate for resources sufficient to meet consumers’ needs</b>	Educate elected officials regarding consumer needs  Annual meeting with CSB members and BOS members
	Explore best avenues for communicating/engaging state and local elected officials	Hold quarterly advocacy committee meeting to develop communication avenues/techniques
	Acquire legislative session calendar – use to relationship build during strategic and decision-making timeframes	Obtain legislative session calendar prior to General Assembly sessions  Attend VACSB annual legislative conference to obtain current topics under consideration at General Assembly
	Develop 3-5 success stories each year to share with officials and stakeholders	Present 3-5 success stories to all Board members at a designated work session prior to General Assembly sessions so all Board members will be ready to discuss same topics  Present success stories to BOS at least twice a year (during citizen’s time at BOS meeting, if necessary)
	Host an annual reception for elected local officials (to coincide with a BOS Meeting)	Plan and hold annual reception for BOS at a designated location
	Connect to the County’s annual Legislative Meeting (BOS Legislative Meeting)***	Attend at least 2 BOS monthly legislative committee meetings to present ideas/needs/successes
	Invite BOS to CSB Holiday Social	Send invitations to BOS annually

<b>Enhance public awareness of and communications about the CSB's services and programs</b>	Develop avenues for public communication	Update CSB contact information annually on Hanover website
	Publish reminders that public comments are accepted at monthly board meetings	Run public reminders on Hanover website in Jan, April, July, and Oct
	Hold public forum (Town Hall Meeting) to communicate Hanover CSB services and programs and obtain community input on needs	Hold bi-annual town hall meetings (every two years)

**Goal Area #2: Orientation, Training, and Education**

**Committee Members:** Jeanie Edwards, Warren Rice, Lori Spain, Bill Brenzovich

<b>Objective</b>	<b>Strategies</b>	<b>Key Indicators</b>
<b>Enhance the orientation process for new members of the Board</b>	Provide orientation with Executive Director, county attorney, and county tour	Orientation within the first 45 days
	Meet with Executive Director and Board Chair	First 45 days. Then at 6 months
	Develop Board member job description.	Written within 6 months
	Develop more comprehensive Board training for new members	TBD
	Provide new members a Mentor; develop list of mentor expectations	Immediately and through the first year
	Provide members the ABC's of the CSB acronym list	Immediately
	<b>Provide ongoing education opportunities to members</b>	Learn about trending topics: legislative and state wide.
Ensure work sessions		Each Division provides update twice a year, to include any changes in last 6 months
Participate in engagement activities		Talk to board about how they can help the program, specific role of board member
Check with VACSB, VHD and DBHDS regarding online training opportunities		Within 3 months
Check on staff required training to see what would be beneficial to Board Members		Within 3 months
<b>Promote self-learning about the agency's programs and services and the value of such programs and services provided to the consumers served</b>	CSB staff continue to serve as resource to Board members between meetings on subjects	Board Member survey – complete by June 2016

### Goal Area #3: Oversight

**Committee Members:** Scott Bateman, Eric Hendrixson, Herb Sening

Objective	Strategies	Key Indicators
<b>Provide controllable agency data</b>	Produce a meaningful dashboard that reflects community needs.	Monthly distribution of data via dashboard.
	Produce a quarterly performance report.	Quarterly updates that rotate among Budget/Staffing, MH/SA and ID.
<b>Ensure that the Executive Director report is provided and includes necessary information</b>	Include trends, concerns, successes, VACSB, human resources, external reviews, and audits	As needed
<b>Ensure that Work Sessions are developed consistent with Board Member input and needs</b>	Hold targeted sessions for education and oversight	Determined by the Board two months in advance. Salient questions/data requests one month in advance. Mandatory sessions at the beginning of the calendar year should begin with MH/SA, ID and Budget/Staffing to educate new board members.

Suggested the following changes to the standard Agenda;

1. Welcome and Roll Call
2. Donations
3. Citizens Comments
4. Approval of Minutes
5. Board Liaison Reports
  - a. Hanover Mental Health Association
  - b. Hanover Community Support Services
  - c. Hanover Arc
  - d. Hanover Board of Supervisors
6. **Quarterly Performance Report**
7. Executive Director's Report
  - a. Executive Director Monthly Report
  - b. Director Updates
  - c. Other Items
8. Chairperson's Report
  - a. Chairperson's Report
  - b. Updates & Board Member Activity
  - c. Other Items
  - d. Targeted Work Session in two months
  - e. Questions/data requests for work session next month
9. Adjourn

