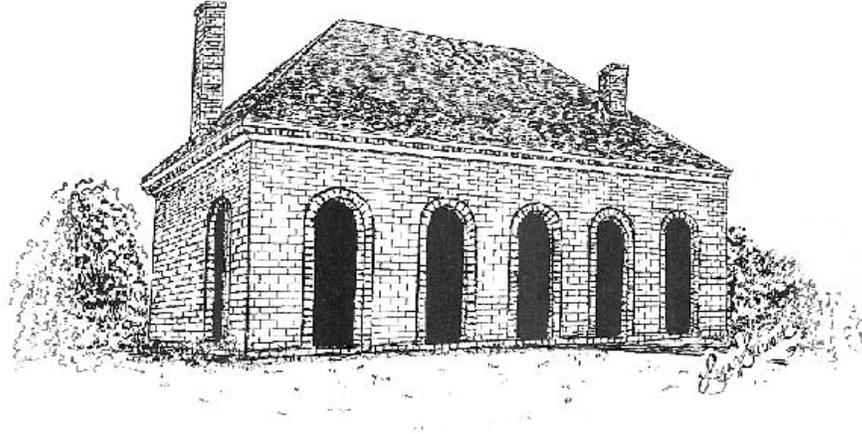


# BOARD MEETING PACKET

PREPARED FOR  
HANOVER COUNTY COMMUNITY SERVICES BOARD



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**MEETING DATE**

**MEETING TIME**

**LOCATION**

**Hanover Community Services Board  
Conference Room  
12300 Washington Highway  
Ashland, VA 23005**

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## **STATEMENT OF MISSION**

We partner with individuals to provide supports and services in the areas of

- Mental Health
- Intellectual Disabilities
- Substance Use Disorders

in their efforts to lead satisfying and productive lives in their communities.

**AGENDA**  
**HANOVER COUNTY COMMUNITY SERVICES BOARD**

February 15, 2016  
Hanover Community Services Board Conference Room  
12300 Washington Highway, Ashland, VA 23005

**5:30 p.m. – Call to Order and Welcome**

**Work Session:** Strategic Plan Committee Meetings

**6:15p.m. – Break**

**6:30 p.m. – General Business Meeting:**

- 1. Reconvene**
- 2. Donations**
- 3. Public Comments**
- 4. Approval of Minutes - February 1, 2016 Board Meeting**
- 5. 2<sup>nd</sup> Quarter FY16 Financial Report**
- 6. Board Liaison Reports**
  - a. Hanover Mental Health Association – Warren Rice**
  - b. Hanover Community Support Services – Scott Bateman**
  - c. Arc of Hanover – Hamilton Holloway**
  - d. Hanover Board of Supervisors – Sean Davis**
- 7. Executive Director’s Report**
  - a. Directors’ Updates**
  - b. Other Items**
- 8. Chairperson’s Report**
  - a. Strategic Plan Committee Reports**
  - b. Member Updates & Activities**
  - c. Other Items**
- 9. Adjourn**

*Next Regularly Scheduled Meeting: March 22, 2016, 5:30 p.m.*  
*Hanover Human Services (DSS) Large Conference Room*  
*12304 Washington Highway, Ashland, VA 23005*

**BOARD OF SUPERVISORS**

**AUBREY M. STANLEY, CHAIRMAN**  
BEAVERDAM DISTRICT

**ANGELA KELLY-WIECEK, VICE-CHAIRMAN**  
CHICKAHOMINY DISTRICT

**SEAN M. DAVIS**  
HENRY DISTRICT

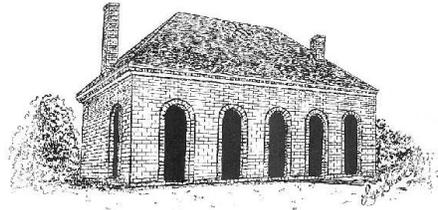
**WAYNE T. HAZZARD**  
SOUTH ANNA DISTRICT

