



# IV.-E

Agenda Item

## County of Hanover

### Board Meeting: December 10, 2014

**Subject:** Budget Transfer of Reserve for Contingencies – Software and Equipment \$175,000

**Summary of Agenda Item:** This budget transfer is being requested to fund investments in software and equipment. The projects to be funded are:

1. Building Inspections Mobile Reporting - \$25,000
2. Agenda Meeting Software - \$20,000
3. Board of Supervisors Meeting Room Equipment - \$130,000

The Building Inspections Mobile Reporting project provides technology for the inspectors to allow for efficiencies gained through entering data in the field.

The Agenda Meeting Software replaces existing outdated software with a new system that provides for more efficient operation and substantially improves citizen interaction with County documentation.

The Board of Supervisors Meeting Room Equipment project includes replacing aging or failing equipment to include controllers, microphones, amplifiers, volume controls and peripherals.

After approval of this transfer, there will be \$1.1M remaining in the Reserve for Contingencies.

Finance & Management Services concurs with this transfer request.

**County  
Administrator's  
Recommended  
Board Motion:**

Motion to approve the Budget Transfer of Reserve for Contingencies for Technology Improvements in the amount of \$175,000.

**COUNTY OF HANOVER, VIRGINIA**  
**Budget Transfer Detail**

Department: Board of Supervisors; Building Inspections

**General Fund**

Expenditures:

    Additions to Expenditures

        Board of Supervisors - Capital

150,000

        Building Inspections - Capital

25,000

        Total additions to expenditures

\$ 175,000

    Deductions to Expenditures

        Nondepartmental

            Reserve for Contingencies

175,000

        Total deductions to expenditures

\$ 175,000

Net Change to fund

\$ -