**CSB Board  
Three-Month Planning Calendar**

<b>October</b>	<b>November</b>	<b>December</b>
-Annual Review of Policies	-Annual Performance Analysis Report	-Appointment/ Reappointment of CSB Members, 12/9/15 BOS Meeting
-By-Laws Review Committee	- Nominations Committee (Board Officers)	-CSB Election of Officers
-County Budget due	-Mental Health Awareness Week	
-VACSB Fall Public Policy Conference, Oct. 7-9, Charlottesville	-County Budget Meeting	
-Board Planning: 10/12/15	-Board Planning: 11/9/15	-Board Planning: 12/14/15
-Board Meeting: 10/19/15	-Board Meeting: 11/16/15	-Board Meeting: 12/21/15
<b>Work Session:</b> State of the County/Budget Overview	<b>Work Session:</b> Prevention/ Wellness Services	<b>Work Session:</b> Recognition of Outgoing Members/Holiday Social

**Upcoming Events & Activities:**

- September 23: UCI Road Race - Race of Truth
- **October 1, 7:00 p.m.: Wambui Bahati hosted by the Recovery Task Force**
- October 7-9: VACSB Public Policy Conference, Charlottesville
- October 22: Blue & White Employment Gala
- October 31: Arc of Hanover Chunk-a-thon
- November 7: Life in the Community, J. Sargeant Reynolds

September 19 - 27, 2015

Men's Elite Individual Time Trial  
through Hanover - September 23

## About the World Championships

The Road World Championships (Worlds) is cycling's pinnacle event, held annually in an international city as chosen by the Union Cycliste Internationale (UCI). The Worlds is a nine-day event, featuring 12 Championship races for Elite Men and Women, Under 23 Men and Junior Men and Women.



It is a rare opportunity for the athletes to compete for their country, just as they do during the Olympic Games. Athletes compete in three different disciplines including the traditional Road Race, the Individual Time Trial and the recently introduced Team Time Trial. World Champions are crowned in each discipline.

The Worlds is truly one of the great global sporting events. It is covered by more than 500 media outlets from around the world and is broadcast live to a global audience of more than 300 million people.

## Hanover's contribution to the Cycling World Championships

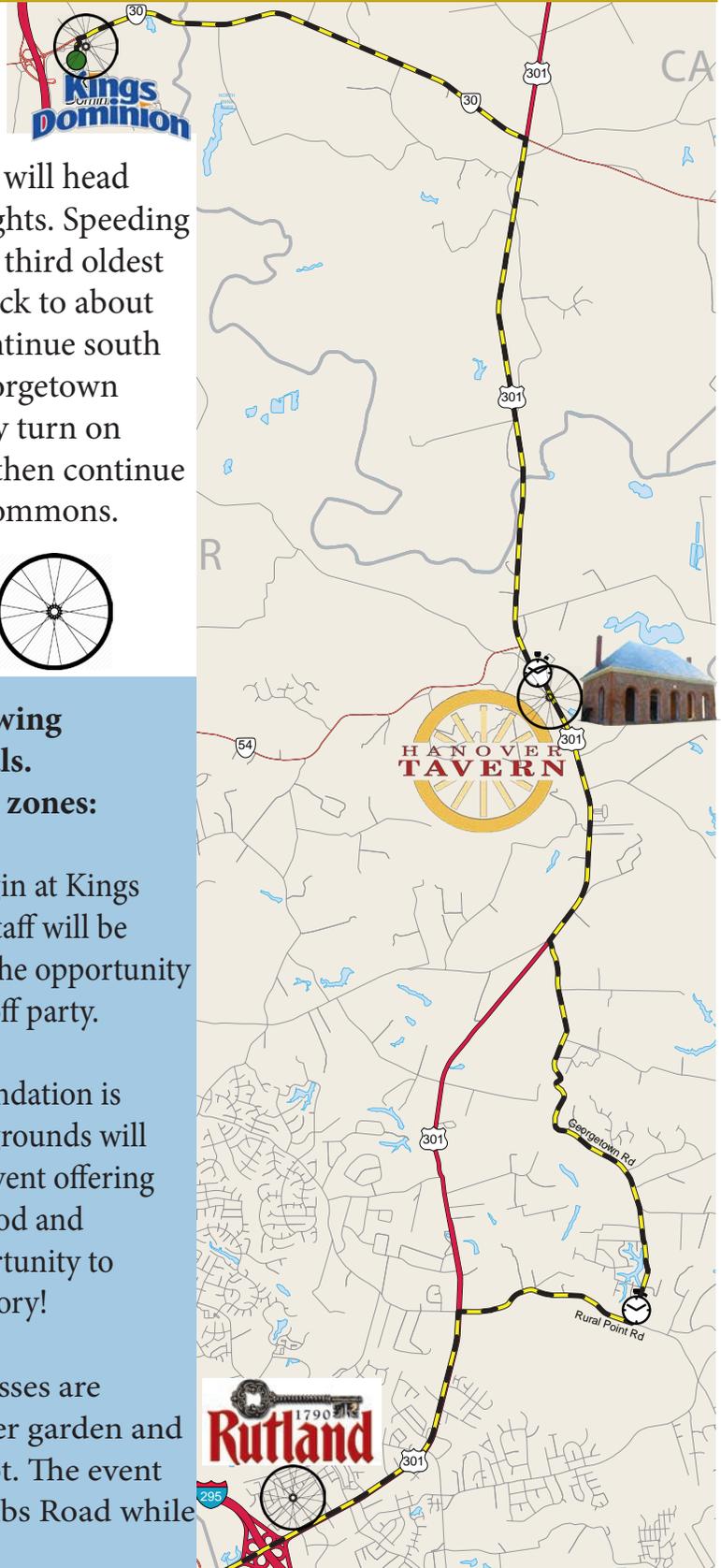
On September 23, 2015 the UCI Road World Cycling Championships comes to Hanover County with the Men's Elite Individual Time Trial. The Elite Men race individually against the clock. Each racer will begin their "race of truth" at 1.5 minute intervals beginning at Kings Dominion, Virginia's premier amusement park in Hanover County. Racers will then speed past Meadow Event Park, home to the State Fair of Virginia and birthplace of thoroughbred racing legend Secretariat.