**W. CANOVA PETERSON**  
MECHANICSVILLE DISTRICT

**FAYE O. PRICHARD**  
ASHLAND DISTRICT

**SCOTT A. WYATT**  
COLD HARBOR DISTRICT

**CECIL R. HARRIS, JR.**  
COUNTY ADMINISTRATOR



HANOVER COURTHOUSE

**HANOVER COUNTY**

ESTABLISHED IN 1720

**COMMUNITY SERVICES BOARD**

**IVY T. SAGER, MSW**  
EXECUTIVE DIRECTOR

12300 WASHINGTON HIGHWAY  
ASHLAND, VIRGINIA 23005

PHONE: 804-365-4222  
FAX: 804-365-4252

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DRAFT OF MINUTES

February 1, 2016

Members Present	Members Absent	Others
Scott Bateman	Sean Davis	Ivy Sager
Thomas Blake		Marc Rene
William Brenzovich		Christina Natale
Anne Cross		Lisa Beitz
Jeanie Edwards		Donna Boyce
Lynn Hargrove		
Eric Hendrixson		
Hamilton Holloway		
Gary Perkins		
Lori Spain		

**Call to Order**

The meeting was called to order by Jeanie Edwards, Chairperson, at 5:32 p.m. at the Hanover Community Services Board conference room, 12300 Washington Highway, Ashland VA 23005.

The following members were present: Scott Bateman, Thomas Blake (Departed at 6:40 PM), William Brenzovich, Anne Cross, Jeanie Edwards, Lynn Hargrove, Eric Hendrixson, Hamilton Holloway, Gary D. Perkins, Warren Rice (Arrived at 6:25 PM), and Lori Spain.

**Work Session:**

Martha Lambert provided a presentation about the CSB’s Behavioral Health Wellness Team. At the conclusion of the presentation Martha fielded questions from various Board members.

At the conclusion of the work session, board members took a brief break after which the meeting resumed. With two new members present, all board members introduced themselves.

**Donations** – The Board acknowledged two food donations, one clothing donation, one gift donation, and a donation of \$200. Jeanie brought to a vote the acceptance of a \$500 donation from Debra S. Condrey and a \$1000 donation from the Ashland Strawberry Faire. Eric Hendrixson motioned to accept the donations, seconded by William Brenzovich; the motion was passed.

## **Citizen Comments**

None.

## **Approval of Minutes**

The minutes of December 21, 2015 meeting were deemed approved as submitted.

## **Board Liaison Reports**

1. Hanover Mental Health Association – Jeanie stated that she will be rotating off the association, and Warren Rice will be rotating on in her place. Jeanie reported that the association has elected new officers.
2. Hanover Community Support Services – Scott Bateman said he was unable to attend the most recent meeting; he is providing training to the new executive director related to social media.
3. Hanover Arc –Hamilton Holloway reported that the General Assembly session has started; he discussed waiver redesign and budget expectations that are being discussed during this session. Hamilton also reported the final proposal for waiver redesign was posted on February 1, 2016. This will be open to public comment for the next 30 days. Lastly, Hamilton stated that Lucy Cantrell is retiring. Hanover Arc has engaged an outside consultant to help them refocus and to begin the hiring process.
4. Board of Supervisors – None.

## **Executive Director's Report**

Ivy Sager began by informing the Board that due to the recent inclement weather, the CSB's day programs were closed January 22 and 25; transportation was suspended on Jan. 26 due to many clients living on or off of back roads that had not yet been cleared. Ivy highlighted the legislative season, including the weekly updates from VACSB and encouraged the Board to contact her with any questions they may have.

Ivy reported that the two new Board members, Anne Cross and Gary Perkins, have been provided their orientation for the Board. Ivy stated that due to the weather the HCIC event was cancelled. Ivy reminded the Board that the next Mental Health First Aid training will be on February 21 and February 28, 2016 at New Song Church; any members wishing to be registered should let Christina know.

