

**County of Hanover**

**Board Meeting: March 12, 2014**

**Subject:** Request for Conditional Use Permit Extension – CUP-19-90, Am. 1-09, Hanover County Board of Supervisors (Beaverdam Magisterial District)

**Summary of Agenda Item:** A Conditional Use Permit (CUP) extension is requested to allow additional time to complete the design and begin construction of the new Hanover County Courts Building. The CUP (CUP-19-90) was approved for uses within the Hanover County government complex and was amended on March 25, 2009, (Am. 1-08), to add the area designated for the new courts facility. The CUP was last amended on October 28, 2009, (Am. 1-09), to exclude the structures in the Old Courthouse Historic Preservation Overlay. The approved conditions included an expiration date of five years from the date of approval; therefore, the CUP will expire on October 28, 2014, if not extended by the Board of Supervisors. Design and construction of the new Courts Building was delayed due to the economic recession. The County's budget now supports the new facility. Design of the new Courts Building is currently being finalized. Site plan submittal is anticipated during the spring of 2014. Construction is expected to begin during the spring of 2015, with completion anticipated in late 2016 or early 2017.

Based on construction scheduling detailed in the application, the Planning Department recommends approval of a three-year extension.

**County Administrator's Recommended Board Motion:** Approval of the extension of Conditional Use Permit, CUP-19-90, Am. 1-09, until March 31, 2017, subject to the conditions

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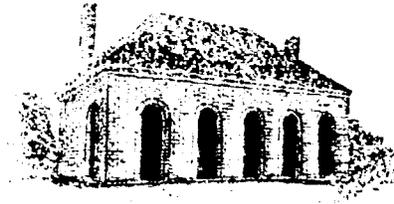
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HANOVER COURTHOUSE

## HANOVER COUNTY

ESTABLISHED IN 1720

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October 28, 2009

## PLANNING DEPARTMENT

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LEE W. GARMAN, AICP  
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MARY B. PENNOCK  
PRINCIPAL PLANNER

P. O. BOX 470  
HANOVER, VIRGINIA 23069

PHONE 804-365-6171  
FAX: 804-365-6232

Hanover County Administration  
Attention: John H. Hodges  
Post Office Box 470  
Hanover, VA 23069

RE: Approval of CUP-19-90, Am 1-09, Hanover Board of Supervisors

Dear Mr. Hodges:

At their meeting of October 28, 2009, the Hanover County Board of Supervisors, on a motion by Mr. Stanley, seconded by Mr. McGhee, voted to **APPROVE** the above-captioned request for an amendment to the existing Conditional Use Permit to remove a portion of GPINs 8810-03-5271 and 8810-03-7572, consisting of 4.10 acres from CUP-19-90, subject to the following conditions (#1 revised):

1. The Property which is the subject of the application shall be used only for a government complex and accessory uses and shall be developed in substantial conformance with the elevations and sketch plan titled "Hanover County Emergency Communications Center" Drawings CUP-1, A-5 and A-6, prepared by Wiley and Wilson, dated 4/6/07; and with the elevations and sketch plan titled "New Courts Building for Hanover County, Virginia", prepared by Moseley Architects, dated November 3, 2008, last revised February 9, 2009. The portion of GPINs 8810-03-5271 and 8810-03-7572, shown as "Area Removed from CUP-19-90 Old Courthouse District" on the sketch plan titled "Hanover Government Complex", prepared by Timmons Group, dated August 31, 2009, shall not be subject to Conditional Use Permit CUP-19-90.
2. The parking lot shall be landscaped in accordance with requirements specified in Article 5A, Section 3 of the Hanover County Zoning Ordinance.

Hanover County Administration  
Attention: John H. Hodges  
Page 2  
October 28, 2009

3. Parking lot lighting shall be in accordance with Article 7, Section 2, of the Hanover County Zoning Ordinance and light poles shall not exceed a height of 25 feet. No uplighting shall be permitted. The light fixture design for the New Courts Building shall be comparable to models identified as the Town Commons – ALN445 by Architectural Area Lighting or the Baltimore –V681AT3NG by Hadco.
4. If the number of new parking spaces provided as part of the New Courts Building meet the parking requirements of Hanover County for the new Courthouse, no additional analysis is required. If the number of spaces does not meet the parking requirements for the new Courthouse, the parking requirements for the entire Government Complex shall be assessed, and if necessary, additional parking shall be provided as necessitated by the Hanover County zoning ordinance.
5. All requirements of the Department of Public Works, Public Utilities, County Health Department, and Building Inspections Office shall be met.
6. Compliance with all other applicable rules, regulations, and ordinances is required.
7. Outdoor festivals and the use of non-accessory tents at the Courthouse Complex shall be permitted in conformance with the Old Courthouse OHP and the Courthouse Transition OHP regulations.
8. The provisions of the Conditional Use Permit related to the new Courts Building shall be valid for five (5) years from the date of approval.

Should you require any additional information or assistance concerning this matter, please do not hesitate to contact Gretchen W. Biernot, Applicant Liaison, or me.

Sincerely,



Michael E. Crescenzo  
Director of Planning

FOR  
REC

LWG/sm/hte  
cc: The Honorable Aubrey M. Stanley  
Hanover County Planning Commission  
Sherri A. Carneal  
W. Randolph Johnson, Jr.

Lee Garman  
Kevin Nelson  
Richard Paul  
Gretchen W. Biernot

Hanover County Planning Department Application

**Request for a Special Exception/ Conditional Use Permit Extension**

Case #: CUP-19-90 AM 1-09

Please type or print in black ink.

**APPLICANT INFORMATION**

Owner/Applicant: HANOVER COUNTY BOARD OF SUPERVISORS

Contact Name: JOHN BUDESKY 7516 COUNTY COMPLEX ROAD

Address: HANOVER, VIRGINIA 23069

Telephone No. 804-365-6005

Fax No. 804-365-6234

Email Address jbudesky@hanovercounty.gov

**PROPERTY INFORMATION/ EXPLANATION**

GPIN(s)(Tax Parcel #'s) See Attached

Magisterial District BEVERDAM

Location Description (Street Address, if applicable) \_\_\_\_\_

Briefly explain why an extension is necessary: This CUP extension is being requested to allow for additional time to complete design and construction for the proposed Hanover County New Courts Building. Design is being finalized and construction is expected to take place Spring of 2015 with completion in late 2016 or early 2017.

**SIGNATURE OF APPLICANT**

As owner or authorized agent of this property, I hereby certify that this application is complete and accurate to the best of my knowledge, and I authorize County representatives entry onto the property for purposes of reviewing this request.

Signature \_\_\_\_\_

Date 2/7/2014

Print Name John A. Budesky

**ATTACHMENTS**

- a. Extension Fee - Special Exception \$20.00 N/A  
Conditional Use Permit \$700.00
- b. For applications for mobile homes needed in a medical hardship case, provide an updated note from a medical doctor verifying that for health reasons a person must be located in close proximity to others who can provide care. N/A
- c. Other information needed to support your request

**RECEIVED**

**FEB 10 2014**

HANOVER COUNTY  
PLANNING OFFICE



**Hanover County,  
Virginia**

**General Parcel Map**

**Legend**

- Parcels
- Structures
- Private Road
- Trees
- Water
- Roads

**CUP-19-90, Am. 1-09**

Hanover County  
Board of Supervisors

remove part from CUP

Zoned A-1, B-3 & B-0

GPN: 0810-01-4553, et al.

Beaverdam Magisterial District



1 inch equals 900 feet  
September 01, 2009