**What are the impacts to Hanover:** The race through Hanover presents a spectacular opportunity to see the top cyclists in the world competing for the individual world championship. There will however be some challenges for those living and working along the route.

- ★ The route will be closed during the Hanover event, beginning at 12:00 p.m. through 3:30 p.m.
- ★ Hanover Schools will be closed
- ★ Only public safety vehicles and personnel will have access to the race route
- ★ **Road Closures include:**
  - Route 301 - from Caroline County to Georgetown Road
  - Georgetown Road - in its entirety
  - Rural Point Road - between Georgetown Road and Route 301
  - Route 301 - south from Rural Point/New Ashcake Road into Henrico County

**Time Trial Route:**

Accelerating out of King's Dominion, racers will head south along Route 301 on long, open straights. Speeding past Historic Hanover County Courthouse, the third oldest courthouse still in use in the U.S. and dating back to about 1740, then past Hanover Tavern. The racers continue south and then take the long and winding hills of Georgetown Road for a technical section of the course. They turn on Rural Point Road, head back to Route 301 and then continue south into Henrico County, passing Rutland Commons.



**FAN ZONE**

The Fan Zones will be the prime viewing areas for the Men's Elite Time Trials.

Get in on the action at any one of the 3 zones:

 Kings Dominion – the elite men cyclists begin at Kings Dominion. This is where the cyclists and support staff will be staging, so there will be a lot of activity to include the opportunity to get pictures, autographs and take part in a kick off party.

 Hanover Tavern – The Hanover Tavern Foundation is excited to host “Bikes, Brews & BBQ”. The Tavern grounds will be open to everyone for this free, family-friendly event offering prime viewing spots of the racers and affordable food and beverages. Don't miss this once-in-a-lifetime opportunity to witness racing history while enjoying Hanover history!

 Rutland Commons – Many of the businesses are organizing this event. Food sales, vendors, a beer garden and band will be spread around the main parking lot. The event can be accessed via Cool Spring Road and Combs Road while Route 301 is closed.



**Ashland Street Party**

Saturday, September 19

6:30 - 11:00 p.m.

★ The World is coming to The Center of the Universe! ★

Featuring music by Ron Moody and the Centaurs

211 South Railroad Ave, Ashland - purchase tickets at: [ashlandstreetparties.com](http://ashlandstreetparties.com)





# Wambui Bahati

"Bahati presented a tour de force that galvanized the room."  
-John Hoglund (BACK STAGE - New York)

*Hosted by the Recovery Task Force at Hanover County CSB, excerpts from:*

## BALANCING ACT - THE MUSICAL

The powerful one-woman performance that brings to life Bahati's own experiences growing up in Greensboro, North Carolina, and launching a theatrical career on Broadway, *and developing a serious mental illness.*

At times hilariously funny, and always relentlessly honest, *Balancing Act* is a dynamic portrayal of one woman's journey with Bipolar Disorder, *and her inspirational story of recovery.*

**Presented by *Hanover County CSB***  
**Performed at the *Blackwell Performing Arts Center, Randolph-Macon College***  
***205 Henry Street, Ashland, VA 23005***  
**October 1, 2015—7pm**