Ivy then opened the floor to the Board for any questions or comments. Following a question from Hamilton, the Board discussed the bed database registry, its challenges, and how they are being addressed.

## **Chairman's Report**

Jeanie stated that there was an executive meeting on January 14, 2016. Jeanie reported that the meeting focused on goals for the Board. The Board's strategic plan will continue to be a focus. Jeanie stated that there are open spots on the oversight and advocacy committees. Anne Cross was selected to join the advocacy committee, and Gary Perkins will join the oversight committee. The Board then suggested and agreed to make February's work session a chance for the different committees to meet.

Jeanie highlighted the VACSB conference and some of the items discussed. Jeanie stated one of the main topics stressed was advocacy. Jeanie encouraged members to build relationships with their legislators. The Board discussed different ways the Board and its members could build these relationships. Jeanie announced that Bill has been nominated to be an alternate on the VACSB Board. Bill shared a few details regarding this process.

Jeanie highlighted the 3 month planning calendar included in the packet. Jeanie noted the Mental Health First Aid training included on the calendar, and encouraged all members who could, to attend.

Jeanie proposed the idea of doing a joint meeting with DSS. The schedule for this would start with the DSS meeting at 3:30 pm, a dinner break, a joint work session at 5:30 pm, and then the CSB meeting at 6:30 pm. After some discussion the Board agreed to pursue this opportunity and agreed to amend the meeting schedule in March accordingly.

Jeanie turned the floor to the Board for any other items. Scott inquired about receiving more specific information surrounding the data included in the dashboard. The Board discussed further, including the types of data they are interested in and would like to see included. Staff indicated they would continue to strive to address this.

**Action Item(s)**

None.

There being no other business, the meeting was adjourned.

**BOARD OF SUPERVISORS**

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BEAVERDAM DISTRICT

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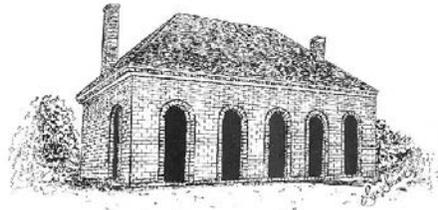
**W. CANOVA PETERSON**  
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February 15, 2016

MEMORANDUM

**TO:** Community Services Board  
Ivy T. Sager, MSW, Executive Director

**FROM:** Marc G. René, MBA, Division Director—Business Operations

**SUBJECT:** Second Quarter FY 16 Financial Report

Attached for your review is the CSB financial projection report for the second quarter of fiscal year 2016. This report was prepared by the CSB, Business Operations Department, from unaudited records and is for management purposes only. The following analysis and commentary provides an overview of our financial position.

- Revenue: We are currently projecting net overall revenue at **\$3K** above the budgeted amount. This is primarily the result of higher than anticipated Medicaid receivables
- Personnel: Expenditures are projected to be **5%** less than budgeted, primarily due to attrition and timing to fill new positions
- Operating: A net **\$39K** projected operating surplus is primarily the result of savings from our Gas/Grease and Oil line item, as well as Client Assistance. The overall total is preliminary and based on six months of expenditures

At this time, we are projecting revenue over expenses for **FY16** a net of **\$534K**. This projection is based on six months of revenue and expenses. We expect to have a more precise projection, once third quarter books are closed.

Hanover County Community Services  
Statement of Special Revenue Fund Revenues and Expenditures with Forecast  
Six months ended December 31, 2015

	Last Fiscal Year			This Fiscal Year					
	FY2015, Six months ended December 31			FY2016, Six months ended December 31		FY2016	Surplus/	% of	
	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Projection	(Deficit)	Budget
<b>Revenues</b>									
Charges for services	2,958,404	1,588,293	54%	3,073,987	1,523,711	50%	3,106,775	32,788	101%
Recovered Costs	150,000	61,246	41%	150,000	56,071	37%	150,000	-	100%
Miscellaneous	49,000	23,369	48%	53,000	13,054	25%	18,000	(35,000)	34%
Total revenues from local sources	<u>3,157,404</u>	<u>1,672,908</u>	<u>53%</u>	<u>3,276,987</u>	<u>1,592,836</u>	<u>49%</u>	<u>3,274,775</u>	<u>(2,212)</u>	<u>100%</u>
<b>Intergovernmental revenue:</b>									
Categorical State Aid	2,508,275	1,254,460	50%	2,465,984	1,236,780	50%	2,476,713	10,729	100%
Categorical Federal Aid	458,759	229,501	50%	464,759	230,549	50%	459,759	(5,000)	99%
Total intergovernmental revenue	<u>2,967,034</u>	<u>1,483,961</u>	<u>50%</u>	<u>2,930,743</u>	<u>1,467,329</u>	<u>50%</u>	<u>2,936,472</u>	<u>5,729</u>	<u>100%</u>
<b>Other financing sources:</b>									
Operating Transfers In	4,220,231	2,159,286	51%	4,407,286	2,203,643	50%	4,407,286	-	100%
Total other financing sources	<u>4,220,231</u>	<u>2,159,286</u>	<u>51%</u>	<u>4,407,286</u>	<u>2,203,643</u>	<u>50%</u>	<u>4,407,286</u>	<u>-</u>	<u>100%</u>
Subtotal - operating revenues	<u>10,344,669</u>	<u>5,316,155</u>	<u>51%</u>	<u>10,615,016</u>	<u>5,263,808</u>	<u>50%</u>	<u>10,618,533</u>	<u>3,517</u>	<u>100%</u>
Reserve for Revenue	14,398	-	0%	75,000	-	0%	75,000	-	100%
Prior Year's Balance	141,986	-	0%	385,627	-	0%	385,627	-	100%
Total Revenues	<u><u>10,501,053</u></u>	<u><u>5,316,155</u></u>	<u><u>51%</u></u>	<u><u>11,075,643</u></u>	<u><u>5,263,808</u></u>	<u><u>48%</u></u>	<u><u>11,079,160</u></u>	<u><u>3,517</u></u>	<u><u>100%</u></u>

Hanover County Community Services  
Statement of Special Revenue Fund Revenues and Expenditures with Forecast  
Six months ended December 31, 2015

	Last Fiscal Year			This Fiscal Year					
	FY2015, Six months ended December 31			FY2016, Six months ended December 31		FY2016	Surplus/	% of	
	Budget	Actual	% of Budget	Budget	Actual	% of Budget	Projection	(Deficit)	Budget
<b>Expenditures, Encumbrances, and Reappropriations</b>									
Salaries	6,903,087	2,993,595	43%	7,228,612	3,103,156	43%	6,811,868	416,744	94%
Benefits	2,138,888	961,495	45%	2,168,258	970,339	45%	2,093,974	74,284	97%
<b>Total Personnel</b>	<b>9,041,975</b>	<b>3,955,090</b>	<b>44%</b>	<b>9,396,870</b>	<b>4,073,495</b>	<b>43%</b>	<b>8,905,842</b>	<b>491,028</b>	<b>95%</b>
Professional Services	109,214	53,706	49%	105,185	37,404	36%	105,185	-	100%
Maintenance Service Contracts	70,000	35,372	51%	70,000	36,112	52%	70,000	-	100%
Purchase of Services	220,179	(11,498)	-5%	284,135	99,419	35%	284,135	-	100%
Other Telecommunications	56,339	26,139	46%	62,832	25,666	41%	62,832	-	100%
Medical and Lab Supplies	262,672	37,808	14%	262,672	17,671	7%	262,672	-	100%
Gas, Grease and Oil	87,159	39,141	45%	72,700	23,171	32%	46,342	26,358	64%
Lease/Rent of Buildings	48,460	23,175	48%	48,460	23,175	48%	46,350	2,110	96%
Mileage Reimbursement	60,608	18,652	31%	54,008	20,042	37%	54,008	-	100%
Educational Training	43,600	10,538	24%	32,000	15,987	50%	32,000	-	100%
Client Assistance	105,000	57,863	55%	126,000	27,713	22%	100,000	26,000	79%
Other Operating	381,449	152,758	40%	427,781	157,880	37%	442,516	(14,735)	103%
<b>Total Operating</b>	<b>1,444,680</b>	<b>443,654</b>	<b>31%</b>	<b>1,545,773</b>	<b>484,240</b>	<b>31%</b>	<b>1,506,040</b>	<b>39,733</b>	<b>97%</b>
Capital Outlay	-	-		58,000	48,533		58,000	-	
Reserve	14,398	-		75,000	-		75,000	-	
<b>Total Expenditures</b>	<b>10,501,053</b>	<b>4,398,744</b>	<b>42%</b>	<b>11,075,643</b>	<b>4,606,268</b>	<b>42%</b>	<b>10,544,882</b>	<b>530,761</b>	<b>95%</b>
<b>Revenues over (under) expenditures</b>		<u>917,411</u>			<u>657,540</u>		<u>534,278</u>	<u>534,278</u>	