*Free to the Public*  
*RSVP's appreciated: 804-365-4196*



10.04.15 UNITE to  
Face Addiction

The Day The Silence Ends #EndTheSilence  
10.04.15 - Washington, DC

FacingAddiction.org

# UNITE to Face Addiction Rally

## 10.04.15

***The time has come to face addiction and end the silence. You are needed to rally in Washington, DC on October 4<sup>th</sup> to ignite a growing movement that will demand solutions to the addiction crisis. Join us! Help build a movement to address one of the most pressing health issues of our time.***

120 Americans die from overdoses each day – nearly 44,000 people each year – more than who die from either homicides or car crashes. Another 22 million Americans are still suffering from addiction to alcohol and other drugs.

Get updates, Get Involved!

Visit [www.FacingAddiction.org](http://www.FacingAddiction.org) TODAY and sign up to join us in Washington D.C. on October 4th!

Want to find out more? Email us at [info@facingaddiction.org](mailto:info@facingaddiction.org)



10.04.15 UNITE to  
Face Addiction

The Day The Silence Ends #EndTheSilence  
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**Virginia Association of Community Services Boards  
2015 Public Policy Conference  
Charlottesville Double Tree Hotel**

**Conference Schedule (times may alter slightly)**

**Wednesday, October 7, 2015**

8:30 am - 5:00 p m	Registration and Exhibits Center Open
10:00 am – 11:15 am	VACSB Board of Directors Meeting
11:30 – 1:00 pm	Buffet Luncheon
1:15 pm – 2:45 pm	Conference Workshops ( <i>continued at 3:15 pm</i> ) <ul style="list-style-type: none"> <li>• Enhanced Care Coordination: Kicking Case Management Up a Notch</li> <li>• Implementing the Home and Community Based Waiver</li> <li>• Workforce Development: Building a New Generation of Talent</li> <li>• Maximizing the Benefits of Parity Law</li> <li>• Prevention Services Council Work Session</li> </ul>
2:45 pm – 3:15 pm	Refreshment Break and Exhibit Center
3:15 pm – 4:45 pm	Conference Workshops – ( <i>continued</i> )
4:45 pm – 5:30 pm	Welcome Reception

**Thursday, October 8, 2015**

8:00 am – 5:00 pm	Registration and Exhibits Center Open
8:00 am – 9:00 am	Continental Breakfast
9:00 am – 11:45 am	Virginia Public Policy Panel Presentation 2015 Public Policy Panel <ul style="list-style-type: none"> <li>- The Honorable Janet D. Howell, <i>Senate of Virginia (invited)</i></li> <li>- The Honorable Emmett W. Hanger, Jr., <i>Hanger, Senate of Virginia</i></li> <li>- The Honorable John S. Edwards, <i>Senate of Virginia (invited)</i></li> <li>- The Honorable Jill Holtzman Vogel, <i>Senate of Virginia (invited)</i></li> <li>- The Honorable Thomas A. Garrett, <i>Senate of Virginia (invited)</i></li> <li>- The Honorable R. Steven Landes, <i>Virginia House of Delegates</i></li> <li>- The Honorable T. Scott Garrett, <i>Virginia House of Delegates (invited)</i></li> <li>- The Honorable Thomas A. Greason, <i>Virginia House of Delegates (invited)</i></li> <li>- The Honorable Joseph R. Yost, <i>Virginia House of Delegates</i></li> <li>- Debra Ferguson, Ph.D., <i>Commissioner, Virginia Department of Behavioral Health and Developmental Services</i></li> <li>- Karen Kimsey, <i>Deputy Director, Department of Medical Assistance Services</i></li> </ul>
11:45 am – 12:15 pm	Networking and Exhibits
12:15 pm - 1:45 pm	2015 Joseph V. Gartlan, Jr. Award Luncheon
2:00 pm – 5:00 pm	Meetings <ul style="list-style-type: none"> <li>- Executive Directors Forum</li> <li>- MH/SUD Councils</li> <li>- Developmental Services Council</li> <li>- Prevention Services Council</li> <li>- Emergency Services Council</li> <li>- Children/Family Services Council</li> <li>- Human Resources Subcommittee</li> <li>- Quality Assurance Subcommittee</li> </ul>
3:30 pm – 3:45 pm	Refreshment Break and Exhibit Center
5:00 pm – 6:00 pm	Conference Networking Reception

**Friday, October 9, 2015**

8:00 am – 11:00 am	Registration Open
8:00 am – 9:00 am	Buffet Breakfast
9:00 am – 11:00 am	VACSB Business Meeting