Source: Bright System and Credible

## Executive Director's Monthly Report

02/15/2016

### A. Executive Director

#### General Updates

Staff continue to monitor legislative activity including proposed legislation coming from SJ47, a study committee from last year looking at the emergency services system in response to the Deeds family tragedy. VACSB, on behalf of all CSBs, is working diligently with stakeholders to make the best policy. As well, Lisa Beitz and Jim Taylor, at the invitation of Delegate Chris Peace, attended a meeting to discuss a proposal by the Virginia Association of Community-Based Providers to open the provision of targeted case management to private providers.

Continued planning efforts for the shared meeting time with the Social Services Advisory Board are underway. As a reminder, the March meeting will be held on Tuesday, March 22 in the large conference room at the rear of the Human Services Complex.

In response to the dialogue at the last meeting, staff have provided information in this report regarding eligibility and services. Additional statistical data will be discussed during the upcoming meeting.

#### Human Resources

In the month of January there was one new hire; a Prevention Specialist. There were no resignations. This new hire is in the position recently created by combining two part-time non-benefitted positions into the 32-hour benefitted position, as support by the CSB.

On February 10<sup>th</sup>, Hanover County Human Resources Director presented to the Board of Supervisors a Paid Time Off (PTO) proposal. The following message was sent to county employees in advance of the presentation: "We are committed to providing you with a strong benefits program, one which is competitive and relevant in today's work environment. Over the past five years, we have noticed a significant increase in the use of Paid Time Off (PTO) programs in lieu of traditional vacation and sick leave, both in the private and public sector. Research has demonstrated PTO programs are viewed as a positive benefit, and have aided organizations in their recruitment efforts. In the past two years, we have seen a growing trend in Virginia, and have looked at opportunities to keep Hanover County current with these trends. . . .We firmly believe our PTO policy will keep current employees whole while providing more flexibility and a richer benefit, and will strengthen our recruitment efforts." This proposed change would be effective July 1, 2016. The Board of Supervisors deferred the vote to their next meeting; we anticipate a transition to PTO later this year.

#### Donations

None

### B. Business Operations

The 2nd Quarter Financial Report is attached; further presentation and discussion will take during the upcoming board meeting.

### C. Clinical Services

Hanover CSB's mental health and substance abuse division provides services to children and adults through many different programs based on the client meeting certain eligibility criteria. The State Performance Contract requires that CSBs provide emergency services and case

management (“subject to the availability of funds appropriated”) to seriously emotionally disturbed youth and seriously mentally ill adults. Hanover has a much wider array of programming based on the evidence of the impact of a continuum of services on keeping consumers in the community and out of psychiatric hospitals. Hanover CSB provides services, to include outpatient mental health therapy and case management, to children and adolescents who are identified as seriously emotionally disturbed. This identification is based on the Medicaid definition and includes an array of diagnoses with the exception of adjustment disorders. Youth can receive substance abuse treatment, if abusing or dependent on substances, to include group or individual treatment. Treatment success depends in part on the willingness, engagement, capacity and attendance of the client and family, the therapeutic alliance with the clinician, as well as engaging the appropriate treatment modality for the client and the disorder.

For adult mental health services eligibility, the client must be diagnosed with a serious mental illness. Also based on the Medicaid definition, these diagnoses include bipolar disorder, schizophrenia and major depression with psychotic features. There is a functional impairment component with assessed impact on different domains of the client's life (home, work, community) and history of psychiatric hospitalizations. Case management is the primary service provided through adult mental health outpatient services, with counseling as a component based on client capacity and assessed need. Substance abuse treatment is also provided for clients who are abusing or dependent on substances through individual or group therapy.

Hanover CSB employs two full time psychiatrists. Medication management is a component of treatment, but is viewed as ancillary to case management and counseling; clients will be seen for intake and counseling with the clinician before seeing the psychiatrist most of the time. This allows the clinical assessment to occur, full treatment history to be disclosed, and course of treatment to be determined before medications are prescribed through the CSB.

#### **D. Community Support Services**

Hanover County provides a range of services for individuals with Intellectual Disabilities. ID Waiver services requires that an individual meet eligibility requirements (diagnostic eligibility, functional eligibility, and financial eligibility) and a “slot” must be available. Currently the number of slots are very limited by the availability of funding for ID Waiver services. Funds are managed at the state level and the appropriation of additional funds to grow the Waiver is dependent upon General Assembly action. The Commonwealth of Virginia is currently undergoing major transformation to more evenly distribute funds across the wide-span of individuals with DD and ID with intent to address the needs of more individuals in this target population.

**ID Targeted Case Management** – a core service providing case coordination, linkage and referral to individuals with ID. The case manager is required to meet with the individual at least every 90 days with monthly contact.

**ID Enhanced Case Management** – a core service providing targeted case management with additional face to face contact. This service requires the case manager to meet with the individual

face to face and at least every 30 days. This applies to anyone with an intellectual or developmental disability who meets any of the following criteria:

1. Currently resides at any of the state's remaining three (3) training centers;
2. Meets the criteria for the Medicaid Home and Community Based Services (HCBS) Intellectual Disability (ID) waiver or Developmental Disability (DD) waiver wait lists; or
3. Currently resides at a nursing home or intermediate care facility (ICF).

**Non-Active Case Management** – these services are provided for individuals who are on the waiver waitlist but have yet to receive a waiver slot or, in some instances, those individuals who have been stable in housing, employment, and other wrap-around supports required for that individual to maintain the least restrictive environment. In such cases, should concerns arise, the case manager will move that individual into active case management until stabilization reoccurs.

**Assistive Technology Waiver** – specialized medical equipment, supplies, devices, control and appliances, which are not available under regular Medicaid and help individuals to improve their abilities to perform activities of daily living, or to perceive, control or communicate within the environment in which they live.

**Supportive Living (LIFE) Program** – is provided to assist an individual with an intellectual disability who lives independently in Hanover County or has a goal of living independently within the next year. Emphasis is placed on enhancing an individual's independent living skills to maintain successful independence in the community.

**Transportation Services** – limited transportation services are available primarily to those individuals participating in the Supported Employment or Group Enclave programs which would otherwise, have no means of transportation to and from the workplace.

**Day Health and Rehabilitative Services** – center and community-based services offered during the weekdays and provide various types of opportunities for learning new skills and completing activities of daily living, being active and involved in the community, enhancing social networks and building relationships. Supports to ensure an individual's health and safety are also provided.

**Group Enclave (Community Employment Crews) Services** – a continuous support provided by Employment Specialists to groups of four (4) to six (6) individuals participating in employment crews consisting of similar tasks (e.g., janitorial, dish-rooms, etc). These groups work in the community with regular interaction and contact with their non-disabled peers. Our enclaves are fully operational and the individuals are paid solely by the employer, consistent with other employees of the business.

**Individual Employment Services** – continuous support for individuals with a disability who are typically employed alongside people without disabilities in a regular job – individually (in contrast to the above model of group employment) and is provided a one-on-one Employment Specialist to support successful placement and acquired job skills needed to maintain the job.

**ID Case Management Monthly Report**

	Jan. 2016
Open Cases at end of month	277
Active	164
Follow along (see periodically through year)	110
Consumer Monitoring (don't want cm, only for waiver wait list)	53

## Hanover CSB - January 2016

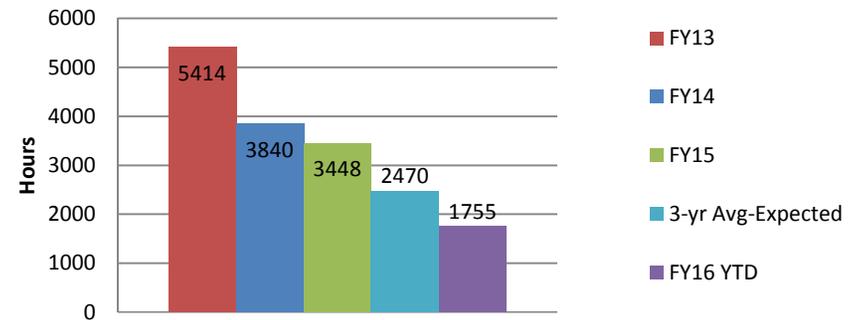
At-a-Glance	Hospitalizations: 18	Number Served: 1043	Admissions: 141	Discharges: 171	Prevention: 176	RAFT: 91%
FY16 YTD Avg/Month	22	1046	155	165	192	49 of 54 one or more days
FY15 Avg/Month	26	1017	152	148	192	

	FY15 Actual	FY16 Projected	FY16 YTD	YTD Expected	% of Expected	
<b>Mental Health Services</b>						
Acute Psychiatric or Inpatient Services	23	25	10	15	69%	▲
Outpatient Services	737	800	608	581	105%	●
Assertive Community Treatment	68	60	65	57	114%	●
Case Management Services	714	700	584	575	102%	●
Rehabilitation	84	90	61	72	84%	●
<b>Intellectual Disability Services</b>						
Case Management Services	262	275	178	226	79%	▲
Rehabilitation	41	45	37	40	91%	●
Supported Employment	115	110	96	90	107%	●
Supportive Residential Services	55	50	36	40	90%	●
<b>Substance Abuse Services</b>						
Medical Detox Inpatient Services	1	2	1	1	86%	●
Outpatient Services	238	215	179	148	121%	●
Case Management Services	299	275	251	202	124%	●
Intensive Residential Services	34	20	22	12	189%	▲
<b>Emergency Services</b>						
Emergency Services	793	700	485	431	113%	●
Assessment and Evaluation Services	1175	1100	818	687	119%	●

### BUDGET

Expenses	YTD % BUDGET	AMOUNT	
		BUDGET	YTD
Salaries	51.96%	\$9,396,870	\$4,882,919
Oper. Exp	36.01%	\$1,620,773	\$583,562
Capital Outlay	100.00%	\$58,000	\$58,000
<b>TOTAL:</b>		<b>\$11,075,643</b>	<b>\$5,524,481</b>
Revenue			
Local	58.33%	\$4,407,286	\$2,570,917
State + Federal	57.76%	\$2,930,743	\$1,692,938
Other	33.26%	\$1,326,052	\$440,993
Medicaid	56.31%	\$2,411,562	\$1,357,846
<b>TOTAL:</b>		<b>\$11,075,643</b>	<b>\$6,062,694</b>

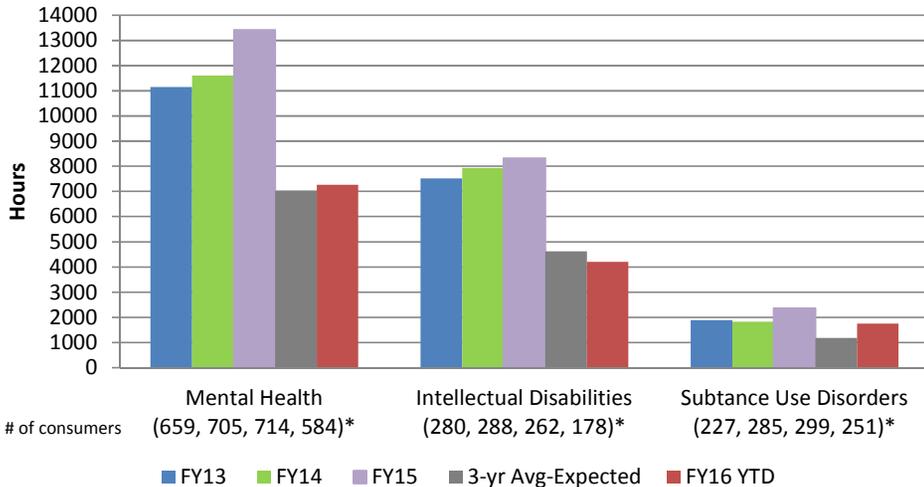
### Emergency Services Units



**Focus Forward:**

- 1) Support the development and supervision of Hanover's contract for a home visiting program through Family Lifeline.** Ongoing efforts continue; at beginning stages of transitioning administrative support to Community Resources.
- 2) Integrate CSB and DSS business operations with the hiring and training of a new division director and modification of office space.** Marc is leading team to review policies and procedures from both agencies to determine consistencies and areas to address across agencies. Open house for March is being planned.
- 3) Implementation of expanded clinical services at Pamunkey Regional Jail and Georgetown School.** No additional updates; however, staff are working with other county officials related to exploring the development of an Adult Drug Court as well as responding to a request from the Adult Probation and Parole Office.

### Case Management Units



**CSB Board  
Three-Month Planning Calendar**

<b>March</b>	<b>April</b>	<b>May</b>
<p>-ID Awareness Month</p> <p>-New member orientation/tour Date: TBD</p> <p>-Board Planning: 3/14/16</p> <p>-Board Meeting: 3/22/16 – Joint session with Social Services Advisory Board (SSAB)</p> <p><b>Work Session:</b> Human Services &amp; Community Resources in Hanover</p>	<p>-Jean C. Harris Award nomination period</p> <p>-Hanover County Budget Public Hearing Date: April 6, 7pm</p> <p>-Board of Supervisors approves annual budget</p> <p>-Board Planning: 4/11/16</p> <p>-Board Meeting: 4/18/16</p> <p><b>Work Session:</b> Hanover CIT &amp; HCIC Update</p>	<p>-Mental Health Month</p> <p>-3<sup>rd</sup> Qtr. Financial &amp; G&amp;O Progress Report</p> <p>-Review of Fees and Fee Scale</p> <p>-VACSB Training &amp; Educ. Conf., May 4-6, Portsmouth</p> <p>-Board Planning: 5/9/16</p> <p>-Board Meeting: 5/16/16</p> <p><b>Work Session:</b> Jean C. Harris Award Reception</p>

**Upcoming Events & Activities:**

**Feb. 21 & Feb. 28, 4-8pm:** Mental Health First Aid, New Song United Methodist Church

**May 4-6:** VACSB Training & Education Conference, Portsmouth Renaissance Hotel